

HEATHFIELD AND WALDRON PARISH COUNCIL
COMMUNITY AND BUSINESS DEVELOPMENT COMMITTEE
10 OCTOBER 2017 AT 7.30 PM
PARISH COUNCIL MEETING ROOM

PRESENT: Cllr Andrew, Cllr Coffey, Cllr Francis, Cllr Hough, Cllr Kift, Cllr Ridley (Chairman), Cllr Robinson and Cllr Woolley.

The Assistant Clerk was in attendance.

37/17 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Cllr South, these were noted.

38/17 **DISCLOSURES OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT**

Cllr Robinson declared a personal interest in item 41/17 in relation to the Cuckoo Trail report as it was produced by his wife.

39/17 **MINUTES**

RESOLVED: that the Minutes of the meeting held on 10 July 2017, having been previously circulated, be confirmed and signed by the Chairman as a correct record.

40/17 **MATTERS ARISING**

None raised.

41/17 **VISIONING**

Cuckoo Trail – the Committee thanked Mrs Robinson for her excellent work on the report. The Assistant Clerk confirmed that the welcome sign at Newnham car park had been replaced. It was proposed, that as far as possible, that the Parish Council go ahead with the essential items. It was queried whether the use of the twitten from the skate park to the High Street was suitable for cyclists and the suggestion was given that cyclists dismount on this section.

A Councillor confirmed that he and the Clerk had met with a representative from Sustrans to discuss the future of the Cuckoo Trail and links to surrounding villages. He felt that it would be worth considering linking to the Sustrans report and possible funding. It was agreed to set up a working party which Cllr Ridley would lead and would also include Cllrs. Coffey, Kift, Andrew and Francis.

Parish Council – the restructuring of the committees had gone ahead. A discussion was held on the website, it was felt that the current website didn't fulfil the Parish Council's needs or support their initiatives and that they needed to have full editorial control. It was agreed for the *Assistant Clerk to discuss with the Clerk and arrange for some research to be undertaken on other Parish/Town Council websites.*

Assistant Clerk

Cllr. Robinson agreed to meet with the Clerk and the AdministrationAssistant and consider the Parish Council's requirements.

Cllr. Robinson/Clerk

The next office open morning is on Saturday 21st October at 10am. A quiz has been produced and there are tours available for the Millennium Green. Integration with local groups was discussed and it was agreed for the *Clerk to write to Councillors requesting details of local groups that don't have a Parish Council representative. Details of each group, their contact details and a brief summary explaining what the group does to be available in the office.* **Clerk**

Community Hub – it was confirmed that the Chairwoman of the Volunteer Centre was hoping to step down however nothing further had been heard regarding this.

Delegated functions – it was agreed for the *Clerk to arrange a meeting between the Chairs and Clerks of small local councils.* It was suggested that consideration be given as to how the Parish Council could assist these councils. **Clerk**

Community Survey – the Committee discussed the draft survey and agreed changes. It was agreed for the *Clerk to redraft the survey and send out to the Committee for approval.* **Clerk**

The Assistant Clerk confirmed the cost for surveys.

42/17

HEATHFIELD YOUTH CENTRE

(i) To discuss a meeting with the young people

A report had been sent to Councillors prior to the meeting. Usage and availability of the youth centre was discussed including possible use by other organisations. It was agreed for the *Clerk to take forward and to look into the cost and frequency of use.* The payment for sessions could be possibly be paid for from a Parish Council grant. **Clerk**

The Chair suspended standing orders so that Jean Leniham (JL) from Brighter Heathfield could join in the discussion regarding young people. JL spoke about the possibility of a graffiti wall at the back of the enclosed pitch, that the music equipment couldn't be used by young people and that she felt that the sessions finished too early.

JL agreed that if it was required she was willing to organise a meeting between Parish Council representatives, Wealden Works, Brighter Heathfield and young people. She also offered to visit the college and suggested that the graffiti wall and use of the music equipment be undertaken for 6 months and then be reviewed.

A Councillor confirmed that there is already a graffiti wall on site however the area needs tidying up before it can be used. The youth service can organise a graffiti artist to teach the young people however they could not fund this. A discussion was held on a youth council and it was suggested that this would need to be organised through Heathfield college and cover a cross-section of young people. There would need to be a plan for the youth council and it would need to show that it was being governed correctly.

It was agreed to set up a working group of Cllrs Woolley, Ridley and Francis and Jean Lenihan and that they would initially focus on a graffiti wall and setting up a youth council.

43/17

TO CONSIDER BUDGETARY CONTROL REPORT AS AT 31 AUGUST 2017

The report was noted and agreed by the Committee.

44/17 **TO CONSIDER BUDGET FOR 2018/19 FINANCIAL YEAR**

A discussion was held on the budget and whether there were sufficient funds for the visioning. It was agreed to accept the budget with the proviso that any overspend for visioning projects would be taken from reserves.

45/17 **MATTERS RAISED BY MEMBERS PREVIOUSLY NOTIFIED**

There were none.

46/17 **CRIME AND DISORDER ACT 1998 SECTION 27 – TO CONSIDER EFFECTS (IF ANY) ARISING FROM ITEMS ON THE AGENDA**

There were considered to be no effects under the above Act in relation to matters discussed at the meeting.

47/17 **RISK MANAGEMENT**

- (i) There were considered to be no effects in relation to matters discussed at the meeting.
- (ii) The risk list was approved.

48/17 **DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting is due to be held on Tuesday 30 January 2018 at 7.30 pm in the Parish Council Meeting Room.

The Meeting closed at 8:48p.m.

Signed:
Chairman

Dated: