

# **HEATHFIELD AND WALDRON PARISH COUNCIL**

## **WALDRON RECREATION GROUND MANAGEMENT SUB-COMMITTEE**

**WEDNESDAY 20 JANUARY 2010 AT 7.15 PM  
IN THE LUCAS MEMORIAL HALL, WALDRON**

**PRESENT:** Mr Chambers, Mrs Plant, (Chairman), Mr Hart, (HWPC), Mr Hough (HWPC), Mrs Muddle (HWPC), Mr Coltart (Lucas Hall Management Committee), Mrs Temple (Pavilion Management Committee) and Mr Tolley (Treasurer, LHMC).

Mrs Pyle, Administrative Officer was in attendance.

**The meeting started at 7.20 pm**

### 10/01 **APOLOGIES FOR ABSENCE**

Apologies had been received from Mrs Holmwood.

### 10/02 **DISCLOSURES OF INTEREST IN MATTERS ON THE AGENDA**

Mr Hough declared a personal interest as the caretaker worked for him in a personal capacity. All members of the Parish Council declared an interest as trustees of the Waldron Recreation Ground Charity.

### 10/03 **MINUTES**

It was **RESOLVED** that the minutes of the meeting held on 28 October 2009, be amended to include Mr Chambers as present at the meeting then confirmed and signed by the Chairman as a correct record.

### 10/04 **MATTERS ARISING**

The Chairman asked if the Clerk had become a signatory to the Pavilion Management Account, Mrs Temple replied that there had not been a recent meeting of the Pavilion Committee and that it would be added to their next agenda.

### 10/05 **PAVILION MANAGEMENT COMMITTEE UPDATE**

Mrs Temple reported that all drainage work at the Pavilion had been completed. The provision of showers at the Pavilion was still outstanding and the Clerk had asked that three quotes be obtained for this work and presented to the Recreation Grounds and Properties Committee in February. Mrs Temple reported that it was evident that a form of background heating would need to be installed in the Pavilion to prevent the pipes from freezing. It was reported that the Licence to Occupy was still on-going. It was reported that it had been agreed at a recent Recreation, Grounds and Properties meeting to install a wooden seat in the play area.

10/06 **LUCAS MEMORIAL HALL UPDATE**

Mr Coltart said that all was well with the hall bookings and not too many losses had occurred due to the snow. Mr Coltart reported that his impending move had been delayed until June due to personal circumstances. A new booking clerk had been identified and would take over the duties as from 23 February and Mr Millard would take over as Chairman of the Lucas Hall Management Committee as from 1 April 2010. Mr Tolley circulated the latest accounts to the Sub-Committee. He reported that the bookings of private parties were doing extremely well and were 2 ½ times up on last year. He reported that they had received a delivery of oil and he was not sure whether another delivery would be required before the end of the financial year. Mrs Plant reported that the lease to the Lucas Hall House would be up for renewal in April 2010 and there may be a period where no rental would be received.

10/07 **CAR PARK LIGHTING**

It was reported that one quote for the security lighting to the Car Park had been received. Another two quotes would need to be obtained and these would then be discussed at the Recreation Grounds and Properties Committee in February.

10/08 **DIRECTORS AND OFFICER'S INSURANCE**

It was reported that any decision taken at the Waldron Recreation Ground Management Sub-Committee would be referred back for consultation and recommendation to the Recreation Grounds and Properties Committee and the Full Council. Therefore, representatives from the Cattam Committee and Lucas Hall Management on the Sub-Committee were covered by the Parish Council's public liability insurance in respect of decisions made. This has been confirmed by the insurers.

10/09 **LUCAS HALL GARDEN**

It was reported that the hedge had not yet been cut and it was asked that the contractor be informed.

10/10 **CARETAKING**

It was reported that all was well

10/11 **TO AGREE OTHER MATTERS FOR CONSIDERATION AT NEXT MEETING**

Car Park Lighting and a possible extension to the Car Park  
Pavilion Showers  
Signatory on Pavilion Management Committee

10/12 **DATE TIME AND PLACE OF NEXT MEETING.**

It was agreed that the next meeting would be held on Wednesday 19 May 2010 at the Lucas Hall at 7.15 pm.

10/13 **CRIME & DISORDER ACT 1998 SECTION 17**

There were none.

10/14 **RISK MANAGEMENT**

Car Park Lighting

The meeting closed at 7.55 pm.

Signed:

Chairman

Dated: