

# **HEATHFIELD AND WALDRON PARISH COUNCIL**

**TO:** Chairman and Members of the  
Leisure, Amenities and Burials Committee

73 High Street  
EAST SUSSEX  
TN21 8HU  
(01435 865700)

21 November 2017

Dear Sir/Madam

Your attendance is requested at a meeting of the LEISURE, AMENITIES AND BURIAL GROUNDS COMMITTEE to be held in the Meeting Room, 73 High Street, Heathfield on **MONDAY 27 NOVEMBER 2017 at 7.30 pm**

Yours faithfully

Diana Francis  
Clerk to the Council

## **A G E N D A**

**An opportunity is given to Members of the public to address the Committee prior to commencement of the Meeting (maximum of 15 minutes)**

1. Apologies for Absence
2. Disclosure of interests in any matter on the Agenda, in accordance with the Code of Conduct
3. To receive and sign the Minutes of the LAB meeting held on 26 September 2017 (unadopted) (previously circulated))
4. Matters Arising
5. To approve Budget Monitoring Reports as at 31 October 2017 – to follow
6. To approve Budget Requirements for 2018/19 – to follow
7. Emergency Works  
None to report

8. St. Bartholomew's Burial Ground – to receive verbal reports if any
  - (i) To consider quotes for repairs to the path leading from the Church Door to the entrance to Darch's Wood (copy attached)
  - (ii) To consider quote for replacing post and rail fence at bottom of the car park at a cost of £650.00 plus VAT (copy attached)
  - (iii) To ratify work to oak tree in St Bartholomews car park at cost of £450.00 + VAT
  - (iv) To consider quote for re-fixing headstones at St Bartholomews (copy attached)
  - (v) To consider fees for 2018/19 at St Bartholomews and Theobalds Green (copy attached)
  - (vi) To consider quote for replacement entrance post at St Bartholomews at a cost of £245.00 plus VAT (copy attached)
  - (vii) To consider amending the rules and regulations relating to the Ghyll Garden of Remembrance regarding the size of an inscription on a headstone (to follow)
  - (viii) To consider a proposed engraving on GN18 in the Ghyll Garden of Remembrance – (copy attached)
  - (ix) To consider and approve headstone for the Main Burial Ground at St Bartholomews (2 options attached)
  - (x) To consider allowing reservations in the Theoblalds Green Woodland Burial Ground – report to follow
  
9. Burial Grounds General – To receive verbal reports (if any) in respect of Old Heathfield and Waldron
  
10. Theobalds Green
  
11. War Memorials:-
  - Waldron
  - Cade Street
  
12. Allotments
  - Nothing to report
  
13. Mill Road Conveniences
  - To consider obtaining quotations for improvements

14. Reports on Recreation Grounds and Properties
  - a) Lucas Hall, Waldron
  - b) Punnetts Town Recreation Ground and Village Hall
    - (i) To agree to Uckfield and District Dog Training Club holding their annual charity show on Sunday 15 July 2018
    - (ii) To consider quote for Punnetts Town Car Park at a cost of £3,650.00 plus VAT (copy attached)
  - c) Tower Recreation Ground  
Email received re anti-social behaviour (copy attached)
  - d) Cade Street Memorial Ground
  - e) Broad Oak Recreation Ground
  - f) Cross in Hand Village Hall
  - g) Hardy Roberts Playing Fields  
To consider quote for work to Bowls/Tennis Club drive – (to follow)
  - h) Leeves Common Play Area
  - i) Sheepsetting Lane Recreation Ground
  - j) Heathfield Community Centre
    - (i) Update on NHS charges – copy of charges breakdown – to follow
    - (ii) To approve legal costs of approximately £500.00
  - k) Waldron Recreation Ground
  - l) Jubilee Park
  - m) Skatepark
15. Update on Tree Survey and Tree Management Policy (copy attached)
16. Green Lane Public Open Spaces
17. Darch's Wood
18. High Street Planting
19. High Street Furniture – to consider placement of flower barrel outside 92 High Street by Brighter Heathfield volunteers at an approximate cost of £250.00
20. Seats/Litter Bins/Bus Shelters/Noticeboards
21. Matters raised by Councillors (previously notified)
22. Crime & Disorder Act 1988 Section 17 – to consider any effects arising from the Agenda
23. Risk Management:-  
  
to consider effects (if any) arising from items on the Agenda
24. Date, Time, Place of Next Meeting – **Tuesday 23 January 2018** at 7.30 pm in the Meeting Room, 73 High Street, Heathfield