

HEATHFIELD AND WALDRON PARISH COUNCIL
HEATHFIELD COMMUNITY CENTRE SUB-COMMITTEE
3 NOVEMBER 2008 AT 6.30 P.M.

PRESENT: Mr Bassingthwaighte, Mrs Muddle, Mr Newnham and Mrs Plant (in the Chair). Mrs Oakes was also present.

The Clerk and Administrative Officer Mrs Lee-Marshall were in attendance.

08/01 **APOLOGIES FOR ABSENCE**

Apologies were received from Mrs Clark.

08/02 **REDECORATION OF MAIN HALL AND IAN PRICE ROOM**

The Sub-Committee noted that two quotations had been obtained for the re-decoration works to enable budget allocation to be made in the next financial year. It was agreed that consideration would be given to the budget implications and that further quotations be obtained next year.

08/03 **RENOVATION OF KITCHEN**

It was agreed that quotations be obtained for the renovation of the kitchen to allow budget provision to be made in the next financial year. The work should include replacement doors and repairs to the carcasses where necessary, range style cooker, new tall fridge/freezers and possible plumbed in urn.

08/04 **IAN PRICE ROOM**

It was agreed that new battens should be fixed to enable the curtain tracks to be replaced.

It was also agreed that 15 additional meeting chairs should be provided to match the existing, at a cost to be advised.

08/05 **HALL – REQUEST FOR ADDITIONAL TABLES**

It was noted that some hirers had asked for additional tables to be provided. Following consideration, it was agreed that 8 of the larger size Gopak tables should be ordered and that the cost of a storage trolley be investigated to enable them to be stored in Room 12.

08/06 **SPORTS CORRIDOR – REFURBISHMENT**

It appeared that the plans by Heathfield Hotspurs Football Club for progression into the Sussex League would not be progressed at the present time. The Sub-Committee considered what refurbishment would be required to the changing rooms and sports corridor. It was agreed that no works be

carried out at the present time to the changing rooms but that the corridor flooring should be replaced as soon as possible. Quotations would be obtained for heavy duty vinyl flooring to the corridor.

08/07 **PLANTERS**

It was agreed that the two planters outside the Heathfield Community Centre should be refurbished or renewed as soon as possible. Europlants should be contacted about this.

08/08 **MATTERS RAISED BY COUNCILLORS**

There were none.

08/09 **CRIME AND DISORDER ACT 1988 SECTION 17**

There were no crime and disorder implications arising from matters discussed at the meeting.

08/10 **RISK MANAGEMENT**

It was considered that the sports corridor floor presented a trip hazard and should be replaced as a matter of urgency.

08/11 **DATE, TIME AND PLACE OF NEXT MEETING**

This would be arranged as required.

The meeting closed at 7.17 p.m.

Signed:

Chairman

Dated: