

**HEATHFIELD AND WALDRON PARISH COUNCIL**  
**BURIAL GROUNDS AND AMENITIES COMMITTEE**  
**TUESDAY 21 JULY 2015 AT 7.15 PM**  
**AT PARISH COUNCIL OFFICES, HEATHFIELD**

**PRESENT:** Mrs Clark (Chairman), Mrs Fraser, Mrs Holmwood, Mr Hough, Mrs Kentish-Barnes, Ms Kift, Mr Ridley and Mr Taylor.

The Clerk and Administrative Officer were in attendance.

33/15 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Mr Hatcher and Mr Waterhouse.

34/15 **DISCLOSURE OF INTERESTS**

Members disclosed the following interests:-

Mr Hough disclosed a non-prejudicial interest under paragraph 7 (1) of the Code of Conduct in relation to his membership of Waldron Parochial Church Council.

Ms Kift disclosed a prejudicial interest in respect of Theobalds Green allotments as she is an allotment holder.

Mrs Clark disclosed a prejudicial interest in Agenda item 5(iii) under St Bartholomews Burial Ground as the owner of the grave was known to her.

35/15 **MINUTES**

**RESOLVED:** That the minutes of the meeting held on 27 May 2015, having been previously circulated were signed by the Chairman as a correct record.

36/15 **MATTERS ARISING**

There were none.

37/15 **ST BARTHOLOMEW'S BURIAL GROUND**

- (i) An inspection of St Bartholomew's took place on 17 July 2015. Dead flowers were removed from the graves. One memorial stone was laid flat due to it being extremely loose and the owner had been informed. Another stone was identified as being loose and it was noted that the owner of the plot had passed away. A quote had been received prior to the meeting to carry out repair work to the memorial at a cost of £150.00 and it was **RESOLVED** to accept the quote.

- (ii) To consider engraving for the Ghyll Garden Plot No GM14

The Committee had received a copy of a proposed engraving for the memorial stone in the Ghyll Garden in the form of a bird and a rose. It was **RESOLVED** that the engravings be allowed providing they are not coloured.

- (iii) To consider engraving for Ghyll Garden Plot No GM12

The Committee had received a copy of a proposed inscription for an olive branch to be engraved on a memorial stone in the Ghyll Garden. It was **RESOLVED** to allow the uncoloured inscription.

**Mrs Clark left the room during discussion of the above.**

38/15 **BURIAL GROUNDS GENERAL**

- (i) **Old Heathfield**

It was reported that a lot of clearance work had taken place.

- (ii) **Waldron**

It was reported that all looked tidy.

39/15 **WAR MEMORIALS**

- (i) **Waldron**

It was reported that one of the posts surrounding the memorial had been hit. The firm responsible for the damage had been in contact with the Parish Council to say that they would pay for the repairs.

It was reported that an email and outline drawing had been received showing how the additional inscription would look on the War Memorial at Waldron. Members of the Committee were shown the documents. It was asked if the additional name could be added to the war tablet in Waldron Church. The administrative officer would contact Mrs Chidson regarding this. It was noted that a listed planning application would need to be submitted to Wealden for the work to the memorial.

- (ii) **Cade Street**

It was reported that all was fine and the memorial would be cleaned in time for Remembrance Sunday.

40/15 **THEOBALDS GREEN**

Proposed signs for consideration

The Committee had received copies of proposed signage at Theobalds Green. The Committee first considered the sign to the gate. They wished to make amendments to the sign by asking that the first two lines of lettering were made larger and the wording be coloured green and the text that followed be in black ink and not red as shown on the copy. The Committee **RESOLVED** to accept the sign at a cost of £62.00. The next sign to be considered was the car park sign. The Committee asked that the proposed wording regarding opening times be changed. It was then **RESOLVED** to accept the quote for £480 for this work. The Committee discussed dog fouling signs to be erected around the boundary of the burial ground. It was **RESOLVED** to purchase six signs at a cost of £18 each.

41/15 **ALLOTMENTS**

**Allotments at Theobalds Green**

There was nothing to report.

**Allotments at Punnetts Town**

**To consider increasing the fees from 1 April 2016 from £16.00 to £17.00**

It was **RESOLVED** to raise the fee for the Punnetts Town Allotments from £16.00 to £17.00 with effect from 1 April 2016.

42/15 **MILL ROAD CONVENIENCES**

There was nothing to report.

43/15 **TO APPROVE LIST OF URGENT WORKS SINCE LAST MEETING**

No urgent works had been carried out.

44/15 **MATTERS RAISED BY COUNCILLORS**

There were none.

45/15 **CRIME & DISORDER ACT 1998 SECTION 17 – TO CONSIDER EFFECTS (IF ANY) ARISING FROM ITEMS ON THE AGENDA**

There were no new matters arising.

46/15 **RISK MANAGEMENT**

To consider effects (if any) arising from items on the Agenda

Loose gravestones

47/15 **DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting would take place on **TUESDAY 22 SEPTEMBER 2015** at **7.15pm**, in the Parish Council Meeting Rooms, 73 High Street, Heathfield. This meeting would be followed by a meeting of the Leisure, Environment and Recreation Committee.

The meeting closed at 7.50 p.m.

Signed:

Chairman

Dated: