

## **HEATHFIELD AND WALDRON PARISH COUNCIL**

**TO:** Chairman and Members of the  
Leisure, Environment and Recreation Committee

73 High Street  
HEATHFIELD  
EAST SUSSEX  
TN21 8HU  
(01435 865700)

11 April 2017

Dear Sir/Madam

Your attendance is requested at a meeting of the LEISURE ENVIRONMENT AND RECREATION COMMITTEE to be held in the Meeting Room, 73 High Street, Heathfield on **WEDNESDAY 19 APRIL 2017 at 7.30 pm**

Yours faithfully

Diana Francis  
**Clerk to the Council**

### **A G E N D A**

1. Apologies for Absence
2. Disclosure of prejudicial interests in any matter on the Agenda, in accordance with the Code of Conduct
3. **Exclusion of public and press** - to resolve that the public and press be excluded from the meeting during discussion of agenda item 4 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
4. To consider tenders received for the General Works contract commencing 1 June 2017 – confidential report attached.
5. Risk Management - to consider effects (if any) arising from items on the Agenda
6. Date, Time, Place of Next Meeting – **Tuesday 23 May 2017** at 8.00 pm in the Meeting Room, 73 High Street, Heathfield following the Burial Grounds and Amenities Committee meeting at 7.15 pm