

HEATHFIELD AND WALDRON PARISH COUNCIL

TO: Chairman and Members of the
Leisure, Amenities and Burials Committee

73 High Street
EAST SUSSEX
TN21 8HU
(01435 865700)

9 January 2018

Dear Sir/Madam

Your attendance is requested at a meeting of the LEISURE, AMENITIES AND BURIAL GROUNDS COMMITTEE to be held in the Meeting Room, 73 High Street, Heathfield on **TUESDAY 16 JANUARY 2018 at 7.30 pm**

Yours faithfully

Diana Francis
Clerk to the Council

A G E N D A

An opportunity is given to Members of the public to address the Committee prior to commencement of the Meeting (maximum of 15 minutes)

1. Apologies for Absence
2. Disclosure of interests in any matter on the Agenda, in accordance with the Code of Conduct
3. To receive and sign the Minutes of the LAB meeting held on 27 November 2017 (unadopted) (previously circulated))
4. Matters Arising
5. To approve Budget Monitoring Reports as at 31 December 2017 – to follow
6. Emergency Works
None to report
7. St. Bartholomew's Burial Ground – to receive verbal reports if any
 - (i) To arrange a burial inspection in late February 2018
 - (ii) To note planning application submitted for car parking area in Darch's Wood
8. Burial Grounds General – To receive verbal reports (if any) in respect of Old Heathfield and Waldron

9. Theobalds Green
10. War Memorials:-
 - Waldron
 - Cade Street
11. Allotments
 - Nothing to report
12. Mill Road Conveniences
13. Reports on Recreation Grounds and Properties
 - a) Lucas Hall, Waldron
 - b) Punnetts Town Recreation Ground and Village Hall
 - Additional quote received for work to the car park at a cost of £1920.00 plus VAT from N R Coppard
 - c) Tower Recreation Ground
 - To ratify repairs to swings at a cost of £270 + VAT
 - d) Cade Street Memorial Ground
 - e) Broad Oak Recreation Ground
 - f) Cross in Hand Village Hall
 - g) Hardy Roberts Playing Fields
 - (i) Additional quote received for work to car park at a cost of £3288.00 plus VAT from N R Coppard
 - (ii) Damage to new fencing – wire cut
 - h) Leeves Common Play Area
 - i) Sheepsetting Lane Recreation Ground
 - j) Heathfield Community Centre
 - (i) NHS Charges and Payments – invoices in the sum of £22,358.06 now paid by NHS
 - (ii) To ratify payment of £387.00 for PAT testing and lighting equipment
 - k) Waldron Recreation Ground
 - l) Jubilee Park
 - m) Skatepark
14. Land at Punnetts Town
 - Request by letter to take over tenancy – (copy attached)
15. Verbal update on Tree Survey

16. Green Lane Public Open Spaces
17. Darch's Wood
 - (i) To ratify inspection and felling of oak tree at a cost of £448.56
 - (ii) Copy of email received from Chairman of Cross in Hand Amenities Society (attached)
18. High Street Planting
19. Seats/Litter Bins/Bus Shelters/Noticeboards – damage to sign outside Elite Restaurant
20. Matters raised by Councillors (previously notified)
21. Crime & Disorder Act 1988 Section 17 – to consider any effects arising from the Agenda
22. Risk Management:-

to consider effects (if any) arising from items on the Agenda
23. Date, Time, Place of Next Meeting – **Monday 26 March 2018** at 7.30 pm in the Meeting Room, 73 High Street, Heathfield