

**HEATHFIELD AND WALDRON PARISH COUNCIL**  
**LEISURE, ENVIRONMENT AND RECREATION COMMITTEE**  
**TUESDAY 22 SEPTEMBER AT 8.00 P.M.**  
**AT PARISH COUNCIL OFFICES**

**PRESENT:** Mrs Fraser, Mr Hart (Chairman), Mr Hough, Mr Ridley, Mr Robinson, Mr Taylor, Mr Wood and Mr Woolley.

Mrs Robinson a new Councillor was also present.

Mrs Pyle, Admin Officer was in attendance.

Ms Kift arrived at 8.07 pm

15/53 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Mr Coffey, Mr Stevens and Mr Waterhouse.

15/54 **DISCLOSURE OF INTERESTS**

The following disclosures had previously been made by Members.

All Members of the Parish Council had an interest in respect of the sole trusteeship of Waldron Recreation Ground Charity.

Mr Hough disclosed personal interests in respect of Lucas Hall Management Committee and the Cattam Committee as the Parish Council's representative.

Mr Hart disclosed a prejudicial interest in respect of Broad Oak Village Hall as the Chairman of the Village Hall Committee.

15/55 **MINUTES**

**RESOLVED:** that the Minutes of the Leisure, Environment and Recreation Committee meeting held on 21 July 2015, having been previously circulated, be confirmed and signed by the Chairman as a correct record.

15/56 **MATTERS ARISING**

There were none.

15/57 **BUDGET MONITORING REPORT AS AT 31 JULY 2015**

The Committee noted and approved the report.

15/58 **EMERGENCY/ADDITIONAL WORKS TO 31 JULY 2015**

There were none to report.

15/59 **REPORTS ON RECREATION GROUNDS**

15/59a **Lucas Hall and House, Waldron**

Mr Hough reported that he had just attended a meeting of the Lucas Hall Management Committee and wished to raise several points with the Committee.

**Proposed Noticeboard**

The LHMC wished to put up a noticeboard on the left hand side of the gate at Lucas Hall. Mr Hough was asked to obtain quotes and this would be considered at the next Waldron Recreation Ground Charity meeting in November. The Committee asked that the contractor be consulted regarding this.

**Windows**

It was reported that several of the windows were rotten and needed replacing. Mr Hough was asked to obtain quotes and this would be considered at a meeting of the Waldron Recreation Ground Charity meeting in November.

**Painting**

It was reported that the inside of the hall required painting. Mr Hough was advised to obtain quotes for the work and this would be put on the agenda of the Waldron Recreation Ground Charity Committee for consideration in November.

Mr Hough asked if there was any restriction to exercise clubs using the Waldron Car Park he was advised as long as they were not causing a noise or a nuisance no action could be taken.

15/59b **Punnetts Town Recreation Ground and Village Hall**

(i) **Works to car park**

It was reported that the pot holes in the car park had now been filled. A request for hard-surfacing would be considered at the November meeting.

(ii) **Email received from Mr Hartshorn re Car Park at Punnetts Town**

A copy of this email had previously been circulated. The Committee considered the contents of the email and it was **RESOLVED** to seek the contractor's advice. The matter would be put on the November agenda for further discussion. Mr Hartshorn would be invited to attend the meeting.

(iii) **Request for “no dog fouling” signs**

An email had previously been circulated regarding dog fouling in Punnetts Town recreation ground and asking if signs could be erected asking dog walkers to clear up after their dogs. The Committee **RESOLVED** to obtain quotes for the signs but asked that the Contractor be consulted regarding the siting.

(iv) **Letter requesting permission for Firework Display on 31 October 2015**

It was noted that permission had been given for a Bonfire and Fireworks Event on 31 October 2015. The Committee had asked that neighbouring properties were alerted so that animals can be kept indoors and a copy of the firework co-ordinator’s public liability should also be kept on the Parish Council’s file.

15/59c **Tower Recreation Ground**

It was reported that there were very large pot holes in the car park. The contractor would be asked to look at these. The Vice-Chairman wished to congratulate the contractor for his work on re-seeding the goal mouths.

15/59d **Cade Street Memorial Ground**

There were no matters to report.

15/59e **Broad Oak Recreation Ground**

There were no matters to report.

15/59f **Cross in Hand Village Hall**

There were no matters to report.

15/59g **Hardy Roberts Playing Fields**

There were no matters to report.

15/59h **Leeves Common Play Area**

There were no matters to report

15/59i **Sheepsetting Lane Recreation Ground**

There were no matters to report.

15/59j **Heathfield Community Centre**

(i) **Meeting with NHS on 23 September 2015**

The Chairman reported that he would be attending this meeting.

(ii) Public address system/hearing loop

It was reported that the hearing loop had been removed for repair and at present no costings were available for this or for the additional hand-held microphone.

(iii) Attempted Break-In

It was reported that an attempted break in had occurred recently.

(iv) To ratify the cost of crockery in the sum of £300.88 including VAT

The cost of the crockery was ratified by the Committee.

15/59k **Waldron Recreation Ground**

Pest Control

It was reported that there was a large influx of wild rabbits on Waldron Recreation Ground. The Parish Council had been consulted regarding this and to alleviate the problem ferrets were being used. The Committee welcomed this action taking place as myxomatosis is rife at present but asked that the procedure is not carried out in front of children.

15/59l **Jubilee Park**

(i) To consider installing an additional dog bin

A quote had been circulated to the Committee previously for an additional dog bin at Jubilee Park. It was **RESOLVED** to accept the quote at a cost of £350.00 including VAT and there would be an additional weekly emptying fee of £5.05.

(ii) To consider erecting a sign regarding dogs to be kept on leads

A quote had previously been circulated to the Committee for a sign to be erected at Jubilee Park. It was **RESOLVED** to accept this quote at a cost of £158.00 plus £40.00 for erecting the sign.

15/59m **Skatepark**

The Committee had previously received a copy of a proposed new sign for the skatepark. It was noted that the present siting of the sign was not ideal as it had suffered from vandalism. The Committee **RESOLVED** to accept the quote for a polycarbonate sign at a cost of £296.00 and an erection fee of £40.00. It was asked if the Contractor be consulted regarding the possible re-siting.

15/60 **GREEN LANE PUBLIC OPEN SPACES**

There were no matters to report.

15/61 **DARCH'S WOOD**

There were no matters to report.

15/62 **HIGH STREET PLANTING**

A quotation for the planting scheme for 2016 in the sum of £699.15 plus VAT for initial planting and £158.54 plus VAT for each maintenance visit was considered by the Committee. It was **RESOLVED** to approve the quotation from Europlants Limited for the summer display in the High Street and Hailsham Road at a cost of £699.15 plus approximately £2092.75 for maintenance visits.

15/63 **HIGH STREET FURNITURE**

There were no matters to report.

15/64 **SEATS/LITTER BINS/BUS SHELTERS**

It was asked if the bus shelter at the top of Mutton Hall Hill could be looked at by the Contractor and that the bus shelters be cleaned.

15/65 **MATTERS RAISED BY COUNCILLORS**

The Chairman wished a confidential matter to be put on the agenda for the next meeting regarding procedures for late payment for bookings at Heathfield Community Centre.

15/66 **CRIME AND DISORDER ACT 1998 SECTION 17**

There were considered to be no implications under the above Act in relation to matters discussed at the meeting.

15/67 **RISK MANAGEMENT**

Firework display – safety to animals

15/68 **DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting would be held on Monday 9 November 2015 in the Parish Council Meeting Rooms starting at 8.00 pm or upon the rising of the Burial Grounds and Amenities Committee.

The meeting closed at 9.05 p.m.

Signed:

Chairman

Dated: