

HEATHFIELD AND WALDRON PARISH COUNCIL
BURIAL GROUNDS AND AMENITIES COMMITTEE
MONDAY 16 JANUARY 2017 AT 7.15 PM
AT PARISH COUNCIL OFFICES, HEATHFIELD

PRESENT: Mrs Clark (Chairman), Mrs Fraser, Mr Hatcher, Mrs Holmwood, Mr Hough,
Mrs Kentish-Barnes, Ms Kift and Mr Waterhouse

Mrs Pyle, Administrative Officer was in attendance.

01/17 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Mr Ridley.

02/17 **DISCLOSURE OF INTERESTS**

Members disclosed the following interests:-

Mr Hough disclosed a personal interest under paragraph 7 (1) of the Code of Conduct in relation to his membership of Waldron Parochial Church Council.

Ms Kift disclosed a prejudicial interest in respect of Theobalds Green allotments as she is an allotment holder.

Mr Waterhouse declared a disclosable pecuniary interest in respect of matters affecting Heathfield Funeral Directors as a Director of the Company

03/17 **MINUTES**

RESOLVED: That the minutes of the meeting held on 14 November 2016, having been previously circulated, be amended at Minute 75/16 to read “to consider ‘Community Fruit Trees’ and be then confirmed and signed by the Chairman as a correct record.

04/17 **MATTERS ARISING**

60/16 To consider the cost of preparing a planning application for the siting of sheds on Theobalds Green allotments

It was noted that the owner of the shed would apply to Wealden District Council for planning permission.

05/17 **TO APPROVE BUDGET MONITORING REPORT AS AT 31 DECEMBER 2016**

The Committee noted and approved the report.

06/17 **ST BARTHOLOMEW'S BURIAL GROUND**

- (i) To consider an application for an engraving on a memorial stone in the Ghyll Garden Plot No GP32

The Committee had received a copy of a proposed engraving for a memorial stone in the Ghyll Garden in the form of a butterfly. It was **RESOLVED** that the engraving be allowed providing it was not coloured.

- (ii) Next burial inspection to take place in early February

It was noted that the next inspection would take place in February and Committee members would be notified.

07/17 **BURIAL GROUNDS GENERAL**

- (i) **Old Heathfield**

It was reported that all was fine.

- (ii) **Waldron**

It was reported that the area was tidy but that the stile at the bottom of the burial ground owned by the Parish Council was overgrown with gorse and it was asked if the contractor could be contacted regarding this.

- (iii) **Theobalds Green**

It was reported that the sign for strewn ashes had been erected.

08/17 **WAR MEMORIALS**

- (i) **Waldron**

It was reported that all looked fine.

- (ii) **Cade Street**

It was reported that all looked fine.

09/17 **ALLOTMENTS**

Verbal update regarding 'Community Fruit Trees' adjoining allotment area

It was reported that the Chairman of the Allotment Association had met with the Parish Council's contractor to discuss the siting of the trees. It was noted that approximately fifteen to twenty fruit trees would be planted and these would be purchased and maintained by the Association.

10/17 **MILL ROAD CONVENIENCES**

To approve the installation of a new toilet at a cost of £200 following vandalism

It was reported that a toilet had recently been vandalised and the cost of replacing the toilet would be approximately £200.00. It was **RESOLVED** to accept the quote, through the Council's contractors, D & J Greengrow.

11/17 **TO APPROVE LIST OF URGENT WORKS SINCE LAST MEETING**

No urgent works had been carried out.

12/17 **MATTERS RAISED BY COUNCILLORS**

There were none.

13/17 **CRIME & DISORDER ACT 1998 SECTION 17 – TO CONSIDER EFFECTS (IF ANY) ARISING FROM ITEMS ON THE AGENDA**

At present only one toilet is in working condition in the Men's conveniences.

14/17 **RISK MANAGEMENT**

Broken toilet in Mill Road toilets.

15/17 **DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting would take place on **TUESDAY 21 MARCH 2017** at **7.15pm**, in the Parish Council Meeting Rooms, 73 High Street, Heathfield. This meeting would be followed by a meeting of the Leisure, Environment and Recreation Committee.

The meeting closed at 7.35 p.m.

Signed:

Chairman

Dated: