

HEATHFIELD AND WALDRON PARISH COUNCIL
BURIAL GROUNDS AND AMENITIES COMMITTEE
TUESDAY 25 NOVEMBER 2014 AT 7.15 PM
AT PARISH COUNCIL OFFICES, HEATHFIELD

PRESENT: Mrs Clark (Chairman), Ms Kift and Mr Waterhouse.

The Clerk and Administrative Officer were in attendance.

Ms Flynn and Mrs Chidson were also present.

Ms Flynn addressed the Committee regarding the possibility of adding an additional inscription to the Waldron War Memorial. She said that whilst working on a project for Waldron about the men in the Parish who fell during the Great War it was noticed that Lt Col (Hon) Robert De Bray Hassell was missing from the inscriptions. Mr De Bray Hasell lived with his father and brother at Tanners Manor, Horeham Road. Mr De Bray was born in October 1870 and died on 22 January 1920. The commemoration qualifying period for the First World War is from 4 August 1914 to 31 August 1921. Ms Flynn said that she thought Mr de Bray Hassall should be commemorated on the Waldron War Memorial as his death occurred within the qualifying period, he is recognised by CWGC as a soldier who died as a consequence of the Great War, his grave has a CWGC headstone and he had strong ties to the local community and lived in the Parish.

65/14 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Dr Huggett, Mrs Holmwood, Mr Hough, Mr Ridley and Mr Taylor.

66/14 **DISCLOSURE OF INTERESTS**

Members disclosed the following interests:-

Ms Kift disclosed a prejudicial interest in respect of Theobalds Green allotments as she is an allotment holder.

Mr Waterhouse disclosed a prejudicial interest in respect of matters affecting Heathfield Funeral Directors as a Director of the Company

67/14 **MINUTES**

RESOLVED: That the minutes of the meeting held on 23 September 2014 having been previously circulated, be signed by the Chairman as a correct record.

68/14 **MATTERS ARISING**

There were none.

69/14 **ST BARTHOLOMEW'S BURIAL GROUND**

A list of fees applicable in neighbouring burial grounds had been circulated to Members for comparison purposes. It was **RESOLVED** that no increases should be made to the current fees for 2015. The fees for the new burial ground at Theobalds Green would be discussed at the next meeting.

70/14 **BURIAL GROUNDS GENERAL**

(i) **Old Heathfield**

It was reported that a grant had been awarded to All Saints Old Heathfield for the purchase of a mower which would help with the upkeep of the churchyard.

(ii) **Waldron**

It was noted that all was fine.

71/14 **WAR MEMORIALS**

(i) **Waldron**

The Committee discussed the proposal for an additional name to be added to the Memorial. It was reported that the War Memorials Trust had been consulted regarding this and permission would need to be sought from the Local District Council. Wealden District Council had reported that a planning application would need to be applied for as the memorial is listed and in an area of ANOB and as the Parish Council are custodians of the Memorial it would need to be applied for in the name of the Parish Council. It was **RESOLVED** that the Parish Council would apply for an additional inscription.

(ii) **Cade Street**

All looked fine.

72/14 **THEOBALDS GREEN**

a) **Amendments to cart lodge – planning permission**

It was reported that due to the amendments being made to the size of the cart lodge a planning application had to be made to Wealden. The Committee approved the small cost of the application.

b) **Additional cost of electricity supply – approximately £10,500**

It was reported that the network supplying the electricity at Theobalds Green could not take the supply from the main road. The Committee were asked to approve a cost of £10,500 to install a main supply feeder for the electricity.

The Committee approved this cost which would be taken out of reserves if necessary.

c) Working Group Meeting.

The Clerk reported all members of the Burial Grounds Committee would be invited to attend a meeting of the Working Group to discuss terms and conditions for the new burial grounds.

73/14 **ALLOTMENTS AT THEOBALDS GREEN**

The Chairman reported that the allotments looked fine and that a post and rail fence had been erected.

74/14 **MILL ROAD CONVENIENCES**

The Clerk reported that a new bolt had been installed recently and this had again been broken. It was **RESOLVED** that the bolt should be replaced.

75/14 **TO CONSIDER BUDGET REQUIREMENTS FOR 2015/16 BUDGET REQUIREMENTS**

The Committee considered a draft budget for approval at full Council. It was **RESOLVED** to recommend the following budget to FGP Committee, for approval at Council in January.

Heading	2014/2015	2015/2016
Maintenance and Improvements	0	0
Garden of Remembrance	0	0
Reservations	0	0
Burials	0	0
Memorials	0	0
War Memorials	750.00	400.00
Theobalds Green	30,000.00	15,000.00
Allotments/Punnetts Town	500.00	500.00
Mill Road WC	6000.00	6000.00
Total	37,250.00	21,900.00
Minus anticipated income	-9,000.00	-12,000.00
Grand Total	28,250.00	9,900.00

76/14 **TO APPROVE LIST OF URGENT WORKS SINCE LAST MEETING**

No details of urgent works had been received.

77/14 **MATTERS RAISED BY COUNCILLORS**

There were none.

78/14 **CRIME & DISORDER ACT 1998 SECTION 17 – TO CONSIDER EFFECTS (IF ANY) ARISING FROM ITEMS ON THE AGENDA**

There were no new matters arising.

79/14 **RISK MANAGEMENT**

- a) to consider effects (if any) arising from items on the Agenda

The missing bolt at Mill Road toilet was considered to be a risk.

- b) to consider risk list

The Committee approved the risk list as it reflected the situation at present but noted that it would need to be looked at again in April 2015 when it was hoped that the Theobalds Green burial site would be open.

80/14 **DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting would take place on **TUESDAY 20 JANUARY 2015** at **7.15pm**, in the Parish Council Meeting Rooms, 73 High Street, Heathfield. This meeting would be followed by a meeting of the Leisure, Environment and Recreation Committee.

The meeting closed at 8.00 p.m.

Signed:

Chairman

Dated: