

HEATHFIELD AND WALDRON PARISH COUNCIL
BURIAL GROUNDS AND AMENITIES COMMITTEE
TUESDAY 27 SEPTEMBER 2016 AT 7.30 PM
AT PARISH COUNCIL OFFICES, HEATHFIELD

PRESENT: Mrs Fraser, Mrs Holmwood, Mr Hough (in the Chair), Ms Kift, Ms Robinson and Mr Waterhouse

Mrs Pyle, Administrative Officer was in attendance.

52/16 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received Mrs Clark, Mr Hatcher, Mrs Kentish-Barnes and Mr Ridley.

53/16 **DISCLOSURE OF INTERESTS**

Members disclosed the following interests:-

Mr Hough disclosed a personal interest under paragraph 7 (1) of the Code of Conduct in relation to his membership of Waldron Parochial Church Council.

Ms Kift disclosed a prejudicial interest in respect of Theobalds Green allotments as she is an allotment holder.

Mr Waterhouse declared a disclosable pecuniary interest in respect of matters affecting Heathfield Funeral Directors as a Director of the Company

54/16 **MINUTES**

RESOLVED: That the minutes of the meeting held on 19 July 2016, having been previously circulated, be approved and signed by the Chairman as a correct record.

55/16 **TO APPROVE BUDGET MONITORING REPORT AS AT 31 AUGUST 2016**

The Committee noted and approved the report.

56/16 **ST BARTHOLOMEW'S BURIAL GROUND**

To consider quote for repairs to Memorial B2

A memorial stone had been identified as being loose and it was noted that the owner of the plot had passed away. A quote had been received prior to the meeting to carry out repair work to the memorial at a cost of £150.00 and it was **RESOLVED** to accept the quote.

57/16 **BURIAL GROUNDS GENERAL**

(i) **Old Heathfield**

It was reported that grass paths had been mown into the Burial Ground area.

(ii) **Waldron**

It was reported that the area was tidy.

(iii) **Theobalds Green**

Email received from member of the public

The Committee had received an email asking if two trees which had been planted in remembrance of two children who died tragically six years ago could be replanted in Theobalds Green Burial Ground. The trees are presently located in the grounds of Huffle Nursery School which is due to be redeveloped in the coming months. It was noted that the trees were flowering cherries and under the planning conditions these species of trees were not allowed in the burial ground. The Committee **RESOLVED** to re-site the trees at Theobalds Green and asked if a memorial plaque could be based near the trees.

58/16 **WAR MEMORIALS**

(i) **Waldron**

It was reported that the base of the memorial needed spraying with weedkiller and that a surrounding post had been broken. The war memorial would be cleaned in time for Remembrance Day.

(ii) **Cade Street**

It was reported that the memorial would be cleaned in time for Remembrance Sunday.

59/16 **THEOBALDS GREEN**

60/16 **ALLOTMENTS**

To consider the cost of preparing a planning application for the siting of sheds on Theobalds Green allotments

The Committee had received prior to the meeting a quote for preparing a planning application to site sheds on allotments at Theobalds Green. The quote was discussed and the Committee **RESOLVED** that they did not wish to proceed with this. After further discussion it was **RESOLVED** that the allotment holder who had erected a greenhouse on his plot should obtain his own planning permission.

If he did not wish to do this then the greenhouse should be removed from the plot. It was also noted that the greenhouse glass could prove a safety issue.

61/16 **MILL ROAD CONVENIENCES**

There was nothing to report.

62/16 **TO APPROVE LIST OF URGENT WORKS SINCE LAST MEETING**

No urgent works had been carried out.

63/16 **MATTERS RAISED BY COUNCILLORS**

There were none.

64/16 **CRIME & DISORDER ACT 1998 SECTION 17 – TO CONSIDER EFFECTS (IF ANY) ARISING FROM ITEMS ON THE AGENDA**

There were none.

65/16 **RISK MANAGEMENT**

The Committee considered the greenhouse glass and the loose memorial to be safety issues.

The risk list which had previously been circulated was considered by the Committee. It was **RESOLVED** to adopt the risk list.

66/16 **DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting would take place on **MONDAY 14 NOVEMBER 2016** at **7.15pm**, in the Parish Council Meeting Rooms, 73 High Street, Heathfield. This meeting would be followed by a meeting of the Leisure, Environment and Recreation Committee.

The meeting closed at 7.40 p.m.

Signed:

Chairman

Dated: