

HEATHFIELD AND WALDRON PARISH COUNCIL
BURIAL GROUNDS AND AMENITIES COMMITTEE
MONDAY 16 MAY 2016 AT 7.30 PM
AT PARISH COUNCIL OFFICES, HEATHFIELD

PRESENT: Mrs Clark (Chairman), Mrs Fraser, Mrs Holmwood, Mr Hough, Mrs Kentish-Barnes, Ms Kift, Mr Taylor and Mr Waterhouse.

Mrs Pyle, Administrative Officer was in attendance.

17/16 **ELECTION OF CHAIRMAN AND VICE-CHAIRMAN**

Mrs Kentish Barnes took the Chair and nominated Mrs Clark for Chairman of the Committee, seconded by Mrs Holmwood. A vote was taken and Mrs Clark was duly re-elected as Chairman of the Committee.

Mrs Clark took the Chair and asked if there were any nominations for Vice-Chairman and reported that Mrs Kentish-Barnes was willing stand again. Mrs Holmwood nominated Mrs Kentish-Barnes, seconded by Mr Taylor. A vote was taken and Mrs Kentish-Barnes was duly elected as Vice-Chairman.

The Chairman thanked Mrs Kentish-Barnes for all her work as Vice-Chairman of the Committee during the previous year.

18/16 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Mr Hatcher, Mr Ridley and Mrs Robinson.

19/16 **DISCLOSURE OF INTERESTS**

Members disclosed the following interests:-

Mr Hough disclosed a personal interest under paragraph 7 (1) of the Code of Conduct in relation to his membership of Waldron Parochial Church Council.

Mr Waterhouse declared a disclosable pecuniary interest in respect of matters affecting Heathfield Funeral Directors as a Director of the Company

20/16 **MINUTES**

RESOLVED: That the minutes of the meeting held on 15 March 2016, having been previously circulated, be approved and signed by the Chairman as a correct record.

21/16 **MATTERS ARISING**

There were none.

22/16 **TO APPROVE BUDGET MONITORING REPORT AS AT 31 MARCH 2016**

The Committee noted and approved the report.

23/16 **DAMAGE TO WOODLAND BURIAL GROUND**

It was reported that the pumping station at Theobalds Green had discharged rusty water onto the woodland burial ground site causing damage to the grass. A quote had been prepared by the Parish Council Contractor to reseed the areas by hand as using machinery could dislodge the grave marker posts. There will be a site meeting with South East representatives shortly and the quote will be passed onto them for payment.

24/16 **TO APPROVE ALTERATIONS TO THE BURIAL FEE LISTS (WITH THE EXCEPTION OF THE WOODLAND BURIAL GROUND WHERE NO RESERVATIONS ARE PERMITTED)**

It was reported that at present when a person reserves a burial or ashes plot the reservation fee includes the Grant of Exclusive Right. Following discussion, Mrs Kentish-Barnes proposed and Mrs Fraser seconded that the reservation fee would become a one off payment and a separate fee would be payable for the Grant of Exclusive Right. It was **RESOLVED** to amend the paperwork relating to burial fees.

25/16 **TO APPROVE THE FEES AND REGULATIONS FOR THE THEOBALDS GREEN GARDEN OF REMEMBRANCE**

The Committee **RESOLVED** to approve the proposed fees and regulations for the Theobalds Garden of Remembrance.

26/16 **TO RATIFY AREAS FOR STREWN ASHES IN THE MAIN BURIAL GROUND AND WOODLAND BURIAL GROUND AT THEOBALDS GREEN**

Following a site visit to Theobalds Green an area had been identified for strewn ashes. The Committee **RESOLVED** to accept the location of the site. The Chairman addressed the Committee and said that she wished to purchase a seat for the area. The Committee **RESOLVED** to accept this proposal.

27/16 **ST BARTHOLOMEW'S BURIAL GROUND**

It was reported that after consulting deeds for the Burial Ground the Parish Council owned the road which ran from the Car Park to the Pumping Station.

28/16 **BURIAL GROUNDS GENERAL**

(i) **Old Heathfield**

It was reported that the grass was long in parts due to ox-eye daisies being in flower. As soon as these had died down work would commence on cutting the grass.

(ii) **Waldron**

It was reported that the main burial ground was being well maintained by Wealden District Council. The part of the burial ground owned by the Parish Council had a lot of mole hills this was noted and would be passed to the Contractor.

29/16 **WAR MEMORIALS**

(i) **Waldron**

It was reported that the additional inscription to the War Memorial was still awaited. It was also reported that the base of the memorial needed weeding and the contractor would be consulted.

(ii) **Cade Street**

There was nothing to report.

30/16 **THEOBALDS GREEN**

To consider quote for noticeboard

The Committee had previously received copies of a proposed chalkboard. The board would be sited on the shed at the entrance to Theobalds Green and would let allotment holders know of any forthcoming burials. The Committee **RESOLVED** to approve the blackboard and accessories at a cost of £65.00 + VAT.

It had been reported by the Allotment Committee that there was a lot of dog fouling in the burial ground and allotments. It had also been reported that the water troughs were being used for washing of vegetables and in some cases dogs had been seen in the troughs.

31/16 **ALLOTMENTS**

To consider increasing the fees at Punnetts Town from 1 April 2017 from £17.00 to £18.00 per year

It was **RESOLVED** to raise the fee for the Punnetts Town Allotments from £17.00 to £18.00 with effect from 1 April 2017.

To review fees at Theobalds Green from 1 April 2017

It was **RESOLVED** that the fees remain at £72.00 per year as from 1 April 2017.

32/16 **MILL ROAD CONVENIENCES**

There was nothing to report.

33/16 **TO APPROVE LIST OF URGENT WORKS SINCE LAST MEETING**

No urgent works had been carried out.

34/16 **MATTERS RAISED BY COUNCILLORS**

There were none.

35/16 **CRIME & DISORDER ACT 1998 SECTION 17 – TO CONSIDER EFFECTS
(IF ANY) ARISING FROM ITEMS ON THE AGENDA**

Dog fouling on the allotment sites and burial grounds.

36/16 **RISK MANAGEMENT**

Use of water troughs.

37/16 **DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting would take place on **TUESDAY 19 JULY 2016** at **7.15pm**, in the Parish Council Meeting Rooms, 73 High Street, Heathfield. This meeting would be followed by a meeting of the Leisure, Environment and Recreation Committee.

The meeting closed at 7.55 p.m.

Signed:

Chairman

Dated: