

HEATHFIELD AND WALDRON PARISH COUNCIL
LEISURE, ENVIRONMENT AND RECREATION
COMMITTEE

TUESDAY 26 JULY 2011 AT 7.30 PM

At Heathfield Community Centre

PRESENT: Mr M Baker, Mr Bowdler, Ms Bowdler, Mrs Clark, Mr Hart, Mr Newnham, Mrs Plant (Chairman), Mr Smith, Mr Taylor, Mr Waterhouse and Mr Wood.

The Clerk was in attendance.

1 member of the public was also present.

PUNNETTS TOWN RECREATION GROUND – FOOTBALL PITCH

Mr Dulake from Punnetts Town Football Club spoke to the Committee regarding their request for dug-outs and fencing around the pitch at Punnetts Town.

The meeting commenced at 7.37 p.m.

11/59 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Mr Chambers and Mr Woodhouse.

11/60 **DISCLOSURE OF INTERESTS**

The following disclosures had previously been made by Members.

Mrs Plant disclosed a prejudicial interest in respect of Darch's Wood arising from her husband's Membership of Cross-In-Hand Amenities Society.

Mr Newnham and Mr Baker disclosed prejudicial interests in respect of Darch's Wood arising from their membership of the Cross-in-Hand Amenities Society.

Mrs Plant and Mr Newnham disclosed personal interests as the Parish Council's representative on the Hardy Roberts Playing Fields Association.

In addition to the above, all Members of the Parish Council had an interest in respect of the sole trusteeship of Waldron Recreation Ground Charity.

Mr Smith disclosed a prejudicial interest in respect of Punnetts Town Village Hall as a member of the Village Hall Management Committee.

Mr Wood disclosed a prejudicial interest in respect of Heathfield and Waldron Rugby Club, as a Member of the Club.

Mrs Clark disclosed a personal interest in respect of Punnetts Town Village Hall as organiser of their Coffee Mornings

Mr Bowdler disclosed a prejudicial interest in respect of Punnetts Town Village Hall as a member of the Committee.

Mr Baker disclosed a prejudicial interest in respect of Darch's Wood as a member of the Cross-in-Hand Amenities Society and in respect of Cross-in-Hand Village Hall as a member of the Committee.

11/61 **MINUTES**

RESOLVED: that the Minutes of the Recreation Grounds Properties meeting held on 18 May 2011 having been previously circulated, be confirmed and signed by the Chairman as a correct record.

11/62 **MATTERS ARISING**

There were none.

11/63 **BUDGET MONITORING REPORT AS AT 30 JUNE 2011**

The Committee requested that the report be amended to show the reserve brought forward in respect of Leves Common.

11/64 **EMERGENCY/ADDITIONAL WORKS TO 30 JUNE 2011**

There were none.

11/65 **REPORTS ON RECREATION GROUNDS**

11/65a **Lucas Hall and House, Waldron**

There was nothing to report.

11/65b **Punnetts Town Recreation Ground and Village Hall**

Car Parking for Doctors

The allocation of two car parking spaces was duly ratified and it was noted that the appropriate signage had been erected in the car park.

Football Pitch

The Committee considered a letter from Punnetts Town Football Club requesting permission for the installation of dug outs and fencing around the pitch which would be required if they progressed to the East Sussex Premier league in 2012. Concern was raised that the fencing might restrict the mowing of the pitch but it was noted that both the dug outs and fencing could be removed at the end of the season. It was agreed that agreement be given in principle subject to the provision of a specification, risk assessments and confirmation that they would be portable.

Request from Herstmonceux Football Club

The Committee considered a request from Herstmonceux Football Club regarding use of the pitch at Punnetts Town or Sheepsetting Lane for their third team. It was **RESOLVED** to confirm the Parish Council's policy of restricting use of pitches to teams within the parish in view of the cost to local Council Taxpayers in maintaining them.

11/65c **Tower Recreation Ground**

It was reported that the car park fencing was in need of replacement, partly due to wear and tear and partly vandalism. The Clerk explained that the fencing was designed to prevent car headlights from causing nuisance to properties in Downsvew.

It was **RESOLVED** to approve the replacement of the fence around the car park at a cost of approximately £1,000.

11/65d **Cade Street Memorial Ground**

There was nothing to report.

11/65e **Broad Oak Recreation Ground**

It was noted that the fence adjoining the A265 had now been repaired by the Village Hall Committee.

11/65f **Cross in Hand Village Hall**

There were no matters to report.

11/65g **Hardy Roberts Playing Fields**

The Chairman reported that she regularly walked around the ground and the issue of cars parking in front of the entrance to the play area would be monitored. The Assistant Clerk was in the process of arranging a meeting of the Hardy Roberts Playing Fields Association.

11/65h **Leeves Common Play Area**

The on-going maintenance of the play area was discussed and it was unclear as to what was included under the terms of the contract. Unity Community Association would be asked to clarify the situation.

11/65i **Sheepsetting Lane Recreation Ground**

Use of ground by Herstmonceux Football Club

See Minute 11/65b

11/65j **Heathfield Community Centre**

Report on meeting with NHS on 8 July 2011

The Chairman gave a verbal report on the meeting and the Committee noted that the damaged skylight in the Hall and problems with the heating had been included in the bid for capital funding from the PCT.

Repairs to stage lights in the Hall

The Committee noted that the stage lights needed replacement bulbs and repairs and through a connection of the Drama Group, an electrician had agreed to do the work at a reduced cost. In view of the urgency, the work had been put in hand and the Committee duly **RESOLVED** to ratify expenditure of approximately £100 for these works.

Quotes for ventilation to showers

Three quotations for this work were considered by the Committee. Although Members considered that the work related to the fabric of the building and therefore should be part funded by the PCT, it was noted that under the terms of the Lease the Council were required to keep the area in a good state of repair and decoration.

It was agreed to defer the matter to the next meeting to enable a cheaper solution to be sought.

11/65k **Waldron Recreation Ground**

It was noted that, following the resignation of Mrs Muddle, a new representative was required on the Waldron Recreation Ground Sub-Committee. It was **RESOLVED** to appoint Mr Smith.

11/65l **Jubilee Park**

Following the posting of notices regarding unsupervised dogs, no problems had been reported or observed during visits by the PCSO's and Members of the Committee.

11/65l **Skatepark**

There were no matters to report.

11/66 **LICENCE TO OCCUPY**

The Chairman reported that the work was almost complete and it should be possible for the Licences to be issued shortly.

11/67 **DARCH'S WOOD**

Tree Survey

The Committee noted that, despite numerous reminders, the tree survey had still not been received.

11/68 **LAND AT PUNNETTS TOWN**

No further progress at this time.

11/69 **MATTERS RAISED BY COUNCILLORS**

There were none.

11/70 **CRIME AND DISORDER ACT 1998 SECTION 17**

The damaged fencing at Tower Recreation Ground was being replaced.

11/71 **RISK MANAGEMENT**

The broken fencing at Tower Recreation Ground was identified as a risk.

11/72 **DATE, TIME AND PLACE OF NEXT MEETING**

The next Committee meeting would take place on Monday 12 September 2011 at 7.30 pm, in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield.

The meeting closed at 8.32 p.m.

Signed:

Chairman

Dated: