

HEATHFIELD AND WALDRON PARISH COUNCIL

COMMUNITY AND BUSINESS DEVELOPMENT COMMITTEE

17 MAY 2016 AT 7.51 PM

PARISH COUNCIL MEETING ROOM

PRESENT, Mrs Clark, Mr Coffey, Mr Ridley (Chairman) and Mr Woolley.

The Clerk was in attendance.

13/16 **ELECTION OF CHAIRMAN AND VICE-CHAIRMAN**

Mr Coffey took the Chair. It was proposed by Mr Coffey, seconded by Mrs Clark, that Mr Ridley be re-elected Chairman and following a vote, Mr Ridley was duly re-elected.

Mr Ridley proposed Mrs Clark as Vice-Chairman, seconded by Mr Coffey and following a vote, Mrs Clark was duly elected as Vice-Chairman.

14/16 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Mrs Holmwood, Mr Hough, Ms Kift, Mr Robinson, Mrs Robinson and Mr South.

15/16 **DISCLOSURES OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT**

There were none.

16/16 **MINUTES**

RESOLVED: the Minutes of the meeting held on 17 February 2016, having been previously circulated, be confirmed and signed by the Chairman as a correct record.

17/16 **MATTERS ARISING**

There were none.

18/16 **COMMUNITY HUB**

A report giving an update on the Hub was circulated to all Members.

There was discussion about the arrangement of the downstairs office and possible changes to incorporate a two-position reception desk, screen with door into office area, re-arrangement of the entrance foyer and a kitchenette in the meeting room.

It was agreed that an Architect/Office Designer should be approached for possible designs and that one or two members of the Committee should be present during the discussion.

The Committee noted that a grant of £2,350 had been awarded by the Wealden Strategic Partnership to help fund venue costs for the Volunteer Centre, community survey, publicity and the Project Co-ordinator's (David Carden) time.

A new Steering Group would be set up to oversee the future management of the Hub and it was **RESOLVED** to approve a maximum sum of £700 for up to a further two days' time of Mr Carden to provide monitoring and a further report to Council.

The need to expand the facilities offered by the Hub was agreed and this would be pursued.

In view of the low number of attendees at the Committee meeting, it was agreed that consideration of a Visioning exercise should be postponed until the next meeting.

19/16 **BUDGETARY CONTROL REPORT**

An updated report would be made at the next meeting.

20/16 **ASSET OF COMMUNITY VALUE – CROSS IN HAND PUBLIC HOUSE**

The Clerk reported that Mr South had spoken to the landlord, who, on reflection, felt he should not be part of the process. It was agreed that no further action should be taken with regard to an ACV at this time but that the situation be reviewed if a change of landlord took place.

21/16 **MATTERS RAISED BY MEMBERS PREVIOUSLY NOTIFIED**

There were none.

22/16 **CRIME AND DISORDER ACT 1998 SECTION 27 – TO CONSIDER EFFECTS (IF ANY) ARISING FROM ITEMS ON THE AGENDA**

There were none.

23/16 **RISK MANAGEMENT**

There were considered to be no effects arising from matters discussed at the meeting.

24/16 **DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting was due to be held on Tuesday 26 July 2016. However, in view of holiday commitments by the Chairman and other Members, it was agreed that a new date of 11 July 2016 at 7.30 pm be circulated for confirmation.

The Meeting closed at 9.12 p.m.

Signed:
Chairman

Dated: