

**HEATHFIELD AND WALDRON PARISH COUNCIL**  
**LEISURE, ENVIRONMENT AND RECREATION COMMITTEE**  
**TUESDAY 26 MARCH 2013 AT 8.00 PM**  
**AT PARISH COUNCIL OFFICES**

**PRESENT:** Mr M Baker, Ms Bowdler, Mr Chambers, Mrs Clark, Mr Hart, Mrs Holmwood, Mr Landreth, Mrs Plant (Chairman), Mr Taylor and Mr Waterhouse.

The Clerk was in attendance.

13/14 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Mr Bowdler, Mr Wood and Mr Woodhouse.

13/15 **DISCLOSURE OF INTERESTS**

The following disclosures had previously been made by Members.

Mr Hart disclosed a prejudicial interest in respect of Broad Oak Village Hall as Chairman of the Committee.

Mrs Plant and Mr M Baker disclosed pecuniary interests in respect of Darch's Wood arising from their membership of the Cross-in-Hand Amenities Society, of which both were Committee Members.

In addition to the above, all Members of the Parish Council had an interest in respect of the sole trusteeship of Waldron Recreation Ground Charity.

Mr M Baker disclosed a non-pecuniary interest in respect of Cross-in-Hand Village Hall as a member of the Committee and Mrs Plant disclosed a pecuniary interest as Treasurer and authorised signatory.

13/16 **MINUTES**

**RESOLVED:** that the Minutes of the Leisure, Environment and Recreation Committee meeting held on 5 February 2013 having been previously circulated, be confirmed and signed by the Chairman as a correct record.

13/17 **MATTERS ARISING**

13/07b **Request for Skateboarding Area at Punnetts Town**

Mrs Clark reported that she had spoken to Mrs Beldham and explained the situation and lack of funds available.

13/18 **BUDGET MONITORING REPORT AS AT 28 FEBRUARY 2013**

The report was noted. The Committee agreed that because weather conditions had prevented planned maintenance works being undertaken at Darch's Wood, the unspent budget would be carried forward as an Identified Reserve into the current financial year.

13/19 **EMERGENCY/ADDITIONAL WORKS TO 28 FEBRUARY 2013**

There were none to report.

13/20 **REPORTS ON RECREATION GROUNDS**

13/20a **Lucas Hall and House, Waldron**

Mr Chambers reported that the Hall was running smoothly and achieving a break-even situation.

13/20b **Punnetts Town Recreation Ground and Village Hall**

**Request to erect gazebos for playing music on 6 September 2013**

A request had been received for erection of gazebos in conjunction with a wedding reception being held at the Hall. It was **RESOLVED** that permission be granted, subject to all necessary licences being obtained, all litter being cleared up and adequately disposed of, public liability insurance being in place and neighbours being notified of the event with all music to cease at 11.00 p.m.

13/20c **Tower Recreation Ground**

**Letter regarding access to ground**

A request had been received that access be improved to the play area at Tower Recreation Ground. Although this had been identified as a project for the future, there was no budget for the work in the current financial year. It was agreed that the hedge on the Tower Street side of the ground should be cut back as soon as possible.

13/20d **Cade Street Memorial Ground**

There were no matters to report.

13/20e **Broad Oak Recreation Ground**

**Update re dog bin**

Mr Hart reported that he had posted a notice on the dog bin stating that it should be used by those using the village hall grounds only. The problem had reduced to a certain extent and the situation would be monitored.

13/20f **Cross in Hand Village Hall**

There were no matters to report.

13/20g **Hardy Roberts Playing Fields**

There were no matters to report.

13/20h **Leeves Common Play Area**

There were no matters to report.

13/20i **Sheepsetting Lane Recreation Ground**

There were no matters to report.

13/20j **Heathfield Community Centre**

**Report of meeting with PCT on 19 February 2013**

The minutes of the meeting had been circulated to Members of the Committee for information.

The Committee noted that the Caretakers were now flushing out the showers as specified by the PCT as part of the Legionella prevention measures.

**Request from PCT for contribution towards DVD recorder for CCTV**

At the meeting, the PCT had asked if the Parish Council would contribute towards a new DVD recorder for the CCTV system. It was **RESOLVED** to approve the expenditure of £375.00 + VAT in this respect.

13/20k **Waldron Recreation Ground**

There were no matters to report.

13/20l **Jubilee Park**

There were no matters to report.

13/20m **Skatepark**

There were no matters to report

13/21 **DARCH'S WOOD**

**Auction of Promises – 20 April 2013 at Rugby Club**

The Committee noted the above fund-raising event was taking place.

13/22 **HIGH STREET PLANTING**

Summer Planting 2013

The Committee considered a quotation from Europlants Ltd for the summer baskets and planters. It was **RESOLVED** to approve the quotation in the sum of £656.10 + VAT for one-off planting and £148.66 per visit for maintenance (anticipated at 11 – 12 visits over the season)

13/23 **WDC – DOG BIN EMPYTING SERVICE**

It was **RESOLVED** to approve the increased costs of dog bin emptying from £4.80 to £4.95 per bin per emptying with effect from 1 April 2013.

13/24 **HIGH STREET FURNITURE**

There were no matters to report

13/25 **SEATS AND LITTER BINS**

It was **RESOLVED** to purchase 3 recycled plastic seats to hold in stock, at a cost of £373.85 + VAT each.

13/26 **MATTERS RAISED BY COUNCILLORS**

There were none.

13/27 **CRIME AND DISORDER ACT 1998 SECTION 17**

There were considered to be no implications under the above Act arising from matters discussed at the meeting.

13/28 **RISK MANAGEMENT**

Measures had been put in place regarding the prevention of Legionella at Heathfield Community Centre.

13/29 **DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting would be held on Monday 20 May 2013 in the Parish Council Meeting Rooms starting at 8.15 pm or upon the rising of the Burial Grounds and Amenities Committee.

The meeting closed at 9.09 p.m.

Signed:

Chairman

Dated: