

HEATHFIELD AND WALDRON PARISH COUNCIL
LEISURE, AMENITIES AND BURIAL COMMITTEE
TUESDAY 26 MARCH 2018 AT 7.30P.M.
AT PARISH COUNCIL OFFICES

PRESENT: Cllrs Andrew, Fraser, Hart, Hough, Kift, N Robinson, M Robinson (Chairman), South, Waterhouse and Wood.

Administrative Officer was in attendance.

Four members of the public were present. Mrs Pearson representing South East Performing Arts , Mr Rhodes representing Heathfield and Waldron Rugby Club and Mr & Mrs Cattel-Killick.

Mrs Pearson addressed the Committee with her concern regarding the stage lighting at the Community Centre, two of the lights required replacing as soon as possible and also the stage lighting desk. Mrs Pearson reported that South East Performing Arts would be happy to purchase the desk and if at a future date the Drama Club closed the lighting desk would remain at the Community Centre and become the responsibility of the Parish Council.

Mr Rhodes addressed the Committee and showed a plan of proposed work that the Rugby Club wished to carry out and reported that this would be carried out in phases. The proposed work would involve an extension to the clubhouse, a new referee's changing room and to relocate the ladies and disabled toilets. A planning application would be submitted to WDC within a month. He also reported that the Club wished to install a year round pitch but this would not be considered until 2019. The Club also wished to erect a new pavilion on the Cypress field but all functions held here would have to finish at 9.00 pm and to install an all weather path so that the bowls club would not suffer from flooding anymore.

Mr& Mrs Killick addressed the Committee regarding their proposal to rent the large field at Punnetts Town The Committee had previously received a letter regarding their concerns on short term rental. It was asked if the rental period of the larger field could concur with the time remaining on the rental of the smaller field or preferably for a seven-year lease on the land to be allowed.

Mrs Pearson left at 7.40 pm and Mr Rhodes at 7.50 pm

The meeting commenced at 8.01 p.m.

25/18 APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllrs Hatcher, Ridley, Taylor and Wood.

26/18 DISCLOSURE OF INTERESTS

All Members of the Parish Council had an interest in respect of the sole trusteeship of Waldron Recreation Ground Charity.

Mrs Fraser disclosed a personal interest in respect of Mrs Pearson of South East Performing Arts as a friend of the Director.

Mr Hart disclosed a pecuniary interest under paragraph 7(1) of the Code of Conduct in relation to being Chairman of Broad Oak Village Hall Committee.

Mr Hough disclosed a pecuniary interest under paragraph 7 (1) of the Code of Conduct in relation to his membership of Waldron Parochial Church Council.

Ms Kift disclosed a pecuniary interest under paragraph 7(1) of the Code of Conduct in relation to being a Committee member of All Saints Churchyard Committee

Mr Waterhouse declared a disclosable pecuniary interest in respect of matters affecting Heathfield Funeral Directors as a Director of the Company

27/18 **MINUTES**

RESOLVED: that the Minutes of the Leisure, Amenities and Burial Committee meeting held on 16 January 2018, previously circulated, be confirmed and signed by the Chairman as a correct record.

28/18 **MATTERS ARISING**

There were none.

29/18 **BUDGETARY MONITORING REPORTS AS AT 28 FEBRUARY 2018**

It was **RESOLVED** to approve the budget monitoring reports. It was reported that although the report indicated that there was £83,000 remaining in the budget, two months of invoices and NHS charges still needed to be accounted for.

30/18 **EMERGENCY WORKS**

Emergency works for removing snow and ice from Parish car parks in February was approved at a cost of £416.30 + VAT. The question was raised whether the Council were obliged to carry this work out.

31/18 **ST BARTHOLOMEW'S BURIAL GROUND**

It was reported that an inspection had taken place on the 23 February and Christmas wreaths had been removed. A headstone had been laid flat for safety reasons but this has since been repaired and re-instated.

32/18 **BURIAL GROUNDS**

Old Heathfield

It was reported that hedge laying in the burial ground had taken place recently and this was carried out by Wealden Hedgelaying. The Diocese had been consulted regarding re-burials at All Saints and a decision was awaited.

Waldron

It was reported that all was fine.

33/18 **THEOBALDS GREEN**

To approve expenditure for the planting of bulbs and shrubs in this area at an approximate cost of £500.00

The Committee approved the expenditure of £500.00 + VAT from Agrifactors (Southern) Ltd for the planting of bulbs and shrubs in the Theobalds Green Burial ground.

34/18 **WAR MEMORIALS**

Waldron

There were no matters to report in connection with the memorial.

Cade Street

There were no matters to report in connection with the memorial.

35/18 **ALLOTMENTS**

There was nothing to report.

36/18 **MILL ROAD CONVENIENCES**

There were no matters to report.

37/18 **TO APPROVE APPOINTMENT OF ROSPA TO CARRY OUT PLAYGROUND INSPECTIONS AT A COST OF £532.00 + VAT**

It was **RESOLVED** to accept the quotation at a cost of £532.00 + VAT for the playground inspections for 2018.

38/18 **REPORTS ON RECREATION GROUNDS**

38/18a **Lucas Hall and House, Waldron**

It was reported that Public Liability insurance had been taken out and that the Hall had installed sound proofing.

38/18b **Punnetts Town Recreation Ground and Village Hall**

It was reported that work to the car park would take place in the Easter Holidays.

38/18c **Tower Recreation Ground**

There were no matters to report.

38/18d **Cade Street Memorial Ground**

To approve the use of Cade Street Recreation Ground for the Heffle Cuckoo Fair on Friday 20 and Saturday 21 April 2018

The Committee approved the use of the Recreation Ground on the above dates for the Heffle Cuckoo Fair.

38/18e **Broad Oak Recreation Ground**

The Committee noted that the BOVHC wished to close the barrier to the car park earlier during extreme bad weather. Currently there was a problem with cars being left in the car park by people who were not using the Hall or grounds. It was agreed that in these instances there would not be vehicular access to the play area.

38/18f **Cross in Hand Village Hall**

It was reported that the Cross in Hand Village Hall Committee had taken out public liability insurance. The inside of the hall had been painted and the cost of this had been taken from Hall funds. It was reported that the hall floor required sanding and the Parish Council may be approached to help for this work in the form of a grant. It was reported that the hall is busy with bookings and Mrs Howitt who runs the hall has been in charge of hiring for 40 years. The Committee wished to thank and congratulate her on all her hard work.

38/18g **Hardy Roberts Playing Fields**

- (i) It was **RESOLVED** to approve the cost of £300 + VAT from Agrifactors (Southern) Ltd for slabs to be laid under the new safety gate in Back Lane, Heathfield.
- (ii) The proposals and implications for the future of Heathfield and Waldron Rugby Club were noted.

It was also reported that the work to the tennis/bowls club driveway had been completed. It was noted that there had not been a meeting of the Hardy Roberts Association for some time and it was asked if the Chairman of the Bowls Club could be contacted to arrange one.

3818h **Leeves Common Play Area**

There was nothing to report.

38/18i **Sheepsetting Lane Recreation Ground**

There was nothing to report.

38/18j **Heathfield Community Centre**

(i) **NHS Charges and Payments**

It was reported that nothing had been received from the NHS.

(ii) **To approve the sum of £239.00 plus VAT for work to the screen**

It was **RESOLVED** to approve the quote of £239.00 plus VAT from Agrifactors (Southern) Ltd for work to the Community Centre screen.

(iii) **To consider work to the lighting system**

It was **RESOLVED** to approve a quote for £1,400 from C Packham for work to the dimmer pack and panel conversion. The Committee asked that this quote be ratified at the May meeting and that the quote be presented addressed to Heathfield and Waldron Parish Council.

38/18k **Waldron Recreation Ground**

There was nothing to report.

38/18l **Jubilee Park**

There was nothing to report.

38/18m **Skatepark**

There were no matters to report at this time.

39/18 **VIRE FUNDS FROM OTHER BUDGET TO IMPROVEMENTS AND REPAIRS BUDGET TO COVER OVERSPEND WHICH IS DUE TO MORE ITEMS BEING INCLUDED UNDER INDIVIDUAL AREAS RATHER THAN UNDER GROUNDS MAINTENANCE BUDGET**

It was **RESOLVED** to approve this virement.

VIRE FUNDS FROM COMMUNITY CENTRE BUDGET TO BURIAL GROUNDS AND ALLOTMENTS BUDGET, OVERSPEND IN BG&A IS DUE TO LACK OF INCOME AT THEOBALDS GREEN BURIAL GROUND

It was **RESOLVED** to approve this virement.

VIRE ANY COMMITTEE UNDERSPEND FOR 2017/18 TO A LAB RESERVE FUND TO PAY FOR COMMUNITY CENTRE BLINDS., LIGHTS AND THE COST OF THE TREE SURVEY

It was **RESOLVED** to approve this virement.

40/18 **LAND AT PUNNETTS TOWN**

The Committee considered the letter from the people wishing to rent the fields,

which stated that they would like a longer lease than the 2 years currently offered. It was **RESOLVED** that before further consideration could take place, a professional valuation of the land be carried out to enable a more detailed report to be prepared for the next meeting.

Mr & Mrs Killick left after the above discussion.

41/18 **TREE SURVEY**

It was reported that three companies had been contacted regarding quoting for a tree survey. At present only one company had replied so further information would be sent out to two new companies asking if they wished to quote.

42/18 **GREEN LANE PUBLIC OPEN SPACES**

There were no matters to report.

43/18 **DARCH'S WOOD**

To ratify tree felling work at a cost of £500.00 + VAT

It was **RESOLVED** to ratify the cost of tree felling at a cost of £500.00 + VAT from Agrifactors (Southern) Ltd.

44/18 **TO RATIFY AMENDMENT TO GENERAL WORKS CONTRACT TO ALLOW SECOND CUT OF HEDGES BY HAND (NOT INCLUDED IN TENDER – AT A COST OF APPROXIMATELY £500 PER ANNUM)**

The Committee **RESOLVED** the amendment to the General Works Contract of £500.00 per annum to allow a second cut of hedges by hand.

45/18 **HIGH STREET PLANTING**

There were no matters to report.

46/18 **HIGH STREET FURNITURE**

To replace scroll brackets on the flower posts in Hailsham Road/Union Church outside the Council offices and on the island opposite Pennells at a total cost of £188.00 + VAT

The Committee **RESOLVED** to accept the quote from Europlants for replacement brackets at the above locations at a total cost of £188.00 + VAT.

47/18 **TO NOTE PROPOSALS FROM HEATHFIELD AND DISTRICT BONFIRE SOCIETY**

The Chairman reported that it was good to have an enthusiastic group of people in the Community who wished to start up a Bonfire Society. The Society had asked if they could have a member of the Council on the Bonfire Society Committee who could report back on the Society's progress and plans. Councillor Andrew had indicated that she would be willing to be the representative. The Committee were all in agreement.

48/18 **SEATS/LITTER BINS/BUS SHELTERS/NOTICEBOARDS**

To note placement of new bus shelter as required by S106 agreement for development of land rear of Police Station

It was noted that the developers of the land behind the Police Station were to erect a bus shelter in the High Street as part of their S106 agreement. The Parish Council would be responsible for the maintenance of the shelter after it had been sited.

49/18 **MATTERS RAISED BY COUNCILLORS**

There were none.

50/18 **CRIME AND DISORDER ACT 1998 SECTION 17**

There were considered to be no implications under the above Act in relation to matters discussed at the meeting.

51/18 **RISK MANAGEMENT**

There were considered to be no effects arising from items on the Agenda

52/18 **DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting will be held on Tuesday 15 May 2018 at 7.30 pm in the Parish Council Meeting Room, 73 High Street, Heathfield.

The meeting closed at 8.55 p.m.

Signed:

Chairman

Dated: