

**HEATHFIELD AND WALDRON PARISH COUNCIL**  
**LEISURE, AMENITIES AND BURIAL COMMITTEE**  
**TUESDAY 26 SEPTEMBER 2017 AT 7.30P.M.**  
**AT PARISH COUNCIL OFFICES**

**PRESENT:** Cllrs Andrew, Hough, Kift, N Robinson, M Robinson (Chairman), Waterhouse, Wood and Woolley.

The Clerk was in attendance.

One member of the public was present and thanked the Committee for their consideration of the access from Hardy Roberts Playing Fields play area onto Back Lane.

88/17 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Cllrs Fraser, Hatcher, Hart, South and Taylor.

89/17 **DISCLOSURE OF INTERESTS**

All Members of the Parish Council had an interest in respect of the sole trusteeship of Waldron Recreation Ground Charity.

Mr Hough disclosed a pecuniary interest under paragraph 7 (1) of the Code of Conduct in relation to his membership of Waldron Parochial Church Council.

90/17 **MINUTES**

**RESOLVED:** that the Minutes of the Leisure, Environment and Recreation Committee meeting held on 18 July 2017, previously circulated, be confirmed and signed by the Chairman as a correct record.

91/17 **MATTERS ARISING**

There were none.

92/17 **BUDGETARY MONITORING REPORTS AS AT 31 AUGUST 2017**

The Budgetary Control reports were duly approved.

93/17 **EMERGENCY WORKS**

There were no works to report.

94/17 **ST BARTHOLOMEW'S BURIAL GROUND**

The condition of the paths was raised and it was agreed that this be put on the agenda for the next meeting.

95/17 **BURIAL GROUNDS**

Old Heathfield

The recent working party had been well attended.

Waldron

It was reported that all was tidy.

96/17 **THEOBALDS GREEN**

The Committee discussed whether inviting local funeral directors to a tour of the burial grounds would help raise the profile of the facilities available. It was not considered that this would be effective but that opportunities to publicise the burial grounds should be taken where possible.

The Committee noted that some old fencing had been left in the corner of the woodland burial ground and the contractor had been asked to clear it.

97/17 **WAR MEMORIALS**

Waldron

It was reported that another of the wooden bollards had been damaged and needed to be repaired or replaced.

Cade Street

There were no matters to report and the Committee noted that both memorials would be cleaned prior to Remembrance Sunday.

98/17 **ALLOTMENTS**

The Chairman would attend the Allotment Association's AGM.

99/17 **MILL ROAD CONVENIENCES**

The possibility of carrying out improvements would be put on the next agenda.

100/17 **REPORTS ON RECREATION GROUNDS**

100/17a **Lucas Hall and House, Waldron**

It was reported that the soundproofing for the Hall was going in and that all was going well.

100/17b **Punnetts Town Recreation Ground and Village Hall**

Use of the recreation ground during fundraiser – 1 September 2018

It was **RESOLVED** to ratify the permission given for use of the recreation ground, subject to the usual conditions.

100/17c **Tower Recreation Ground**

The Clerk reported that an email had been received that day regarding the recreation ground, which would be circulated to Members for discussion at the next meeting.

100/17d **Cade Street Memorial Ground**

It was reported that the slide had been removed for repair.

100/17e **Broad Oak Recreation Ground**

There were no matters to report.

100/17f **Cross in Hand Village Hall**

There were no matters to report.

100/17g **Hardy Roberts Playing Fields**

(i) **To consider quote for work to Bowls/Tennis Club drive**

The Committee noted that the works to the cypress field belonging to the Rugby Club would impact upon the driveway and could damage any new surface. It was, therefore **RESOLVED** that the quotation from Agrifactors (Southern) Limited to repair it to an acceptable standard be approved, in the sum of £1,400 plus VAT.

It was also agreed that the Rugby Club and Hardy Roberts Playing Fields Association meet with the Committee to agree the timing and carrying out of the works to the cypress field.

(ii) **To consider quote for work to entrance to Back Lane and for supplying and installing an easy gate**

It was **RESOLVED** to accept the quotation from Agrifactors (Southern) Limited in the total cost of £1,475 plus VAT, to replace new chicane fencing to the road, install a new Easy Gate onto Back Lane and close up the second entrance on to Back Lane with new fencing.

100/17h **Leeves Common Play Area**

There was nothing to report.

100/17i **Sheepsetting Lane Recreation Ground**

It was agreed that the football club should be allowed to erect bollards and a chain to secure their goalposts to when not in use, similar to the arrangement at Tower Recreation ground.

100/17j **Heathfield Community Centre**

(i) **Update on NHS charges**

The Committee noted that negotiations are still taking place with the NHS and the Chairman thanked the Assistant Clerk and Clerk for their efforts to try and get the matter resolved.

(ii) **To review hire charge fees for Heathfield Community Centre**

It was **RESOLVED** that the fees and charges should not be changed for the next financial year, in order to maintain and encourage future bookings.

100/17k **Waldron Recreation Ground**

The Committee noted that the recreation ground had been well used during the Summer, including community events.

100/17l **Jubilee Park**

There was nothing to report.

100/17m **Skatepark**

There were no matters to report at this time.

101/17 **TREE SURVEYS ON PARISH COUNCIL LAND**

The Committee noted that a comprehensive tree survey of all trees on Parish Council land should be undertaken and it was agreed that quotations be obtained for the survey.

In order to agree a policy for future tree management and control, a management plan would be compiled, setting out three levels of inspections in future. A draft would be prepared for the next meeting.

102/17 **DARCH'S WOOD**

There were no matters to report at this time.

103/17 **HIGH STREET PLANTING**

The Committee expressed appreciation for the excellent planting scheme this year.

It was **RESOLVED** to approve the quotation from Europlants Limited for summer planting in 2018 in the sum of £838.63 + VAT and approximately £2,358 + VAT for maintenance visits (based on 12 visits during the season).

104/17 **HIGH STREET FURNITURE**

**Installation and delivery costs of new litter bin**

A quotation to replace the litter bin in the vicinity of Chaps barbers had previously been agreed and the Committee **RESOLVED** to approve the cost of installation in the sum of £125 + VAT and delivery costs of £84.00.

105/17 **SEATS/LITTER BINS/BUS SHELTERS/NOTICEBOARDS**

Following the decision at the last meeting, Cllr South had passed on details of the supplier of polycarbonate but was not able to actually do the work himself. An updated quotation had been received from Agrifactors (Southern) Limited to carry out the necessary repairs to the noticeboards at Sheepsetting Lane, Cade Street, Hailsham Road, Waldron and Broad Oak and it was **RESOLVED** that the quotation be accepted in the total sum of £706.50 + VAT.

106/17 **JACK CADE MONUMENTAL STONE**

A request had been received from Wealden District Council asking that the Parish Council take over responsibility for the Jack Cade monument in Cade Street. The Committee considered that there would be a future financial liability in maintaining the stone and that ownership should remain with the District Council.

107/16 **MATTERS RAISED BY COUNCILLORS**

There were none.

108/17 **CRIME AND DISORDER ACT 1998 SECTION 17**

There were considered to be no implications under the above act in relation to matters discussed at the meeting.

109/17 **RISK MANAGEMENT**

- (i) The proposed tree management plan would have a positive risk management effect.
- (ii) The amended risk list for the Committee had been circulated and was duly approved.

110/17 **DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting will be held on Monday 27 November 2017 at 7.30 pm in the Parish Council Meeting Room, 73 High Street, Heathfield.

The meeting closed at 8.43 p.m.

Signed:

Chairman

Dated: