

HEATHFIELD AND WALDRON PARISH COUNCIL
LEISURE, ENVIRONMENT AND RECREATION COMMITTEE
TUESDAY 5 FEBRUARY 2013 AT 8.00 PM
AT PARISH COUNCIL OFFICES

PRESENT: Mr Bowdler, Mrs Clark, Mr Hart, Mrs Plant (Chairman) and Mr Taylor.

The Clerk was in attendance.

13/01 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Ms Bowdler, Mrs Holmwood, Mr Wood and Mr Woodhouse.

13/02 **DISCLOSURE OF INTERESTS**

The following disclosures had previously been made by Members.

Mrs Plant disclosed pecuniary interests in respect of Darch's Wood arising from their membership of the Cross-in-Hand Amenities Society.

In addition to the above, all Members of the Parish Council had an interest in respect of the sole trusteeship of Waldron Recreation Ground Charity.

13/03 **MINUTES**

RESOLVED: that the Minutes of the Leisure, Environment and Recreation Committee meeting held on 19 November 2012 having been previously circulated, be confirmed and signed by the Chairman as a correct record.

13/04 **MATTERS ARISING**

There were none.

13/05 **BUDGET MONITORING REPORT AS AT 31 DECEMBER 2012**

The report was noted.

13/06 **EMERGENCY/ADDITIONAL WORKS TO 31 DECEMBER 2012**

There were none to report.

13/07 **REPORTS ON RECREATION GROUNDS**

13/07a **Lucas Hall and House, Waldron**

It was noted that the Hall Committee proposed to install a baby change unit in the toilets.

13/07b **Punnetts Town Recreation Ground and Village Hall**

Request for skateboarding area

The Committee considered a letter from a resident of Punnetts Town asking that a hardstanding be provided on the recreation ground for use by skateboarders. The Chairman was happy to meet on site with a Village Hall representative to try and find a suitable area but there was no budget allocation for new skateboarding facilities because of the Skatepark in Heathfield.

13/07c **Tower Recreation Ground**

There were no matters to report

13/07d **Cade Street Memorial Ground**

There were no matters to report.

13/07e **Broad Oak Recreation Ground**

The situation regarding the dog bin would be monitored.

13/07f **Cross in Hand Village Hall**

There were no matters to report.

13/07g **Hardy Roberts Playing Fields**

(a) Update on Licence to Occupy

A further copy of the Licence for the Tennis Club was required and once this was available, all should be completed.

(b) Meeting of Hardy Roberts Playing Fields Association

The next meeting will take place on 23 April 2013.

13/07h **Leeves Common Play Area**

There were no matters to report.

13/07i **Sheepsetting Lane Recreation Ground**

There were no matters to report.

13/07j **Heathfield Community Centre**

Meeting with PCT

It was noted that the next meeting would take place on 19 February.

Use of the Ian Price Room for basic IT training

It was agreed to ratify the permission for Cllr Taylor to use the Ian Price Room free of charge for IT training.

Health and Safety inspection on Friday 12 January 2013

The Chairman reported on the latest inspection and it was noted with concern that the lights in the Hall had still not been repaired and it was considered that this could be a health and safety issue.

Terms and Conditions of Hire

The Committee considered a report regarding a proposed late payment policy for the Centre. It was agreed that the Terms and Conditions of Hire should incorporate an additional clause, as follows:-

Arrears: Regular users may pay for bookings one month at a time, such payment to be received during the month to which it relates. Should payments not be received in a timely manner, the Hirer will be informed that the Centre will not be opened up for this next scheduled use. If further arrears occur, the Hirer will be informed that they are no longer permitted to use the Centre and any scheduled bookings will be cancelled with immediate effect.

13/07k **Waldron Recreation Ground**

There were no matters to report.

13/07l **Jubilee Park**

There were no matters to report.

13/07m **Skatepark**

There were no matters to report

13/08 **DARCH'S WOOD**

The Chairman reported that complaints had been received about the muddy conditions and the Amenities Society would be considering the installation of additional drainage.

13/09 **HIGH STREET FURNITURE**

There were no matters to report.

13/10 **MATTERS RAISED BY COUNCILLORS**

There were none.

13/11 **CRIME AND DISORDER ACT 1998 SECTION 17**

There were considered to be no implications under the above Act arising from matters discussed at the meeting.

13/12 **RISK MANAGEMENT**

- (a) to consider effects (if any) arising from items on the Agenda

It was considered that the lighting in the Hall at Heathfield Community Centre could potentially be a health and safety issue.

- (b) to review risk list

An amended risk list had been circulated to Members and it was agreed that it should be adopted.

13/13 **DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting would be held on Monday 25 March 2013 in the Parish Council Meeting Rooms starting at 8.15 pm or upon the rising of the Burial Grounds and Amenities Committee.

The meeting closed at 9.01 p.m.

Signed:

Chairman

Dated: