

HEATHFIELD AND WALDRON PARISH COUNCIL
BURIAL GROUNDS AND AMENITIES COMMITTEE
TUESDAY 15 MARCH 2016 AT 7.15 PM
AT PARISH COUNCIL OFFICES, HEATHFIELD

PRESENT: Mrs Clark (Chairman), Mrs Fraser, Mrs Holmwood, Mr Hough, Mr Taylor and Mr Waterhouse.

The Assistant Clerk and Mrs Pyle, Administrative Officer were in attendance.

Mr Dixon, Churchwarden at St Bartholomews addressed the meeting regarding the proposed building of the new Church Hall adjacent to the Church and the proposed car park. The Church were proposing to use plastic hexagonal matting for the car park and were looking at providing spaces for 10 to 12 cars. The Chairman stressed that access needed to be available for entry into Darch's Wood for the contractor. The question of ownership of the access road was raised. It was suggested that an enquiry should be made with Southern Water regarding this. It was asked if there could be a definite boundary to the car park by way of the possible erection of posts or a fence to protect vehicles from driving too close to the graves.

01/16 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Mr Hatcher, Mrs Kentish Barnes, Ms Kift, Mr Ridley and Mrs Robinson.

02/16 **DISCLOSURE OF INTERESTS**

Members disclosed the following interests:-

Mr Hough disclosed a personal interest under paragraph 7 (1) of the Code of Conduct in relation to his membership of Waldron Parochial Church Council.

Mr Waterhouse declared a disclosable pecuniary interest in respect of matters affecting Heathfield Funeral Directors as a Director of the Company

03/16 **MINUTES**

RESOLVED: That the minutes of the meeting held on 9 November 2015, having been previously circulated, be approved and signed by the Chairman as a correct record.

04/16 **MATTERS ARISING**

There were none.

05/16 **TO APPROVE BUDGET MONITORING REPORT AS AT 31 JANUARY 2016**

The Committee noted and approved the report.

06/16 **ST BARTHOLOMEW'S BURIAL GROUND**

- (i) Verbal report of Burial Ground Inspection held on 7 March 2016

It was reported that an inspection had taken place and no loose memorials had been found. Dead flowers and wreaths had been removed.

- (ii) To ratify the uncoloured inscription of a robin in the Ghyll Garden of Remembrance

The Committee ratified the decision to allow the uncoloured inscription.

- (iii) Request for right of way over access road to enable additional parking to be provided beside the church extension

The Committee agreed to defer this item to a further meeting when more information would be available.

07/16 **BURIAL GROUNDS GENERAL**

- (i) **Old Heathfield**

It was reported that the burial ground looked tidy.

- (ii) **Waldron**

It was reported that this would be inspected shortly.

08/16 **WAR MEMORIALS**

- (i) **Waldron**

It was reported that one of the posts had been broken and another one had splintered. This would be reported to the Contractor.

It was reported that the additional inscription to the War Memorial had not yet been done.

- (ii) **Cade Street**

There was nothing to report.

09/16 **THEOBALDS GREEN**

A map of the main burial ground was shown to the Committee. At present fifty burial plots had been marked on the plan and sixty interment plots. It was asked if areas for strewn ashes in the main burial ground and woodland burial ground could be identified and ratified at the next meeting.

10/16 **ALLOTMENTS**

The Chairman has attended a recent meeting of the Allotment Association and the Committee had reported that they had enough funds to purchase another water trough and to pay the installation costs. The Committee were in agreement with this and it was proposed by Councillor Holmwood and seconded by Councillor Taylor to allow the additional trough.

11/16 **MILL ROAD CONVENIENCES**

There was nothing to report.

12/16 **TO APPROVE LIST OF URGENT WORKS SINCE LAST MEETING**

No urgent works had been carried out.

13/16 **MATTERS RAISED BY COUNCILLORS**

There were none.

14/16 **CRIME & DISORDER ACT 1998 SECTION 17 – TO CONSIDER EFFECTS (IF ANY) ARISING FROM ITEMS ON THE AGENDA**

There were no new matters arising.

15/16 **RISK MANAGEMENT**

There were considered to be no risk management implications arising from matters discussed at the meeting.

16/16 **DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting would take place on **MONDAY 16 MAY 2016** at **7.15pm**, in the Parish Council Meeting Rooms, 73 High Street, Heathfield. This meeting would be followed by a meeting of the Leisure, Environment and Recreation Committee.

The meeting closed at 7.40 p.m.

Signed:

Chairman

Dated: