

**HEATHFIELD AND WALDRON PARISH COUNCIL**  
**LEISURE, AMENITIES AND BURIAL COMMITTEE**  
**TUESDAY 16 JANUARY 2018 AT 7.30P.M.**  
**AT PARISH COUNCIL OFFICES**

**PRESENT:** Cllrs Andrew, Hough, Kift., Ridley, N Robinson, M Robinson (Chairman), South, Taylor, Waterhouse and Wood.

The Clerk was in attendance.

The Chairman of Cross-in-Hand Amenities Society was also present.

**DARCH'S WOOD**

Mr Plant gave an update on activities and improvements in the wood and reported on the opportunity to buy planings at a reasonable cost to re-surface more of the paths.

**The meeting commenced at 7.40 p.m.**

01/18 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Cllrs Fraser, Hatcher, Hart and Woolley.

02/18 **DISCLOSURE OF INTERESTS**

All Members of the Parish Council had an interest in respect of the sole trusteeship of Waldron Recreation Ground Charity.

Mr Hough disclosed a pecuniary interest under paragraph 7 (1) of the Code of Conduct in relation to his membership of Waldron Parochial Church Council.

Mr Waterhouse declared a disclosable pecuniary interest in respect of matters affecting Heathfield Funeral Directors as a Director of the Company

03/18 **MINUTES**

**RESOLVED:** that the Minutes of the Leisure, Amenities and Burial Committee meeting held on 27 November 2017, previously circulated, be confirmed and signed by the Chairman as a correct record.

04/18 **MATTERS ARISING**

There were none.

05/18 **DARCH'S WOOD**

The Committee agreed that this item should be brought forward on the agenda.

An email from the Chairman of the Cross-in-Hand Amenities Society had been circulated to Members for information.

It was **RESOLVED** that road planings could be purchased to a maximum cost of £1800, including those purchased earlier in the year. It was also agreed that tree works should be carried out to 5 trees that had been identified as needing work or removal following recent storms. The maximum cost of this work would be £1500 and both sums would be taken from the Darch's Wood budget heading.

06/18 **BUDGETARY MONITORING REPORTS AS AT 31 DECEMBER 2017**

The Committee noted that the outstanding invoices had been paid by the NHS in respect of Heathfield Community Centre. The Budgetary Control reports were duly approved.

**Cllr South arrived at 7.46 during consideration of the above item.**

07/18 **EMERGENCY WORKS**

There were no works to report.

08/18 **ST BARTHOLOMEW'S BURIAL GROUND**

- (i) The Committee noted that a burial inspection would be arranged for late February 2018
- (ii) The Committee noted that the planning application had been submitted for a car parking area in Darch's Wood.

09/18 **BURIAL GROUNDS**

Old Heathfield

Cllr Kift reported that a grant application had been made to Co-op to carry out works to the burial ground.

Waldron

The hedges to the small section of burial ground belonging to the Parish Council needed cutting and this work would be put in hand.

10/18 **THEOBALDS GREEN**

There was nothing to report.

11/18 **WAR MEMORIALS**

Waldron

There were no matters to report in connection with the memorial.

Cade Street

There were no matters to report in connection with the memorial.

12/18 **ALLOTMENTS**

There was nothing to report.

13/18 **MILL ROAD CONVENIENCES**

There were no matters to report at this time but an update would be made at the next meeting.

14/18 **REPORTS ON RECREATION GROUNDS**

14/18a **Lucas Hall and House, Waldron**

Cllr Hough reported that the damp problem had hopefully been cured. It was hoped to carry out some soundproofing works in due course.

14/18b **Punnetts Town Recreation Ground and Village Hall**

The Committee noted that complaints had been received about the condition of the car park, which needed urgent work to fill the potholes and make it safe. The Committee discussed the need for a longer term solution, which would mean complete re-surfacing and drainage works. It was acknowledged that patching work would not last very long but was necessary.

