

# **HEATHFIELD AND WALDRON PARISH COUNCIL**

**TO:** Chairman and Members of the  
Leisure, Amenities and Burials Committee

73 High Street  
EAST SUSSEX  
TN21 8HU  
(01435 865700)

20 March 2018

Dear Sir/Madam

Your attendance is requested at a meeting of the LEISURE, AMENITIES AND BURIAL GROUNDS COMMITTEE to be held in the Meeting Room, 73 High Street, Heathfield on **MONDAY 26 MARCH 2018 at 7.30 pm**

Yours faithfully

Diana Francis  
**Clerk to the Council**

## **A G E N D A**

**An opportunity is given to Members of the public to address the Committee prior to commencement of the Meeting (maximum of 15 minutes)**

**Mrs Pearson representing South East Performing Arts and Mr Rhodes representing Heathfield and Waldron Rugby Club will address the Committee**

1. Apologies for Absence
2. Disclosure of interests in any matter on the Agenda, in accordance with the Code of Conduct
3. To receive and sign the Minutes of the LAB meeting held on 23 January 2018 (unadopted) (previously circulated))
4. Matters Arising
5. To approve Budget Monitoring Reports as at 28 February 2018 (copy attached)
6. Emergency Works

For removing snow and ice from car parks in February 2018 at a cost of £416.30 +VAT

7. St. Bartholomew's Burial Ground – to receive verbal reports if any

8. Burial Grounds General – To receive verbal reports (if any) in respect of Old Heathfield and Waldron
9. Theobalds Green  

To approve expenditure for the planting of bulbs and shrubs in this area at an approximate cost of £500.00
10. War Memorials:-  

Waldron

Cade Street
11. Allotments  

Nothing to report
12. Mill Road Conveniences
13. To approve appointment of ROSPA to carry out playground inspections at a cost of £532.00+ VAT
14. Reports on Recreation Grounds and Properties
  - a) Lucas Hall, Waldron
  - b) Punnetts Town Recreation Ground and Village Hall
  - c) Tower Recreation Ground
  - d) Cade Street Memorial Ground  

To approve the use of Cade Street Recreation Ground for the Heffle Cuckoo Fair on Friday 20 and Saturday 21 April 2018
  - e) Broad Oak Recreation Ground
  - f) Cross in Hand Village Hall
  - g) Hardy Roberts Playing Fields
    - (i) To approve the cost of paving slabs to be laid under the new safety gate at a cost of approximately £300 + VAT at the Back Lane entrance to Hardy Roberts
    - (ii) To note proposals by Heathfield & Waldron Rugby Club and implications for the future
  - h) Leeves Common Play Area
  - i) Sheepsetting Lane Recreation Ground
  - j) Heathfield Community Centre
    - (i) NHS Charges and Payments
    - (ii) To approve the sum of £239.00 plus VAT for work to the screen (quote attached)
    - (iii) To consider work to the lighting system – report to follow
  - k) Waldron Recreation Ground
  - l) Jubilee Park
  - m) Skatepark

15. Vire funds from Other budget to Improvements and Repairs budget to cover overspend which is due to more items being included under individual areas rather than under Grounds Maintenance budget

Vire funds from Community Centre budget to Burial Grounds & Allotments budget, overspend in BG&A is due to lack of income at Theobalds Green burial ground.

Vire any Committee underspend for 2017/18 to a LAB reserve fund to pay for Community Centre blinds, lights and the cost of the tree survey

16. Land at Punnetts Town – update regarding future renting of the land (note attached)

17. Tree Survey – to note current position

18. Green Lane Public Open Spaces

19. Darch's Wood

To ratify tree felling work at a cost of £500.00 + VAT (copy attached)

20. To ratify amendment to General Works Contract to allow second cut of hedges by hand (not included in tender – at a cost of approximately £500 per annum)

21. High Street Planting

22. High Street Furniture

To replace scroll brackets on the flower posts in Hailsham Road/Union Church outside the Council offices and on the island opposite Pennells at a total cost of £188.00 + VAT

23. To note proposals from Heathfield & District Bonfire Society and to appoint representative

24. Seats/Litter Bins/Bus Shelters/Noticeboards – to note placement of new bus shelter as required by S106 agreement for development of land rear of Police Station

25. Matters raised by Councillors (previously notified)

26. Crime & Disorder Act 1988 Section 17 – to consider any effects arising from the Agenda

27. Risk Management:-

to consider effects (if any) arising from items on the Agenda

28. Date, Time, Place of Next Meeting – **Tuesday 15 May 2018** at 7.30 pm in the Meeting Room, 73 High Street, Heathfield