

**HEATHFIELD AND WALDRON PARISH COUNCIL**  
**COMMUNITY AND BUSINESS DEVELOPMENT COMMITTEE**  
**30 JANUARY 2018 AT 7.30 PM**  
**PARISH COUNCIL MEETING ROOM**

**PRESENT:** Cllrs Andrew, Coffey, Hough, Ridley (Chairman), and Woolley.

The Clerk was in attendance.

Mrs Leniham, an appointed representative of the Heathfield Youth Centre Working Group, was also present.

01/18 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Cllrs Francis, Robinson and South.

02/18 **DISCLOSURES OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT**

There were none.

03/18 **MINUTES**

**RESOLVED:** that the Minutes of the meeting held on 10 October 2017, having been previously circulated, be confirmed and signed by the Chairman as a correct record.

04/18 **MATTERS ARISING**

None raised.

05/18 **VISIONING**

A verbal update was given on the visioning priorities. It was noted that Saturday openings of the office had not been well supported but that consideration be given to a future Saturday opening in conjunction with an event. It was agreed that the Christmas lights had been well received.

There was discussion about holding a meeting with neighbouring parishes to discuss possible delegated functions but it was agreed that this should be something that should be considered through WDALC. The Committee noted that the results of NALC's survey would be published in March.

06/18 **HEATHFIELD YOUTH CENTRE**

Sussex Groups for Young people

**Standing orders were suspended to enable Mrs Leniham to speak**

Mrs Leniham's spoke about her recent discussions with the Manager of Co-op, who had offered to fund a new speaker for the Youth Centre. She also proposed talking with the young people and Heathfield Community College to try and find out what the young people would like in terms of new activities. The Committee were pleased

to learn that Kings Church were interested in providing more activities for young people.

It was **RESOLVED** that a maximum of £500 in the current financial year, taken from general reserves, should be spent on youth activities through the Sussex Groups for Young People organisation and that a meeting of the Working Group take place to progress the matter.

07/18 **BUDGETARY CONTROL REPORT AS AT 31 DECEMBER 2017**

The report was noted and agreed by the Committee.

08/18 **COMMUNITY SURVEY**

The revised Survey Monkey questionnaire was agreed and would be sent out.

09/18 **CUCKOO TRAIL**

The Committee had received information regarding a meeting organised by 3VA about the Cuckoo Trail and noted that the contractors for the Wealden Crematorium in Horam were making a contribution towards works to the Trail.

It was agreed that Cllr Ridley would talk to Fiona Morton of Wealden District Council to agree a way forward.

10/18 **HEATHFIELD AND WALDRON PARISH COUNCIL WEBSITE**

A comprehensive report had been circulated to the Committee which gave ideas for improvement and expansion of the Council's website. It was agreed that a brief questionnaire should be drawn up based on the report and that local companies be invited to quote for a new website.

The Committee thanked the Clerical Assistant for her work in preparing the report.

11/18 **COMMUNITY INFRASTRUCTURE LEVY**

A report had been circulated which recommended that suggestions for projects to be paid for by CIL money should be forwarded to the CBD Committee for approval.

In terms of the £28,235 already received, it was **RESOLVED** that this should be allocated as follows: £3786 on works to improve the end of the Cuckoo Trail, £14,000 towards replacement CCTV and the remainder to be available for suggestions from other Committees.

12/18 **MEETING ROOM - WATER COOLER/HEATER**

The Committee considered three quotations for the provision of a mains-fed water cooler/heater in the office meeting room.

It was **RESOLVED** that the quotation from Divine Water for an ex demo floor standing model be accepted at a cost of £15.16 per month, plus an annual environmental fee of £9.00.

It was also **RESOLVED** that the quotation from Greener Plumbing to install a water supply to the meeting room in the sum of £375 + VAT be accepted.

13/18 **MATTERS RAISED BY MEMBERS PREVIOUSLY NOTIFIED**

There were none.

14/18 **CRIME AND DISORDER ACT 1998 SECTION 27 – TO CONSIDER EFFECTS (IF ANY) ARISING FROM ITEMS ON THE AGENDA**

There were considered to be no effects under the above Act in relation to matters discussed at the meeting.

15/18 **RISK MANAGEMENT**

There were considered to be no risk management implications in relation to matters discussed at the meeting.

16/18 **DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting is due to be held on Tuesday 17 April 2018 at 7.30 pm in the Parish Council Meeting Room.

**The Meeting closed at 9.10 p.m.**

Signed:  
Chairman

Dated: