

HEATHFIELD AND WALDRON PARISH COUNCIL
LEISURE, ENVIRONMENT AND RECREATION COMMITTEE
MONDAY 9 NOVEMBER 2015 AT 8.00 P.M.
AT PARISH COUNCIL OFFICES

PRESENT: Mrs Fraser, Mr Hatcher, Mr Hart (Chairman), Mr Hough, Ms Kift, Mr Robinson, Mrs Robinson, Mr Taylor, Mr Waterhouse, Mr Wood and Mr Woolley.

The Clerk was in attendance.

2 members of the public were also present.

PUNNETTS TOWN RECREATION GROUND CAR PARK

Mr Hartshorn spoke to the Committee about the condition of the car park which he said was very dusty which then affected his property. Although he was involved in the PT Village Hall Committee, this was a personal matter and they were not involved. He said recent repair work to the car park had not worked and the surface was still pot-holed and would be dusty in the Summer. The car park was rarely empty, used by village hall, doctors' surgery and school.

It was noted that parents dropping children off at the School were encouraged to use the car park for safety reasons.

HARDY ROBERTS PLAYING FIELDS

Mr McIntyre introduced himself as Chairman of the HRPF Association. It was noted that the plans for Rugby Club expansion etc, were still in place but no timescales were set at the present time.

15/69 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Mr Ridley and Mr Rivers.

15/70 **DISCLOSURE OF INTERESTS**

The following disclosures had previously been made by Members.

All Members of the Parish Council had an interest in respect of the sole trusteeship of Waldron Recreation Ground Charity.

Mr Hough disclosed personal interests in respect of Lucas Hall Management Committee and the Cattam Committee as the Parish Council's representative.

Mr Hart disclosed a prejudicial interest in respect of Broad Oak Village Hall as the Chairman of the Village Hall Committee.

Mrs Frazer disclosed a personal interest in respect of Heathfield Drama Club as she was previously connected to the Club.

Mr Woolley disclosed a prejudicial interest in respect of public open spaces at Green lane as a resident of the estate

15/71 **MINUTES**

RESOLVED: that the Minutes of the Leisure, Environment and Recreation Committee meeting held on 22 September 2015, having been previously circulated, be confirmed and signed by the Chairman as a correct record.

15/72 **MATTERS ARISING**

There were none.

15/73 **BUDGET MONITORING REPORT AS AT 30 SEPTEMBER 2015**

The Committee noted and approved the report.

15/74 **EMERGENCY/ADDITIONAL WORKS TO 30 SEPTEMBER 2015**

There were none to report.

15/75 **BUDGET FOR 2016/2017 FINANCIAL YEAR**

A draft budget had been circulated for consideration. It was **RESOLVED** that a total budget figure of £115,857 be agreed for approval by the Council.

15/75 **REPORTS ON RECREATION GROUNDS**

15/75a **Lucas Hall and House, Waldron**

The Committee noted that various maintenance matters would be discussed by the Charity Trustees at their meeting on the 10 November.

15/75b **Punnetts Town Recreation Ground and Village Hall**

The Committee discussed the situation regarding the surfacing of the car park. It was noted that tarmac would necessitate additional drainage works. A permeable asphalt sub-base would be possible but would cost more. It was possible that planning permission would be needed for the work and there was no budget available so any expenditure would have to be taken out of reserves.

It was agreed that Mr Stevens, Mr Robinson, Mr Hatcher and the Council's contractor should meet on site to discuss the alternatives.

15/75c **Tower Recreation Ground**

(i) Repairs to car park

The Committee **RESOLVED** that repairs to major potholes should be undertaken by Agrifactors Ltd at a cost of £450 + VAT.

(ii) Quotes for sand slitting and dressing

The Committee considered three quotations for sand-slitting and dressing the lower pitch at Tower Recreation Ground. It was **RESOLVED** to approve the quotation received from Agrifactors (Southern) Limited at a total cost of £13,257 + VAT

15/75d **Cade Street Memorial Ground**

There were no matters to report.

15/75e **Broad Oak Recreation Ground**

There were no matters to report.

15/75f **Cross in Hand Village Hall**

There were no matters to report.

15/75g **Hardy Roberts Playing Fields**

Driveway to Bowls/Tennis Clubs and Drainage Ditch

A site visit would be arranged with Ms Kift, Mr Wood and the Council's contractor to discuss these works.

Use of car park by non-users of playing fields

Ms Kift reported that the problem appeared to have lessened recently but it was agreed that additional signage could be erected by the Rugby Club providing the wording was agreed with the Clerk to the Council.

15/75h **Leeves Common Play Area**

There were no matters to report

15/75i **Sheepsetting Lane Recreation Ground**

There were no matters to report.

15/75j **Heathfield Community Centre**

(i) Meeting with NHS on 23 September 2015

The Chairman gave a brief report.

(ii) To ratify cost of Public Address System/Hearing Loop

It was **RESOLVED** to ratify expenditure of £506 + VAT in respect of a new microphone and repair to the Hearing Loop.

(ii) Upgrading of CCTV

The Chairman reported on evidence of further anti-social behaviour at the Centre from the Chairman of the Residents' Association. It was **RESOLVED** that the proposal from the NHS Trust that the cameras be upgraded to enable them to operate during hours of darkness at a cost of £269.12 + VAT – with the NHS paying the other half of the cost.

(iv) Stage Lights and Equipment at a cost of £566.82

It was **RESOLVED** to ratify the cost of PAT and dimmer testing of the stage lighting and equipment at a cost of £566.82.

(v) Lighting Equipment Report

The Committee noted the report from C Packham regarding the condition of the stage lighting equipment and it was agreed to monitor the situation.

(vi) Request for Information

The Chairman reported that Mr South had requested a great deal of information about income and expenditure relating to the Centre, as well as a copy of the Lease. The Committee queried the extent of the information requested, which would have an impact on staffing resources and why he wanted it, as a non-member of the Committee. It was agreed that he should be asked to write a report for consideration at the January meeting, to enable his request to be agreed by the Committee.

Bollards on the Verge

The Clerk reported that ESCC had agreed to the Residents' Association request to place bollards on the verge along Sheepsetting Lane.

15/75k **Waldron Recreation Ground**

It was noted that the cricket nets were likely to be installed in March 2016 when ground conditions would be dryer.

15/75l **Jubilee Park**

There were no matters to report.

15/75m **Skatepark**

There were no matters to report.

15/76 **TREES ON GREEN LANE ESTATE**

There were no matters to report.

15/77 **GREEN LANE PUBLIC OPEN SPACES**

The Clerk reported that the Council's contractor had raised a concern about the siting of the new dog bin at the Sandy Cross Lane end of the ghyll, due to highway safety concerns about the vehicle stopping in the narrow road to empty the bin. The Committee considered that this was no more hazardous than the refuse vehicle which emptied domestic refuse bins and that the bin should be installed.

15/78 **DARCH'S WOOD**

There were no matters to report.

15/79 **HIGH STREET PLANTING**

The Committee noted that the trees outside Heathfield Health and Sue's Shoes were dead or dying and considered a quote for their replacement. It was **RESOLVED** to approve the work, to be carried out by the Council's contractor in the sum of £560 + VAT. It was requested that, if possible, hardier species should be planted.

15/80 **HIGH STREET FURNITURE**

There were no matters to report.

15/81 **SEATS/LITTER BINS/BUS SHELTERS**

(i) Wooden Bus Shelter at Mutton Hall Traffic Lights

It was noted that the roof to the bus shelter needed repair and it was **RESOLVED** to approve the work by the Council's contractor at a cost of £824 + VAT.

(ii) To consider locations of noticeboards and phased replacement

The Committee considered a report regarding the future policy for replacement of noticeboards. In view of the cost of replacement – in the region of £1,000 each, it was agreed that they should only be retained where necessary.

It was **RESOLVED** that noticeboards should only be retained at Broad Oak, Cross-in-Hand, Cade Street and Lucas Memorial Hall, Waldron. Noticeboards in other locations would be removed and not replaced once they became damaged or were beyond reasonable repair.

15/82 **EXTENSION OF GENERAL WORKS CONTRACT TO 1/6/2016**

The General Works contract allows for an extension to June 2016 subject to satisfactory performance by the contractor. It was **RESOLVED** to approve the extension of time in recognition of the good service received.

15/83 **MATTERS RAISED BY COUNCILLORS**

There were no matters raised.

15/84 **CRIME AND DISORDER ACT 1998 SECTION 17**

There were considered to be no implications under the above Act in relation to matters discussed at the meeting.

15/85 **RISK MANAGEMENT**

(i) To consider effects (if any) arising from items on the Agenda

There were considered to be no effects in relation to matters discussed at the meeting.

(ii) To consider risk list

The Committee reviewed the risk list and it was **RESOLVED** that it be approved.

15/86 **DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting would be held on Monday 11 January 2016 in the Parish Council Meeting Rooms starting at 8.00 pm or upon the rising of the Burial Grounds and Amenities Committee.

The meeting closed at 9.53 p.m.

Signed:

Chairman

Dated: