

HEATHFIELD AND WALDRON PARISH COUNCIL

WALDRON RECREATION GROUND MANAGEMENT SUB-COMMITTEE

**WEDNESDAY 28 OCTOBER 2009 AT 6.30 PM
IN THE LUCAS MEMORIAL HALL, WALDRON**

PRESENT: Mrs Plant, (Chairman), Mrs Holmwood (HWPC), Mr Hough (HWPC), Mrs Muddle (HWPC), Mr Millard (Lucas Hall Management Committee), Mrs Temple (Pavilion Management Committee) and Mr Tolley (Treasurer, LHMC).

Mrs Pyle, Administrative Officer was in attendance.

09/28 **APPOINTMENT OF VICE-CHAIRMAN**

Mrs Plant nominated Mr Hart as Vice-Chairman of the Committee, this was seconded by Mrs Muddle. Mr Hart was unanimously elected as Vice-Chairman of the Committee.

09/29 **APOLOGIES FOR ABSENCE**

Apologies had been received from Mr Coltart and Mr Hart.

09/30 **DISCLOSURES OF INTEREST IN MATTERS ON THE AGENDA**

Mr Hough declared a personal interest as the caretaker worked for him in a personal capacity. All members of the Parish Council declared an interest as trustees of the Waldron Recreation Ground Charity.

09/31 **MINUTES**

It was **RESOLVED** that the minutes of the meeting held on 12 August 2009, be confirmed and signed by the Chairman as a correct record.

09/32 **MATTERS ARISING**

Mr Hough asked if the Clerk had become a signatory to the Pavilion Management Account, Mrs Temple would look into this. It was noted that Directors and Officers Insurance for meetings held in Waldron was not on the agenda for this meeting and it was asked if it could be put on the agenda for the next meeting.

09/33 **PAVILION MANAGEMENT COMMITTEE**

Mrs Temple reported that the Certificate of Completion for the Waldron Pavilion had been received from Wealden District Council. It was reported that the drainage system required a special manhole cover and it was hoped that the drainage work would be completed next week. The provision of showers at the Pavilion was still outstanding and it had been suggested to take out the existing small water tank and replace with a 400 litre tank which would

provide water to the 2 immersion heaters, kitchen cloakroom and the showers. Mrs Temple presented a form showing the accounts of the Pavilion Management Committee. At present the accounts showed that there was a balance of £900 but it was noted that no utility bills had yet been paid. It was asked if the various smoking trays and fire buckets had been moved away from the Pavilion to comply with legal requirements and this had been completed. Mrs Temple reported that the cleaning of the Pavilion for the winter months would be the responsibility of the club using it. Mr Hough enquired about the Cricket Square as the Cricket Club wished to have exclusive right to it. Mrs Plant reported that this came under Licence to Occupy and this was still on-going. Mrs Temple reported that the Pavilion had held a private party. It was reported that a clock had been donated to the Waldron Pavilion and this would be hung in the gable in the spring of 2010.

09/34 **LUCAS MEMORIAL HALL UPDATE**

Mr Millard spoke on behalf of Lucas Hall Management Committee and reported that Mr Coltart would be leaving the area in the spring and therefore would be resigning from the Committee. Mrs Plant wished to thank Mr Coltart on behalf of the Council for all the hard work he had carried out during his time on the Committee. Mr Millard said that they were in the process of appointing a new booking clerk and the hall leaflets would be updated to include this new contact. It was reported that the level of bookings was encouraging particularly children's and private parties. Mr Tolley circulated the latest accounts to the Sub-Committee. He reported that the boiler had not required any maintenance in the last twelve months and due to the mild weather no oil had yet been purchased. He reported that the accounts showed that the Committee had done better than predicted.

09/35 **UPDATE ON DRAINAGE ISSUES FOR THE PAVILION**

As reported earlier it was hoped that the drainage work would be completed by the end of next week.

09/36 **CAR PARK LIGHTING**

Mrs Plant reported that car park lighting was discussed at the Recreation, Grounds and Properties Meeting in September and it was suggested that the hedge to the rear of the Hall and House be reduced to enable the existing lighting to be more effective. Mr Millard asked if he could obtain quotes for improving the lighting it was agreed that he should do this. It was noted that it could not be discussed at a Recreation, Grounds and Properties Committee until February 2010 due to the six month ruling. Mr Chambers asked about the extension to the car park it was reported that this had been discussed in June and no further action was being taken. He asked that it be reconsidered due to the amount of traffic congestion on match days. He reported that it would have been very difficult over the weekend for emergency vehicles to pass through North Street. Mrs Plant suggested that the Fire Risk Officer be asked to look at the parking situation. Mrs Muddle asked if there was any land close to the hall that could be used for car parking it was reported that there was no available land. It was agreed to put this on the agenda for February 2010.

09/37 **LUCAS HALL GARDEN**

Mr Millard asked that when the hedge was cut at the back of the hall whether he could be present. It was noted that the Parish Council should contact the contractor.

09/38 **CARETAKING**

It was reported that all was well

09/39 **TO AGREE OTHER MATTERS FOR CONSIDERATION AT NEXT MEETING**

Director's and Officer's Insurance

09/40 **DATE TIME AND PLACE OF NEXT MEETING.**

It was agreed that the next meeting should be held on Wednesday 20 January 2010 at the Lucas Hall at 7.00 pm.

09/41 **CRIME & DISORDER ACT 1998 SECTION 17**

There were none.

09/42 **RISK MANAGEMENT**

Car Park Lighting
Director's and Officer's Insurance

The meeting closed at 7.10 pm.

Signed:

Chairman

Dated: