

**HEATHFIELD AND WALDRON PARISH COUNCIL**  
**COMMUNITY AND BUSINESS DEVELOPMENT COMMITTEE**  
**17 APRIL 2018 AT 7.30 PM**  
**PARISH COUNCIL MEETING ROOM**

**PRESENT:** Cllrs Andrew, Hough, Ridley (Chairman), Robinson and South.

The Clerk was in attendance.

17/18 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Cllrs Coffey, Kift and Woolley.

18/18 **DISCLOSURES OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT**

There were none.

19/18 **MINUTES**

**RESOLVED:** that the Minutes of the meeting held on 30 January 2018, having been previously circulated, be confirmed and signed by the Chairman as a correct record.

20/18 **MATTERS ARISING**

None raised.

21/18 **VISIONING**

The Clerk reported on the community survey on SurveyMonkey, which had received 167 replies. In terms of priorities, better CCTV had received the top score, with improved bus services next, followed by more dog waste bins. Over 64% of respondents would support an increase in Council Tax to help pay for a Street Warden to help tackle/advise on inconsiderate parking.

In terms of better recreational or sporting facilities, children's play areas received the most responses at 42%. Over half the respondents came from Heathfield.

The Committee agreed that another Survey should be drawn up, as a follow-up and that efforts should be made to engage more young people, for example, through Facebook and Twitter.

22/18 **HEATHFIELD YOUTH CENTRE**

**Sussex Groups for Young people**

The Clerk reported that there had been some communication difficulties with some emails not being received but it was planned that the first Workshop would take place on 20 May, with further sessions on 27 April and 4 May. The take-up would be monitored with a view to adding more activities in the future, perhaps involving more organisations, such as Kings Church.

23/18 **BUDGETARY CONTROL REPORT AS AT 31 MARCH 2018**

The report was noted and agreed by the Committee.

24/18 **CUCKOO TRAIL**

The minutes of a Cuckoo Trail meeting were circulated to Members and the Chairman reported on matters discussed. It was agreed that some of the priorities highlighted in Mrs Robinson's report which were intended to promote tourism, needed to be progressed as CIL money had already been set aside for this. It was suggested that an arch similar to the one at the entrance to the Millennium Green would be an attractive feature.

A meeting of the Cuckoo Trail Working Group would be called to discuss further.

25/18 **HEATHFIELD AND WALDRON PARISH COUNCIL WEBSITE**

The Clerk had obtained one quotation and was in the process of obtaining more. It was acknowledged that the new website needed to be interactive and more user-friendly than the existing one. The new website would also need to be able to host secure email addresses for all staff and councillors.

26/18 **REPLACEMENT CCTV SCHEME - UPDATE**

The Chairman had produced an analysis of the quotations returned. It was agreed that the three most expensive quotes should not be pursued and that the Police CCTV officer should be invited to assess the remaining quotes to ensure they would meet the needs of the Police should an incident occur. Once the final short-list had been agreed, the companies would be invited to a meeting to present their proposals.

27/18 **MATTERS RAISED BY MEMBERS PREVIOUSLY NOTIFIED**

There were none.

28/18 **CRIME AND DISORDER ACT 1998 SECTION 27**

The proposed CCTV system should have a positive effect in terms of crime and disorder.

29/18 **RISK MANAGEMENT**

It was anticipated that the CCTV system would help to deter anti-social behaviour and reduce the risk of damage to property.

30/18 **DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting is due to be held on Tuesday 3 July 2018 at 7.30 pm in the Parish Council Meeting Room.

**The Meeting closed at 8.33 p.m.**

Signed:  
Chairman  
Dated: