

HEATHFIELD AND WALDRON PARISH COUNCIL

BUSINESS DEVELOPMENT COMMITTEE **TUESDAY 18 FEBRUARY 2014 AT 7.30 PM** **At Heathfield Community Centre**

PRESENT: Mr Baker, Mr Bowdler, Ms Bowdler, Mrs Clark, Mr Coffey, Mr Hart, Mrs Holmwood, Mr Hough, Mrs Mackie, Mr Taylor and Mr Woodhouse.

The Clerk was in attendance.

District Councillor Cade was also present.

1/14 **ELECTION OF CHAIRMAN AND VICE-CHAIRMAN**

The Chairman of the Council took the chair and asked for nominations for Chairman. Mr Hough proposed Mr Baker, seconded by Mr Bowdler. There were no other nominations and Mr Baker was duly elected Chairman.

Mr Baker then took the Chair and asked for nominations for Vice-Chairman. Mr Woodhouse nominated Mr Bowdler, seconded by Mr Hough. There were no other nominations and Mr Bowdler was duly elected Vice-Chairman.

2/14 **APOLOGIES FOR ABSENCE**

All the Committee were present.

3/14 **DISCLOSURES OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT**

There were none.

4/14 **TERMS OF REFERENCE**

The Terms of Reference had previously been circulated to members of the Committee and were approved, subject to ratification by full Council on 11 March 2014.

5/14 **LEGAL CLARIFICATION**

The Committee considered a report setting out options for obtaining legal advice about using the General Power of Competence and setting up a company.

It was **RESOLVED** that Mr Leggo from SALC be asked to arrange an evening meeting with Mr Davison from Hedleys Solicitors and himself. The costs involved (approximately £600) to be confirmed and agreed by full Council on 11 March. Mr Bowdler offered to film the meeting if acceptable to Mr Leggo and Mr Davison.

It was agreed that a proposal be put to full Council that this Committee have delegated powers in relation to small items of expenditure (up to £500), which would have to be taken from General Reserves.

There ensued a general discussion as to possible ideas for generating income, including housing for the homeless and highway maintenance. Mrs Mackie offered to arrange a speaker from ESCC regarding setting up a CIC.

The Chairman invited Members of the Committee to submit any ideas by email to enable the meeting with the Solicitor to focus on these.

6/14 **MEETING TIMETABLE**

A draft timetable had been circulated to Members for consideration. The timetable was agreed subject to additional meetings being called if required.

7/14 **CRIME AND DISORDER ACT 1998 SECTION 27 – TO CONSIDER EFFECTS (IF ANY) ARISING FROM ITEMS ON THE AGENDA**

There were none.

8/14 **MATTERS RAISED BY MEMBERS PREVIOUSLY NOTIFIED**

None received.

9/14 **RISK MANAGEMENT**

Risk List

A draft Risk List was circulated to Members for consideration. It was agreed to adopt the list as drafted and submit to full Council for approval.

Matters on the Agenda

There were considered to be no risk management issues in relation to matters discussed at the meeting. Legal advice was being sought with regard to use of the General Power of Competence.

10/14 **DATE, TIME AND PLACE OF NEXT MEETING**

A meeting date to be agreed with SALC/Hedleys, with a meeting of the Committee to be scheduled soon thereafter.

Signed:

Chairman

Dated: