

**HEATHFIELD AND WALDRON PARISH COUNCIL**  
**EXTRA-ORDINARY MEETING**  
**RECREATION GROUNDS AND PROPERTIES COMMITTEE**  
**MONDAY 22 NOVEMBER 2010 AT 7.00 PM**  
**At Heathfield Community Centre**

**PRESENT:** Mr M Baker, Mrs Clark, Mrs Muddle, Mr Newnham, Mrs Plant (Chairman), Mr Smith, Mr Waterhouse, Mr Wood and Mr Woodhouse.

The Clerk was in attendance.

10/120 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Mr Bowdler, Mr Chambers and Mr Hart. The Committee noted that Mr Davis was not in attendance due to his prejudicial interest in respect of the budget relating to the Grounds Maintenance and General Works Contract as his Son is the Contractor.

10/121 **DISCLOSURE OF INTERESTS**

The following disclosures had previously been made by Members.

Mr Chambers disclosed a personal interest in respect of Lucas Hall and House and Cattam Pavilion as a Member of the Committee

Mrs Plant disclosed a prejudicial interest in respect of Darch's Wood arising from her husband's Membership of Cross-In-Hand Amenities Society.

Mr Newnham disclosed a personal interest as the Parish Council representative (paragraph 9(c) of the Code of Conduct) on Cross-In-Hand Village Hall. He also disclosed a prejudicial interest in matters relating to Darch's Wood as Chairman of the Cross-In-Hand Amenities Society (owners of the wood).

Mrs Plant disclosed a personal interest as the Parish Council's representative on the Hardy Roberts Playing Fields Association.

In addition to the above, all Members of the Parish Council had an interest in respect of the sole trusteeship of Waldron Recreation Ground Charity.

Mr Wood disclosed a prejudicial interest in respect of Heathfield and Waldron Rugby Club, as a Member of the Club.

Mr Smith disclosed a prejudicial interest in respect of Punnetts Town Village Hall as a member of the Village Hall Management Committee.

Mr Davis disclosed a prejudicial interest in respect of all matters relating to C and E Davis Limited as a result of his son's appointment as the Parish Council's contractor.

## 10/122 **BUDGET REQUIREMENT FOR THE 2011/2012 FINANCIAL YEAR**

A draft budget had been circulated to Members for consideration. It was noted that there were no proposals in the next financial year to carry out any additions or major repairs to any of the Council's play areas. However, it was anticipated that there would be additional costs for utilities and maintenance at the Community Centre and costs in the region of £100,000 were anticipated for the land at Theobalds Green, shared with the Burial Grounds Committee. Although the Grounds maintenance contract budget had increased, the Clerk explained that this was because of additional work not included within the previous contract.

It was **RESOLVED** to approve a budget in the sum of £170,850, an increase of £16,450 over the 2010/2011 financial year, as follows:-

<b>Heading</b>	<b>Budget</b>	<b>Difference</b>
Recreation Grounds and Allotments	89,000	
Heathfield Community Centre	12,850	+ 12,850
Seats, Flowers and Trees	3000	- 1000
Street Furniture	2000	- 2000
Green Lane Public Open Spaces	2000	+500
Bus Shelters and Noticeboards	3000	-
Grounds Maintenance contract	48,000	+20,000
Mill Road Public Conveniences	6000	+1000
Punnetts Town Hall	2000	+2000
Legal/Other	3000	+3000

It was agreed that at the end of the current financial year, £10,000 should be transferred to earmarked reserves for Tower Recreation Ground pitch drainage.

### **DARCH'S WOOD – TREE SURVEY**

The Clerk reported that whilst visiting the wood in order to prepare a quotation for a full tree survey, the Arboriculturist had indicated that some trees were in need of urgent attention. In view of this advice, the Committee **RESOLVED** to approve that the full survey be carried out as a matter of urgency. This action to be ratified at the next meeting.

**Mrs Plant and Mr Newnham disclosed prejudicial interests in respect of the above matter and left the meeting room. Mrs Clark took the Chair for this item.**

## 10/123 **CRIME AND DISORDER ACT 1998 SECTION 17**

There were considered to be no crime and disorder implications arising from matters discussed at the meeting.

10/124 **RISK MANAGEMENT**

The Committee were aware of potential risks relating to trees in Darch's Wood and urgent action was agreed in this respect.

The proposed budget for the Committee was considered to be sufficient to enable the Committee to carry out its various responsibilities.

10/125 **DATE, TIME AND PLACE OF NEXT MEETING**

The next Committee meeting would take place on 17 January 2011 at 7.30 pm, in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield.

The meeting closed at 7.30 p.m.

Signed:

Chairman

Dated: