

HEATHFIELD AND WALDRON PARISH COUNCIL

TO: Chairman and Members of the
Leisure, Amenities and Burials Committee

73 High Street
EAST SUSSEX
TN21 8HU
(01435 865700)

12 July 2017

Dear Sir/Madam

Your attendance is requested at a meeting of the LEISURE, AMENITIES AND BURIAL GROUNDS COMMITTEE to be held in the Meeting Room, 73 High Street, Heathfield on **TUESDAY 18 JULY 2017 at 7.30 pm**

Yours faithfully

Diana Francis
Clerk to the Council

A M E N D E D A G E N D A

An opportunity is given to Members of the public to address the Committee prior to commencement of the Meeting (maximum of 15 minutes)

1. Election of Chairman and Vice-Chairman
2. Disclosure of prejudicial interests in any matter on the Agenda, in accordance with the Code of Conduct
3. To receive and sign the Minutes of the LER meeting held on 23 May 2017 (unadopted) (previously circulated))and BGA Committee meeting held on 23 May 2017 (unadopted) (previously circulated))
4. Matters Arising
5. To agree Terms of Reference for the LAB Committee (attached herewith)
6. To approve Budget Monitoring Reports (relating to LER and BGA Committees) as at 30 June 2017 (to follow)
7. Emergency Works
None to report

8. St. Bartholomew's Burial Ground – to receive verbal reports if any
 - (a) Report on burial inspection which took place on 14 July 2017
 - (b) To consider quote for re-erecting a headstone (copy attached)
 - (c) To consider request for transferring a reserved burial plot in the Main Burial Ground to a reserved plot in Newnham Gardens (copy letter attached)
 - (d) Headstone for Plot GP33 in the Ghyll Garden of Remembrance – (email attached)

9. Burial Grounds General – To receive verbal reports if any in respect of Old Heathfield and Waldron

10. Theobalds Green – to consider erection of a brown information sign at the entrance to the site – proposed wording to be Theobalds Green Burial Grounds and Allotments – quote to follow

11. War Memorials:-
 - Waldron
 - Cade Street – quote attached from D Tourle for repair work

12. Allotments
 - Nothing to report

13. Mill Road Conveniences
 - To ratify cost of replacement toilet pan at an approximate cost of £200 + VAT

14. Reports on Recreation Grounds and Properties
 - a) Lucas Hall, Waldron
 - b) Punnetts Town Recreation Ground and Village Hall
 - Email from Ms Rolfe regarding possible tree planting (attached herewith)
 - To ratify use of the recreation ground during fundraiser in Village Hall – 30 June 2017
 - c) Tower Recreation Ground – Request for new litter bins at entrances to recreation ground
 - d) Cade Street Memorial Ground
 - e) Broad Oak Recreation Ground
 - f) Cross in Hand Village Hall
 - g) Hardy Roberts Playing Fields – update regarding access to bowls/tennis clubs
 - h) Leeves Common Play Area
 - i) Sheepsetting Lane Recreation Ground –
 - j) Heathfield Community Centre
 - (i) Update on NHS charges

(ii) Request to use Community Centre grounds on 7 July 2018 for Heathfield Fun Day (copy email attached)

k) Waldron Recreation Ground

l) Jubilee Park

m) Skatepark – copy of email attached

15. RoSPA inspection of play areas – inspection reports previously emailed – to consider programme of repairs/replacements and immediate works
16. Green Lane Public Open Spaces
17. Darch's Wood – request from CHAS for payment to Agrifactors for works in relation to making good after silt pond clearance at an approximate cost of £2000 – copy attached
18. Cuckoo Trail and Heathfield TC connectivity report – previously emailed
19. High Street Planting
20. High Street Furniture
21. Seats/Litter Bins/Bus Shelters/Noticeboards
 - a) Broken seat at North Street/Punnetts Town – to consider replacement with rustic seat – (quote attached)
 - b) Bus shelters at Cross-in-Hand – to consider boarding up or removal due to anti-social behavior
 - c) Quotations to replace litter bin o/s 73 High Street, Heathfield (to follow)
 - d) The Conservation Volunteers of Hastings – (email attached)
 - e) To consider replacing the Perspex in the following noticeboards:-

Sheepsetting Lane, Old Heathfield, Hailsham Road and Broad Oak – quote to follow
22. Matters raised by Councillors (previously notified)
23. Crime & Disorder Act 1988 Section 17 – to consider any effects arising from the Agenda
24. Risk Management - to consider effects (if any) arising from items on the Agenda
25. Date, Time, Place of Next Meeting – **Tuesday 26 September 2017** at 7.30 pm in the Meeting Room, 73 High Street, Heathfield