

# **HEATHFIELD AND WALDRON PARISH COUNCIL**

**TO:** Chairman and Members of the  
Leisure, Amenities and Burials Committee

73 High Street  
EAST SUSSEX  
TN21 8HU  
(01435 865700)

8 May 2018

Dear Sir/Madam

Your attendance is requested at a meeting of the **LEISURE, AMENITIES AND BURIAL GROUNDS COMMITTEE** to be held in the Meeting Room, 73 High Street, Heathfield on **TUESDAY 15 MAY 2018 at 7.30 pm**

Yours faithfully

Diana Francis  
**Clerk to the Council**

## **A G E N D A**

**An opportunity is given to Members of the public to address the Committee prior to commencement of the Meeting (maximum of 15 minutes)**

1. Election of Chairman and Vice Chairman
2. Apologies for Absence
3. Disclosure of interests in any matter on the Agenda, in accordance with the Code of Conduct
4. To receive and sign the Minutes of the LAB meeting held on 26 March 2018 (unadopted) (previously circulated))
5. Matters Arising
6. To approve Budget Monitoring Reports as at 31 March 2018 (to follow)
7. Emergency Works
8. St. Bartholomew's Burial Ground – to receive verbal reports if any
9. Burial Grounds General – To receive verbal reports (if any) in respect of Old Heathfield and Waldron

10. Theobalds Green
  - (i) To ratify planting of trees at Theobalds Green at a cost of £572.79 plus VAT
  - (ii) To discuss and approve retrospective erection of rustic seats
11. War Memorials:-
  - Waldron
  - Cade Street
12. Allotments
  - (i) To consider increasing the fees at Punnetts Town from 1 April 2019 from £20.00 to £22.00 per year
  - (ii) To review fees at Theobalds Green from 1 April 2019 – recommended that the hiring fees remain at £72.00 per plot per year
13. Mill Road Public Conveniences – email from East Sussex SPACES previously circulated and to note probable closure to enable site to be reallocated for emergency services with a view to promoting and enhancing community toilet scheme
14. Reports on Recreation Grounds and Properties
  - a) Lucas Hall, Waldron
  - b) Punnetts Town Recreation Ground and Village Hall  
To approve use of Recreation Ground for a wedding on 20 July 2019 and to also have permission for a small food trailer
  - c) Tower Recreation Ground
  - d) Cade Street Memorial Ground
  - e) Broad Oak Recreation Ground
  - f) Cross in Hand Village Hall
  - g) Hardy Roberts Playing Fields
  - h) Leeves Common Play Area
  - i) Sheepsetting Lane Recreation Ground
  - j) Heathfield Community Centre
    - (i) NHS Charges and Payments
    - (ii) To review fees for the hire of Heathfield Community Centre – to consider recommendation for no increases in hiring fees but to implement a weekend package for use of Hall, IPR and kitchen from 1400 Friday to 1200 noon Sunday for a fixed fee of £360 (or £300 for charity)
    - (iii) Request for NHS Breast Screening to place screening unit in Community Centre car park (request by email)
    - (iv) To ratify cost of kitchen equipment at £60.68 plus VAT
    - (v) To consider redecorating the hall (last done in 2016 at a cost of £1690)
    - (vi) To consider renewing ceiling blinds
    - (vii) To ratify cost of work to the lighting system at a cost of £1,400

k) Waldron Recreation Ground

l) Jubilee Park

m) Skatepark

15. Land at Punnetts Town

(i) To ratify cost of valuation report at £400.00 Plus VAT

(ii) Valuation of land to follow

16. To consider long term budget for playgrounds

17. Tree Survey – note re progress to follow

18. Green Lane Public Open Spaces

19. Darch's Wood

20. High Street Planting

To consider the siting of planters in the High Street

21. High Street Furniture

22. Matters raised by Councillors (previously notified)

Copy of email from Councillor South regarding possible installation of dog bag dispenser at Heathfield Community Centre (attached)

23. Crime & Disorder Act 1988 Section 17 – to consider any effects arising from the Agenda

24. Risk Management:-

to consider effects (if any) arising from items on the Agenda

25. Date, Time, Place of Next Meeting – **Tuesday 24 July 2018** at 7.30 pm in the Meeting Room, 73 High Street, Heathfield