

HEATHFIELD AND WALDRON PARISH COUNCIL

BURIAL GROUNDS COMMITTEE **MONDAY 9 MARCH 2009 AT 7.30 PM** **AT HEATHFIELD COMMUNITY CENTRE**

PRESENT: Mrs Archer, Mr Baker, Mr Davis, Mr Hough, Mr Newnham (Chairman), Mrs Oakes, Mrs Plant and Mr Waterhouse.

Mrs Pyle, Administrative Officer was in attendance

The meeting commenced at 7.30 pm

09/01 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Mr Bassingthwaighe, Mrs Gander and Mrs Muddle.

09/02 **DISCLOSURE OF INTERESTS**

Members disclosed interests as follows:-

Mrs Archer disclosed a personal interest under paragraph 7 (1) of the Code of Conduct as she has a plot reserved in St Bartholomew's Burial Ground.

Mr Davis disclosed a prejudicial interest under paragraph 7 (1) of the Code of Conduct in matters relating to work by C & E Davis Ltd at St Bartholomew's Burial Ground, the Burial Ground at All Saints Old Heathfield and Waldron War Memorial.

Mr Hough disclosed a personal interest under paragraph 7 (1) of the Code of Conduct in relation to his membership of Waldron Parochial Church Council.

Mr Newnham disclosed a personal interest under paragraph 7 (1) of the Code of Conduct as he has a plot reserved in St Bartholomew's Burial Ground.

Mr Baker disclosed a prejudicial interest as he was employed by Heathfield Funeral Services on a part time basis.

09/03 **MINUTES**

RESOLVED: That the minutes held on 8 December 2008, having been previously circulated be confirmed and signed by the Chairman as a correct record.

09/04 **MATTERS ARISING**

08/43 (ii) **Representative of Parish Council to check name on coffin before interment**

It was reported that the Parish Council's caretaker had been asked if he would check the names on coffins before interment at St Bartholomews and had agreed to do so. At the

present time he had confirmed an additional fee of £10 to carry out this duty but had asked that this be reviewed after 31 March 2009. The Chairman reported that this additional cost would have to be taken into account when reviewing the Burial Fees in December 2009. Mrs Plant proposed that this action be taken and this was seconded by Mrs Oakes.

09/05 **ST BARTHOLOMEWS BURIAL GROUND**

08/43 (ii) **Quote for the Church Path**

At the December meeting, the Committee agreed to replace the church path and quotation was considered from the Council's contractor. As the probable cost exceeded £1,500 in line with Standing Orders, it was agreed that further quotes should be obtained. Since that time two companies had been approached and had undertaken site visits but, despite reminders, no quotations had been submitted. In view of the condition of the path it was agreed that urgent action was required and, therefore, it was **RESOLVED** to accept the quotation previously submitted from C and E David Limited in the sum of £2024.00 + VAT.

The Chairman reported that St Bartholomews looked neat and tidy. There would be an inspection of the burial ground in April.

09/06 **BURIAL GROUNDS GENERAL**

09/06(i) **Old Heathfield**

The Chairman reported that a lot of clearance work had taken place at Old Heathfield and the churchyard was looking very smart and there was a wonderful display of spring flowers.

09/06 (ii) **Waldron**

The Chairman reported that the burial ground looked fairly tidy but raised concern about bonfires being built on old graves.

It was reported that work to the fencing at Waldron Burial Ground had been replaced and a stile had been inserted to prevent the fence being climbed over and damaged.

09/07 **WAR MEMORIALS**

(i) **Waldron**

It was reported that the grant of £9,000 towards restoration work at Waldron War Memorial had been paid to the Parish Council in January by English Heritage.

(ii) **Cade Street**

The Chairman reported that all looked fine and he had removed the wreaths from the memorial on his recent visit.

09/08 **TO APPROVE LIST OF URGENT WORKS SINCE LAST MEETING**

No urgent works had been carried out.

09/09 **MATTERS RAISED BY COUNCILLORS**

There were none.

09/10 **CRIME & DISORDER ACT 1998 SECTION 17 – TO CONSIDER EFFECTS (IF ANY) ARISING FROM ITEMS ON THE AGENDA**

There were none.

09/11 **RISK MANAGEMENT – TO CONSIDER EFFECTS (IF ANY) ARISING FROM ITEMS ON THE AGENDA**

It was **RESOLVED** that the risk list be amended to take into account that a Parish Council representative was checking the name on a coffin before interment at the Burial Ground at St Bartholomews, Cross in Hand.

09/12 **DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting would take place on **Monday 1 June 2009** at 7.30 pm, in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield.

The meeting closed at 7.45 pm

Signed:

Chairman

Dated: