

HEATHFIELD AND WALDRON PARISH COUNCIL
COMMUNITY AND BUSINESS DEVELOPMENT COMMITTEE
10 JULY 2017 AT 7.30 PM
PARISH COUNCIL MEETING ROOM

PRESENT: Miss Andrew, Mr Coffey, Mr Ridley (Chairman) and Mr Robinson

The Clerk was in attendance.

ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

Mr Coffey took the Chair and nominated Mr Ridley to continue as Chairman, seconded by Mr Robinson and agreed by all.

Mr Ridley took the Chair and nominated Mr Coffey as Vice-Chairman, seconded by Mr Robinson and agreed by all.

25/17 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Mr Hough, Ms Kift, Mr South and Mr Woolley.

26/17 **DISCLOSURES OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT**

There were none.

27/17 **MINUTES**

RESOLVED: that the Minutes of the meeting held on 25 April 2017, having been previously circulated, be confirmed and signed by the Chairman as a correct record.

28/17 **MATTERS ARISING**

The Skills Audit form had been circulated to Members and it was agreed that Members should be asked to return completed forms to the Clerk by 25 July 2017.

29/17 **COMMUNITY HUB/VOLUNTEER CENTRE**

The Chairman reported on the recent meeting of the Heathfield Community Hub Steering Group. He stated that the Steering Group recommended that the proposed office extension be put on hold, as it was considered that the costs were increasing without demonstrable benefit and it would be difficult to justify the project to local parishioners. The wishes of the Volunteer Centre would not necessarily be met and the Committee **RESOLVED** to recommend to full Council that the project be put on hold whilst alternative proposals were explored.

30/17 **VISIONING – PROGRESS ON PRIORITIES**

(i) Saturday opening – 15 July 2017

The Committee noted that this would be the last of the trial period open mornings. The Steering Group had suggested that a further charity fund-raising event should be held on 16th September and it was suggested that this take the form of a scavenger hunt in the Millennium Green as a fund-raising event and a Coffee/cake sale in the Volunteer Centre.

Mr Robinson would raise this with the Millennium Green and the Volunteer Centre would be asked if they were interested in participating and fund-raising.

(ii) Christmas lights

A report was circulated to Members for consideration. Three quotations had been received for Christmas lighting and it was **RESOLVED** to recommend to full Council that the quotation from Millennium Quest in the sum of £20,000 in Year 1 and £8415 for subsequent years be accepted. The exact number and location of the trees would be confirmed and the quotation was based on 70 trees.

A local trader had asked if a large tree could be provided in the High Street, for which sponsorship could be obtained. It was agreed that the possibility of a large tree on the Fire Station grounds should be explored and local companies be invited to donate a large tree.

(iii) Street Scene/tourism

Mr Robinson reported that the report prepared by his wife setting out proposals for the end of the Cuckoo Trail would be available for the LAB meeting on 18th July and the Committee expressed their appreciation to her for her work in this regard.

31/17 **ENLARGEMENT OF OFFICE ACCOMMODATION**

As reported at 29/17, it was agreed that the project be put on hold. Appleby Petfield had been asked to submit any outstanding fee accounts for payment.

32/17 **BUDGETARY CONTROL REPORT AS AT 31 MAY 2017**

The budgetary control report was duly noted and approved.

33/17 **MATTERS RAISED BY MEMBERS PREVIOUSLY NOTIFIED**

There were none.

34/17 **CRIME AND DISORDER ACT 1998 SECTION 27 – TO CONSIDER EFFECTS (IF ANY) ARISING FROM ITEMS ON THE AGENDA**

There were considered to be no effects under the above Act in relation to matters discussed at the meeting.

35/17 **RISK MANAGEMENT**

There were considered to be no effects in relation to matters discussed at the meeting.

36/17 **DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting is due to be held on Tuesday 10 October 2017 at 7.30 pm in the Parish Council Meeting Room.

The Meeting closed at 8.10 p.m.

Signed:
Chairman

Dated: