

# **HEATHFIELD AND WALDRON PARISH COUNCIL**

**TO:** Chairman and Members of the  
Leisure, Amenities and Burials Committee

73 High Street  
EAST SUSSEX  
TN21 8HU  
(01435 865700)

17 July 2018

Dear Sir/Madam

Your attendance is requested at a meeting of the LEISURE, AMENITIES AND BURIAL GROUNDS COMMITTEE to be held in the Meeting Room, 73 High Street, Heathfield on **TUESDAY 24 JULY 2018 at 7.30 pm**

Yours faithfully

Diana Francis  
**Clerk to the Council**

## **A G E N D A**

**An opportunity is given to Members of the public to address the Committee prior to commencement of the Meeting (maximum of 15 minutes)**

Mr Tom Keep of Heathfield Bonfire Society to address the Committee  
Mr Ian Dixon to address the Committee regarding proposed Church Hall plans at St Bartholomews, Cross in Hand

1. Apologies for Absence
2. Disclosure of interests in any matter on the Agenda, in accordance with the Code of Conduct
4. To receive and sign the Minutes of the LAB meeting held on 15 May 2018 (unadopted) (previously circulated))
5. Matters Arising
6. To approve Budget Monitoring Reports as at 30 June 2018 (attached herewith)
7. Emergency Works

For removing graffiti in the skatepark at a cost of £61.20 plus VAT

8. St. Bartholomew's Burial Ground – to receive verbal reports if any

To approve inscription for a headstone in the Ghyll Garden (copy to follow) (already in situ))

9. Burial Grounds General – To receive verbal reports (if any) in respect of Old Heathfield and Waldron
10. Theobalds Green
  - (i) To approve the purchase of three benches at an approximate cost of £500 each plus fixing
  - (ii) Verbal report following site visit on Thursday 19<sup>th</sup> July 2018
11. War Memorials:-
  - Waldron
  - Cade Street
12. Allotments
  - Pond at Punnetts Town Allotments – verbal report
13. Mill Road Public Conveniences
14. Reports on Recreation Grounds and Properties
  - a) Lucas Hall, Waldron
  - b) Punnetts Town Recreation Ground and Village Hall
    - Request to use Recreation ground for wedding reception on 15 September 2018 – (email attached)
  - c) Tower Recreation Ground
    - (i) Drainage update
    - (ii) Quotes received regarding re-surfacing car park – copies attached
  - d) Cade Street Memorial Ground
  - e) Broad Oak Recreation Ground
  - f) Cross in Hand Village Hall
  - g) Hardy Roberts Playing Fields
    - Copy email received from Chairman – Heathfield and Waldron Rugby Club
  - h) Leeves Common Play Area – emergency works invoice to follow
  - i) Sheepsetting Lane Recreation Ground
  - j) Heathfield Community Centre
    - (i) NHS Charges and Payments (update attached)
    - (ii) Copies of quotes received for re-decorating the hall (attached)
    - (iii) Quote for ceiling blind (to follow)
  - k) Waldron Recreation Ground
  - l) Jubilee Park
  - m) Skatepark

15. Land at Punnetts Town

Verbal update on expressions of interest

16. To ratify fencing materials at a cost of £1500.00 to be held in stock as agreed at the last meeting

17. To note the cost of extra litter picking to be carried out by Agrifactors (note to follow)

18. Risk Assessments from groups using Recreation Grounds

19. Tree Survey – quotes emailed

20. Green Lane Public Open Spaces

21. Darch's Wood

22. High Street Planting

23. Seats/Litter Bins/Bus Shelters/Noticeboards

(i) Request for removal of seat on Burwash Road, Broad Oak – copy email attached

(ii) To consider quote for deep clean for 11 bus shelters in the Parish – (copy attached)

(iii) To approve the purchase of four steel litter bins at approximate cost of £376 each plus delivery and installation costs (email attached)

24. High Street Furniture

25. Matters raised by Councillors (previously notified)

Councillor Kift – Trees in the Skatepark area

26. Crime & Disorder Act 1988 Section 17 – to consider any effects arising from the Agenda

27. Risk Management:-

to consider effects (if any) arising from items on the Agenda

28. Date, Time, Place of Next Meeting – **Tuesday 18 September 2018** at 7.30 pm in the Meeting Room, 73 High Street, Heathfield