It was **RESOLVED** to accept the quotation from NR Coppard in the sum of £1920 plus VAT to fill in the potholes, to be met from the remaining budget for Punnetts Town and Emergency Works budget. It was also agreed that representatives from the Village Hall and Health Centre should be invited to a meeting to discuss a longer term solution.

14/18c **Tower Recreation Ground**

The Committee **RESOLVED** to ratify repairs to the swings at a cost of £270 +VAT

14/18d **Cade Street Memorial Ground**

There were no matters to report.

14/18e **Broad Oak Recreation Ground**

There were no matters to report.

14/18f **Cross in Hand Village Hall**

The Committee noted that there had been no updates in relation to the Hall for a while and it was agreed that Cllr South, who was the Parish Council's representative, would get in touch with the Chairman.

14/18g **Hardy Roberts Playing Fields**

- (i) An additional quotation had been received for work to the driveway to the bowls and tennis clubs and it was **RESOLVED** to accept the quotation from NR Coppard in the sum of £3,288 for work to repair the driveway. The cost

would be met by a virement from the General Works Contract into the Hardy Roberts budget head.

- (ii) The Committee noted that the new fencing to close two gaps in the hedge onto Back Lane had been cut with wirecutters. The contractor would carry out a repair.

14/18h **Leeves Common Play Area**

There was nothing to report.

14/18i **Sheepsetting Lane Recreation Ground**

There was nothing to report.

14/18j **Heathfield Community Centre**

- (i) As noted, the NHS had paid the Parish Councils invoices in the sum of £22,358.06. A number of queries had been raised relating to the payment due for the current financial year.
- (ii) It was **RESOLVED** to ratify payments of £387.00 for PAT testing and lighting equipment
- (iii) The Committee noted that the existing stage lighting needed to be updated and it was agreed that three quotations should be obtained from suitable companies.

14/18k **Waldron Recreation Ground**

There was nothing to report.

14/18l **Jubilee Park**

There was nothing to report.

14/18m **Skatepark**

There were no matters to report at this time.

15/18 **LAND AT PUNNETTS TOWN**

The Committee noted that the tenant of the farm-land had given notice of his intention to discontinue his rental of the land this year.

The owners of a nearby property had written to the Council expressing an interest in renting the land. It was **RESOLVED** that an agreement in principle to rent the land for a period of 2 years be offered, subject to legal costs for the drawing up of a lease being at their own expense. It would also be necessary to obtain a valuation of the land. The Committee were not prepared to offer a longer rental period at this time as the longer-term use of the land had not been decided.

16/18 **TREE SURVEY**

The three quotations needed to carry out the survey were in the process of being obtained. There had been a delay due to consideration of an online mapping system to help identify the Council's land and boundaries but it was agreed that the maps contained in the General Works contract should be used.

17/18 **GREEN LANE PUBLIC OPEN SPACES**

There were no matters to report.

18/18 **HIGH STREET PLANTING**

The efforts of the Brighter Heathfield volunteers were noted and it was hoped that work to land adjoining the access road to Station Road West car park, owned by BT, would take place in the Spring.

19/18 **HIGH STREET FURNITURE**

There were no matters to report.

20/18 **SEATS/LITTER BINS/BUS SHELTERS/NOTICEBOARDS**

There were no new matters to report

21/18 **MATTERS RAISED BY COUNCILLORS**

There were none.

22/18 **CRIME AND DISORDER ACT 1998 SECTION 17**

There had been vandalism at Hardy Roberts Playing Fields with damage to the new fencing.

23/18 **RISK MANAGEMENT**

There were considered to be no risk management implications in relation to matters discussed at the meeting.

24/18 **DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting will be held on Monday 26 March 2018 at 7.30 pm in the Parish Council Meeting Room, 73 High Street, Heathfield.

The meeting closed at 8.41 p.m.

Signed:

Chairman

Dated: