

HEATHFIELD AND WALDRON PARISH COUNCIL

COMMUNITY AND BUSINESS DEVELOPMENT COMMITTEE

8 JULY 2015 AT 7.30 PM

PARISH COUNCIL MEETING ROOM

PRESENT, Mrs Clark, Mr Hart, Mrs Holmwood, Mr Hough, Mrs Kentish-Barnes, Ms Kift, Mr Ridley (Chairman), Mr Robinson, Mr South, Mr Thomas and Mr Woolley.

District Councillor Bowdler was also present.

The Clerk was in attendance.

ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

Mr Ridley was re-elected as Chairman of the Committee and Mr Hart was re-elected as Vice-Chairman.

10/15 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Mr Coffey.

11/15 **DISCLOSURES OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT**

Mr Ridley disclosed a personal interest in respect of minute 17/15 as OHM had serviced his own boiler.

12/15 **MINUTES**

RESOLVED: the Minutes of the meeting held on 17 February 2015, having been previously circulated, be confirmed and signed by the Chairman as a correct record.

13/15 **MATTERS ARISING**

The Committee noted that Age Concern were investigating the possibilities of micro volunteering (greater numbers of volunteers offering fewer hours).

14/15 **COMMUNITY SURVEY – ANALYSIS OF RESULTS**

Mr Woolley reported on the survey results, which had now been analysed in some detail apart from the additional comments section. It was confirmed that they would be published on the website and it was suggested that it would be useful for the data to be analysed in conjunction with demographic statistics.

The Committee agreed that further surveys should take place and the possibility of using an online survey company such as Survey Monkey should be investigated. It was hoped that an online form would encourage younger age-groups to participate.

It was noted that, whilst somewhat limited, the results would provide a basis for priorities in the future. Of the services currently provided by the Parish Council, public conveniences were identified as a priority for future provision.

15/15 **COMMUNITY HUB**

It was reported that there were two separate elements to the project - the Community Hub which would include additional information and advice, more leaflets and WDC/ESCC surgeries and a Volunteer Centre, concentrating on volunteer opportunities and information. A venue for the Volunteer Centre was still being investigated, although the Parish Council offices were favoured due to the High Street location.

The implications on staffing and office accommodation was not yet known but the consultant, David Carden, would be finalising his report for presentation to the Council in September which would help clarify future requirements.

16/15 **PHOTOVOLTAIC PANELS ON OFFICE ROOF**

A revised quotation was received from OHM including the cost of scaffolding in the sum of £6,269.60 + 5% VAT. The rules relating to planning permission had recently changed and it may be necessary for permission to be obtained.

17/15 **COMMUNITY CAFÉ AND SHOP AT PUNNETTS TOWN**

The Committee considered a report from Mrs Holmwood about the possibility of a community shop on the recreation ground at Punnetts Town. It would require the relocation of the play area to the rear of the Village Hall as well as additional car parking provision.

During the discussion it was noted that the underground heating pumps were located in that vicinity and the viability was queried as it was noted that the shop at Waldron had now closed. There was also the desirability of losing recreation land for the provision of car parking.

The Committee agreed that the recreation ground was, therefore, unsuitable and the matter would be raised at the next meeting to see if an alternative site could be found.

18/15 **AFFORDABLE HOUSING**

There was no further information in relation to this matter.

19/15 **FUTURE NURSERY SCHOOL PROVISION**

As a result of the imminent closure of Huffle Nursery School, there had been a need to identify what other provision already existed and what new facilities would be required. Mr Woolley had undertaken some research and produced a spreadsheet showing existing provision. Parkside School had indicated that they would be consulting on reducing the minimum age to 2 (to 11) and the staffing requirements with appropriate qualifications was being investigated.

ESCC were supporting initiatives but it was recognised that there would probably still be a shortfall in funding and the possibility of pump priming funding from the Parish Council was mentioned. Mr Woolley was thanked for all his hard work in gathering the information.

20/15 **ASSET OF COMMUNITY VALUE**

Ms Kift reported that she was getting an application together with members of the community to make the Prince of Wales Public House an Asset of Community Value. The MP had indicated his support and Ms Kift asked if the Parish Council would also support the application.

The Committee **RESOLVED** to give support to the initiative and Mr South would investigate the possibility of a similar application for the Cross-in-Hand public house.

21/15 **MATTERS RAISED BY MEMBERS PREVIOUSLY NOTIFIED**

There were none.

22/15 **CRIME AND DISORDER ACT 1998 SECTION 27 – TO CONSIDER EFFECTS (IF ANY) ARISING FROM ITEMS ON THE AGENDA**

There were none at this time.

23/15 **RISK MANAGEMENT**

There were considered to be no risk management implications at this time.

24/15 **DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting will be held in the Parish Council Offices at 7.30 p.m. on Wednesday 2 September 2015 at 7.30 pm

The Meeting closed at 8.49 p.m.

Signed:

Chairman

Dated: