

HEATHFIELD AND WALDRON PARISH COUNCIL

TO: Chairman and Members of the
Leisure, Amenities and Burials Committee

73 High Street
EAST SUSSEX
TN21 8HU
(01435 865700)

14 November 2018

Dear Sir/Madam

Your attendance is requested at a meeting of the LEISURE, AMENITIES AND BURIAL GROUNDS COMMITTEE to be held in the Meeting Room, 73 High Street, Heathfield on **TUESDAY 20 NOVEMBER 2018 at 7.30 pm**

Yours faithfully

Diana Francis
Clerk to the Council

A M E N D E D A G E N D A

An opportunity is given to Members of the public to address the Committee prior to commencement of the Meeting (maximum of 15 minutes)

1. Apologies for Absence
2. Disclosure of interests in any matter on the Agenda, in accordance with the Code of Conduct
3. To receive and sign the Minutes of the LAB meeting held on 18 September 2018 (unadopted) (previously circulated))
4. Matters Arising
5. To approve Budget Monitoring Reports as at 31 October 2018 and to consider payments agreed at Committee meetings (attached herewith)
6. To consider proposed 3-year budget (copy attached) and to consider proposed CIL money expenditure as reported in CBD Committee minutes of 30 October 2018 (extract from Minutes below)

*The Clerk and Assistant Clerk had met with Chairmen to discuss future budgets and possible uses for CIL income. The Committee **RESOLVED** to approve the following items:*

Up to £42k for playground equipment (LAB Committee)

Up to £30k for re-surfacing Punnetts Town car park (LAB Committee)

7. Emergency Works – none carried out
8. St. Bartholomew’s Burial Ground – to receive verbal reports if any
 - (a) To consider quotes for removing tree stump from St Bartholomews Car Park and re-tarmac area (quotes attached)
 - (b) To consider inscription for headstone in Theobalds Green
 - (c) To consider inscription for headstone in The Ghyll Garden of Remembrance
 - (d) To consider an increase in burial fees for 2019/20 (report attached)
 - (e) To approve refixing a headstone in the Lower Garden of Remembrance at a cost of £80.00 + VAT
 - (f) To ratify repairs to headstone at Theobalds Green at a cost of £60+ VAT
9. Burial Grounds General – To receive verbal reports (if any) in respect of Old Heathfield and Waldron
10. Theobalds Green
11. War Memorials:-
 - Waldron
 - Cade Street
12. Allotments
13. Mill Road Public Conveniences verbal update
14. Report on play areas following site visits (attached) and
 - i) Approve urgent action as identified by RoSPA (quotes to follow)
 - ii) To consider and approve proposed schedule of works (attached herewith)
 - iii) To approve quote for Hardwood Play Chip for play areas at a cost of £4,320+ VAT
15. Reports on Recreation Grounds and Properties
 - a) Lucas Hall, Waldron
 - b) Punnetts Town Recreation Ground and Village Hall
 - To note request for hard surfacing to the Car Park
 - c) Tower Recreation Ground
 - Request to site Mobile Pizza Trailer in Tower Recreation Ground on Thursday evenings (email attached)
 - d) Cade Street Memorial Ground
 - e) Broad Oak Recreation Ground
 - f) Cross in Hand Village Hall
 - g) Hardy Roberts Playing Fields
 - h) Leeves Common Play Area
 - i) Sheepsetting Lane Recreation Ground
 - j) Heathfield Community Centre – verbal update (if any) regarding request to NHS Property Services to re-locate telephone box and install community defibrillator

k) Waldron Recreation Ground

To ratify work to Waldron Cricket Outfield at a cost of £850.00 plus VAT

To confirm continuation of pest control (rabbits) as previously agreed

l) Jubilee Park

To agree to the planting of a sapling provided by the Woodlands Trust as part of the Queen's Commonwealth Programme

m) Skatepark

To note that the quotation approved at LAB in September referred to the wrong area of the Skatepark. The quotation for the correct area remains the same.

16. Land at Punnetts Town – to approve in principle a 364 day lease (renewable) as recommended by the Solicitors
17. To consider quotation for High Street Planting in 2019 (copy attached)
18. Tree Survey – to consider quotes for work to the Skatepark and Coppice (copies attached)
19. Green Lane Public Open Spaces
20. Darch's Wood

Request from Cross-in-Hand Amenities Society for expenditure in this financial year (to follow)
21. Seats/Litter Bins/Bus Shelters/Noticeboards
22. High Street Furniture
23. Matters raised by Councillors (previously notified)
24. Crime & Disorder Act 1988 Section 17 – to consider any effects arising from the Agenda
25. Risk Management:-

to consider effects (if any) arising from items on the Agenda
to consider risk list
26. Date, Time, Place of Next Meeting – **Monday 28 January 2019** at 7.30 pm in the Meeting Room, 73 High Street, Heathfield