

HEATHFIELD AND WALDRON PARISH COUNCIL
BURIAL GROUNDS AND AMENITIES COMMITTEE
TUESDAY 23 MAY 2017 AT 7.15PM
AT PARISH COUNCIL OFFICES, HEATHFIELD

PRESENT: Miss Andrew, Mrs Fraser, Mrs Holmwood, Mrs Kentish-Barnes (Chairman), Ms Kift, Mr Ridley and Mr Taylor

Mrs Robinson arrived at the meeting at 7.25 pm.

Mrs Pyle, Administrative Officer was in attendance.

16/17 **ELECTION OF CHAIRMAN AND VICE CHAIRMAN ELECTION OF CHAIRMAN AND VICE-CHAIRMAN**

Mrs Holmwood took the Chair and nominated Mrs Kentish-Barnes for Chairman of the Committee, seconded by Ridley. A vote was taken and Mrs Kentish-Barnes was duly re-elected as Chairman of the Committee.

Mrs Kentish-Barnes took the Chair and asked if there were any nominations for Vice-Chairman and reported that Mr Hough and Mrs Fraser were willing to stand. A vote was taken and Mrs Fraser was duly elected Vice-Chairman.

17/17 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Mr Hatcher, Mr Hough and Mr Waterhouse.

18/17 **DISCLOSURE OF INTERESTS**

A members disclosed the following interest:-

Ms Kift disclosed a prejudicial interest in respect of Theobalds Green allotments as she is an allotment holder.

19/17 **MINUTES**

RESOLVED: That the minutes of the meeting held on 16 January 2017, having been previously circulated, be confirmed and signed by the Chairman as a correct record.

20/17 **MATTERS ARISING**

60/16 To consider the cost of preparing a planning application for the siting of sheds on Theobalds Green allotments

It was noted that planning permission had been granted from Wealden District Council.

21/17 **TO APPROVE BUDGET MONITORING REPORT AS AT 31 MARCH 2017**

The Committee noted and approved the report.

22/17 **ST BARTHOLOMEW'S BURIAL GROUND**

(i) It was reported that following the burial inspection in February a gravestone had been laid flat in the churchyard and the owner of the plot could not be found. It was reported that at the next meeting a quote would be considered for re-erecting the stone.

(i) To consider an application for an engraving on a memorial stone in the Ghyll Garden of Remembrance Plot No GP33

The Committee had received a copy of a proposed engraving for a memorial stone in the Ghyll Garden in the form of a rose. It was **RESOLVED** that the engraving be allowed providing it was uncoloured and a maximum size of 3-4".

(ii) Next burial inspection to take place in July

It was noted that the next inspection would take place in July and Committee members would be notified.

23/17 **BURIAL GROUNDS GENERAL**

(i) **Old Heathfield**

It was reported that a 'Cherishing Churchyards' Event was to be held on Friday 9 June and this was to be open to the public. A team of Duke of Edinburgh students are presently working on tidying the churchyard.

(ii) **Waldron**

It was reported that the grass in the area maintained by the Parish Council needed cutting.

(ii) **Theobalds Green**

It was reported that the area was being kept tidy. The Allotment Association had planted the cherry trees along the entrance drive.

24/17 **WAR MEMORIALS**

(i) **Waldron**

It was reported that all looked fine.

(ii) **Cade Street**

It was reported that small holes have appeared on the front of the memorial and a stonemason would be asked to inspect them.

25/17 **ALLOTMENTS**

To consider increasing the fees at Punnetts Town from 1 April 2018

It was **RESOLVED** to increase the fees from £18.00 to £20.00 as from 1 April 2018.

To review fees at Theobalds Green from 1 April 2018

It was **RESOLVED** to keep the fees at the current rate of £72.00 per year as from 1 April 2018.

26/17 **MILL ROAD CONVENIENCES**

A new toilet had been installed in the Mill Road Toilets.

27/17 **TO APPROVE LIST OF URGENT WORKS SINCE LAST MEETING**

No urgent works had been carried out.

28/17 **MATTERS RAISED BY COUNCILLORS**

There were none.

29/17 **CRIME & DISORDER ACT 1998 SECTION 17 – TO CONSIDER EFFECTS (IF ANY) ARISING FROM ITEMS ON THE AGENDA**

There were none.

30/17 **RISK MANAGEMENT**

Headstone

31/17 **DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting would take place on **TUESDAY 18 JULY 2017** at **7.30pm**, in the Parish Council Meeting Rooms, 73 High Street, Heathfield.

The meeting closed at 7.30 p.m.

Signed:

Chairman

Dated: