

# **HEATHFIELD AND WALDRON PARISH COUNCIL**

## **COMMUNITY AND BUSINESS DEVELOPMENT COMMITTEE**

**17 FEBRUARY 2015 AT 7.30 PM**

### **PARISH COUNCIL MEETING ROOM**

**PRESENT**, Mrs Clark, Mr Coffey, Mr Hart, Mr Ridley, Mr Taylor and Mr Thomas.

The Clerk was in attendance.

1/15 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Mrs Holmwood, Mr Hough, Mr Woolley and District Cllr Cade.

2/15 **DISCLOSURES OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT**

There were none.

3/15 **MINUTES**

**RESOLVED:** the Minutes of the meeting held on 9 December 2014, having been previously circulated, be confirmed and signed by the Chairman as a correct record.

4/15 **MATTERS ARISING**

**Age Concern**

Mr Hart reported that following the presentation at the last meeting, Age Concern had successfully encouraged additional volunteers to come forward. The Parish Council was thanked for its encouragement and support.

5/15 **PROGRESS REPORTS**

(a) **Solar panels on Parish Council properties**

An additional quotation for solar panels on the office roof was considered by the Sub-Committee, with a further one still awaited. The installation was likely to cost in the region of £6,200 and it was agreed that the matter should be progressed. It was considered that planning permission may not be needed.

(b) **Community Questionnaire**

An amended draft Survey was circulated for comments. It was agreed that 7,000 copies should be printed and that some members would distribute copies in their areas, with the remainder being delivered by D and J Greengrow, who had experience of delivering the town guide. The cost of this was unknown at present but much cheaper than posting and would be targeted to households in the parish

only. It was agreed that there was some urgency and the survey should go out as soon as possible.

(c) Parish Council Offices and Community Hub

The interim report into the proposed Community Hub had been circulated to Members and received general approval. There was some concern about available resources but subject to funding from grant bodies and principal authorities, a phased approach should be achievable. It was noted that the community survey would include an outline of the scheme so that an indication of community support could be obtained.

The Committee noted that the Meeting Room was still being used on a regular basis by ACRES as well as some one-off meetings.

6/15 **CRIME AND DISORDER ACT 1998 SECTION 27 – TO CONSIDER EFFECTS (IF ANY) ARISING FROM ITEMS ON THE AGENDA**

There were none at this time.

7/15 **MATTERS RAISED BY MEMBERS PREVIOUSLY NOTIFIED**

There were none.

8/15 **RISK MANAGEMENT**

There were considered to be no risk management implications at this time.

9/15 **DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting will be held in the Parish Council Offices at 7.30 p.m. on Wednesday 8 July 2015 at 7.30 pm. It was noted that due to the elections, a meeting in May would be difficult to schedule so a reserve date of 21<sup>st</sup> April was set should there be sufficient business to transact.

**The Meeting closed at 8.17 p.m.**

Signed:

Chairman

Dated: