

# **HEATHFIELD AND WALDRON PARISH** **COUNCIL**

TO: Chairman and Members of the  
Community and Business Development  
Committee

73 HIGH STREET  
HEATHFIELD  
EAST SUSSEX  
TN21 8HU  
Tel 01435 865700

4 July 2017

Dear Sir/Madam

Your attendance is requested at a meeting of the COMMUNITY AND BUSINESS DEVELOPMENT COMMITTEE to be held in the **Parish Council Meeting Room, 73 High Street, Heathfield** on **MONDAY 10 JULY 2017 at 7.30 pm**

Yours faithfully

Mrs D M Francis  
**Clerk to the Council**

## **A G E N D A**

1. Election of Chairman and Vice Chairman
2. Apologies for absence
3. Disclosures of Interest in accordance with the Code of Conduct
4. To receive and sign Minutes of the CBD Committee held on 25 April 2017 (previously circulated)
5. Matters Arising
6. Community Hub/Volunteer Centre – to follow
7. Visioning - progress on priorities
  - a) Next Saturday opening – 15 July 2017
  - b) Christmas Lights – report to follow
  - c) Street Scene/tourism – verbal update
8. Enlargement of office accommodation – amended plan and notes attached

9. To consider budgetary control report as at 31 May 2017 (attached herewith)
10. Matters raised by Members previously notified  
  
None received
11. Crime & Disorder Act 1998 Section 17 – to consider effects (if any) arising from items on the Agenda.
12. Risk Management - to consider effects (if any) arising from items on the Agenda  
  
to consider effects of matters raised at the meeting
13. Date, Time and Place of Next Meeting – Next meeting to be held on Tuesday 10 October 2017 at 7.30 pm in the Parish Council Meeting Room, 73 High Street, Heathfield