

HEATHFIELD AND WALDRON PARISH COUNCIL

BURIAL GROUNDS COMMITTEE **MONDAY 1 JUNE 2009 AT 7.30 PM** **AT HEATHFIELD COMMUNITY CENTRE**

PRESENT: Mr Bassingthwaite, Mr Davis, Mrs Gander, Mr Hough, Mr Newnham (Chairman), Mrs Muddle, Mrs Oakes and Mrs Plant.

The Clerk was in attendance.

09/13 **APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN**

Mrs Oakes took the Chair and thanked Mr Newnham for all his good work as Chairman of the Committee together with Mr Bassingthwaite as Chairman of the Council and the Clerk and her staff.

Mrs Oakes then nominated Mr Newnham to continue as Chairman, seconded by Mr Hough. A vote was taken and Mr Newnham was unanimously re-elected as Chairman of the Committee.

Mr Newnham took the Chair and invited nominations for Vice-Chairman. Mrs Plant nominated Mrs Oakes, seconded by Mr Newnham and following a vote, Mrs Oakes was unanimously re-elected as Chairman.

Mr Bassingthwaite arrived at 7.32 p.m. following consideration of the above matter.

09/14 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Mrs Archer, Mr Baker and Dr Rayner.

09/15 **DISCLOSURE OF INTERESTS**

Members disclosed interests as follows:-

Mr Davis disclosed a prejudicial interest under paragraph 7 (1) of the Code of Conduct in matters relating to work by C & E Davis Ltd at St Bartholomew's Burial Ground, the Burial Ground at All Saints Old Heathfield and Waldron War Memorial.

Mr Hough disclosed a personal interest under paragraph 7 (1) of the Code of Conduct in relation to his membership of Waldron Parochial Church Council.

Mr Newnham disclosed a personal interest under paragraph 7 (1) of the Code of Conduct as he has a plot reserved in St Bartholomew's Burial Ground.

Mrs Gander disclosed a prejudicial interest in respect of matters affecting Coopers Funeral Directors as a part-time employee of the Company.

09/16 **MINUTES**

RESOLVED: That the minutes held on 1 June 2009, having been previously circulated be confirmed and signed by the Chairman as a correct record.

09/17 **MATTERS ARISING**

There were none.

09/18 **ST BARTHOLOMEWS BURIAL GROUND**

Burial Ground Inspection on 15 April 2009

Two memorial stones were found to be loose at the inspection and one of the owners had been notified. In respect of the other, efforts were still being made to contact the owner but it appeared likely that the Parish Council would have to undertake the remedial work.

09/19 **BURIAL GROUNDS GENERAL**

09/19(i) **Old Heathfield**

No matters to report

09/19 (ii) **Waldron**

No matters to report.

09/20 **WAR MEMORIALS**

(i) **Waldron**

The stonemasons who carried out the refurbishment works had not contacted the Chairman with regard to a date to inspect the pointing and it seemed likely that this would now wait until the annual cleaning before Remembrance Sunday.

(ii) **Cade Street**

Nothing to report.

09/21 **TO APPROVE LIST OF URGENT WORKS SINCE LAST MEETING**

No urgent works had been carried out.

09/22 **MATTERS RAISED BY COUNCILLORS**

There were none.

09/23 **CRIME & DISORDER ACT 1998 SECTION 17 – TO CONSIDER EFFECTS (IF ANY) ARISING FROM ITEMS ON THE AGENDA**

There were none.

09/24 **RISK MANAGEMENT – TO CONSIDER EFFECTS (IF ANY) ARISING FROM ITEMS ON THE AGENDA**

Action regarding loose memorial stones was being taken to ensure the safety of users of the Burial Ground.

09/25 **DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting would take place on **Monday 7 September 2009** at 7.30 pm, in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield.

The meeting closed at 7.40 pm

Signed:

Chairman

Dated: