

**HEATHFIELD AND WALDRON PARISH COUNCIL**  
**LEISURE, ENVIRONMENT AND RECREATION COMMITTEE**  
**TUESDAY 15 MARCH 2016 AT 8.15 P.M.**  
**AT PARISH COUNCIL OFFICES**

**PRESENT:** Cllr Fraser, Cllr Hough, Cllr M Robinson (Chair from item 16/19), Cllr South, Cllr Stevens, Cllr Taylor, Cllr Waterhouse, and Cllr Woolley (Chair till item 16/18 agreed).

The Assistant Clerk was in attendance.

**The Meeting commenced at 8:15p.m.**

5 members of the public attended the meeting representing the following football clubs: Heathfield Dragons; Mayfield and Broad Oak and Horam

**USE OF FOOTBALL PITCHES AND MOBILE GOAL POSTS**

The representatives of Heathfield Dragons asked that they be able to use the bottom pitch at Tower Recreation Ground twice a month.

A representative of Broad Oak and Horam football club advised that they wanted permission to have mobile goal posts at both Tower Recreation Ground and Sheepsetting Lane and would like the permanent goal posts removed. They proposed that the portable goal posts be securely stored at the bottom end of both sites. She also requested that they be allowed to keep a supply of sand at Sheepsetting Lane in order that they can undertake minor pitch repairs.

A representative of Mayfield football club advised that they wanted to use the Sheepsetting Lane pitch, possibly once a fortnight. It was confirmed that they would only play if Broad Oak and Horam football club think there is available capacity.

A discussion was held on the use of the pitches and Councillors asked the representatives questions, including on the safety of the mobile goalposts whilst they are being stored. It was confirmed that the club have spoken to the grounds contractor and they would be stored next to the hedge. They also have public liability insurance that would cover the goal posts. A member of the public suggested that there was spare capacity at Punnetts Town Recreation Ground for football matches.

A representative from Heathfield Dragons advised that they would like land for a 3G pitch, a benefactor is willing to fund the pitch however they need land to put it on. The committee advised that they would need to see a business plan.

The Chair of the meeting proposed that all the representatives attend a separate meeting with representatives from the PC, in order that a presentation can then be made to the next committee meeting.

16/18 **ELECTION OF CHAIRMAN AND VICE CHAIRMAN**

It was confirmed that Cllr Hart had stepped down as Chair of the committee. It was proposed and seconded that Cllr. M Robinson chair the committee, this was agreed by all members. Cllr. Woolley agreed to carry on as Vice Chairman.

16/19 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Cllrs Hart, Hatcher, Kift, Ridley, Rivers, N. Robinson and Wood.

16/20 **DISCLOSURE OF INTERESTS**

The following disclosures had previously been made by Members.

All Members of the Parish Council had an interest in respect of the sole trusteeship of Waldron Recreation Ground Charity.

Mr Hough disclosed personal interests in respect of Lucas Hall Management Committee and the Cattam Committee as the Parish Council's representative and as treasurer of the Lucas Hall Management Committee.

Mr South disclosed a personal interest in respect of use of the recreation grounds by football clubs as he is a friend of one of the players.

It was agreed to bring the following 3 items relating to football forward:

16/22 **USE OF FOOTBALL PITCHES OWNED BY THE PARISH COUNCIL AND ALLOCATION THEREOF**

The committee agreed that they would require a schedule of matches from each football team using their pitches. A Councillor advised that he was interested in the overall cost of the maintenance of the pitches.

The committee approved the use of the lower pitch at Tower Recreation Ground by Heathfield Dragons for two sessions a month. They also agreed that Mayfield football club could use the Sheepsetting Lane pitch every fortnight, however Broad Oak and Horam football club would advise Mayfield if the pitch wasn't in a suitable condition to be used.

16/25 **REPORTS ON RECREATION GROUNDS**

16/25c **Tower Recreation Ground**

To consider request from Broad Oak and Horam JFC to use mobile goalposts and store them securely on site

The Committee agreed the use of mobile goalposts and the storage of them on site.

16/25i **Sheepsetting Lane Recreation Ground**

To consider request from Broad Oak and Horam JFC to use mobile goalposts and store them securely on site and for permission to have a sand-pile, to be used for minor pitch maintenance

The Committee agreed the use of mobile goalposts and the storage of them on site. They also requested that the club maintain the current goalposts and move them to a suitable position for other users.

The Committee agreed to give permission for a sand-pile and requested that it be placed on the triangular area between Sheepsetting Lane and Little London Road, without blocking the access.

16/21 **MINUTES**

**RESOLVED:** that the Minutes of the Leisure, Environment and Recreation Committee meeting held on 11 January 2016, having been previously circulated, be confirmed and signed by the Chairman as a correct record.

16/21 **MATTERS ARISING**

A Councillor advised that item 16/07a from the previous minutes regarding the decision to increase the Lucas Hall House rent should have been ratified at the Trustees meeting. *The Clerk will add it to the next Trustees meeting agenda.*

**Clerk**

16/23 **BUDGET MONITORING REPORT AS AT 31 JANUARY 2016**

The Committee had been sent a copy of the report prior to the meeting. A question was asked on the proposed transfer to reserves at 16/25j to which the Assistant Clerk responded. The Committee noted and approved the report.

16/24 **EMERGENCY/ADDITIONAL WORKS TO 31 JANUARY 2016**

A Councillor asked about quotes for the work at Punnetts Town car park. A Councillor explained why this had to be treated as emergency work and that Committee members had been informed of the cost of the work and had responded agreeing to it. A discussion was held on the use of the car park. Cllr. Stevens confirmed that he was willing to check the car park every 6 months. The Committee approved the emergency work.

16/25 **REPORTS ON RECREATION GROUNDS**

16/25a **Lucas Hall and House, Waldron**

Cllr. Hough advised that the house is in need of some serious maintenance work. *The Clerk will check on the Parish Council's maintenance responsibilities for the house and will then obtain a report on what work is required.*

**Clerk**

16/25b **Punnetts Town Recreation Ground and Village Hall**

To ratify the cost of repairs to the car park in the sum of £3,650

The Committee approved the cost of the repairs.

To consider request from Mr Snatt to hold a motor show on 18 June 2016

The Committee approved the request for a motor show, the *Assistant Clerk will write to the organiser requesting a copy of the risk assessment and insurance for the event.*  
**Assistant Clerk**

16/25d **Cade Street Memorial Ground**

There were no matters to report.

16/24e **Broad Oak Recreation Ground**

There were no matters to report.

16/25f **Cross in Hand Village Hall**

There were no matters to report.

16/25g **Hardy Roberts Playing Fields**

The Assistant Clerk confirmed that there is a Hardy Roberts Association meeting on 5<sup>th</sup> April.

16/25h **Leeves Common Play Area**

There were no matters to report

16/25i **Sheepsetting Lane Recreation Ground**

Summer Activity Day – request for use of toilets and access to water in kitchen 10 August 2016

The Committee agreed the use of toilets and access to water in the kitchen for the Summer Activity Day however they advised that the recreation ground and inside facilities will need to be left as they were when the users arrived.

16/25j **Heathfield Community Centre**

The Committee agreed the transfer of £11,700 from 6290 (Rates, Utilities and Buildings Maintenance budget to 3081 (LER Heathfield Community Centre reserves) if the invoice hadn't been received from the NHS by the end of the financial year.

16/25k **Waldron Recreation Ground**

It was confirmed that work had commenced on the cricket nets

16/25l **Jubilee Park**

There were no matters to report.

16/25m **Skatepark**

There were no matters to report.

16/26 **GREEN LANE PUBLIC OPEN SPACES**

There were no matters to report.

16/27 **DARCH'S WOOD**

A Councillor confirmed that rhododendron clearing had been undertaken. 2 ducks were missing which could be due to owners allowing their dogs to go in the pond. The boardwalk has been extended.

16/28 **HIGH STREET PLANTING**

The Assistant Clerk advised that the maintenance contractor has been asked to check the posts for the hanging baskets.

16/29 **HIGH STREET FURNITURE**

There were no matters to report.

16/30 **SEATS/LITTER BINS/BUS SHELTERS**

To agree purchase of 2 plastic seats and 2 concrete bins

A discussion was held on the cost of the seats and bins and the reasons for ordering them. The Committee agreed the purchase of 1 recycled plastic seat and 1 concrete bin, 1 Councillor voted against.

16/31 **MATTERS RAISED BY COUNCILLORS**

Use of Football Pitches (see item 6) – Councillor South – this item had been covered earlier in the meeting.

16/32 **CRIME AND DISORDER ACT 1998 SECTION 17**

It was questioned whether the Committee should consider the storage and possible vandalism of the mobile goalposts. This wasn't considered relevant to this agenda item.

16/33 **RISK MANAGEMENT**

The risk management of the storage of the mobile goalposts had been considered in the public session. The safety at the Punnetts Town car park had been considered at item 16/24 and at the car show at item 16/25b.

16/34 **DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting will be held on Monday 16 May 2016 in the Parish Council Meeting Rooms starting at 8.00 pm or upon the rising of the Burial Grounds and Amenities Committee.

The meeting closed at 9:28 p.m.

Signed:

Chairman

Dated: