

HEATHFIELD AND WALDRON PARISH COUNCIL

WALDRON RECREATION GROUND MANAGEMENT SUB-COMMITTEE

**WEDNESDAY 14 JULY 2010 AT 7.15 PM
IN THE LUCAS MEMORIAL HALL, WALDRON**

PRESENT: Mr Chambers, Mrs Plant, (Chairman), Mr Hart, (HWPC), Mr Hough (HWPC), Mrs Muddle (HWPC), Mr Millard (Lucas Hall Management Committee), Mrs Temple (Pavilion Management Committee) and Mr Tolley (Treasurer, LHMC).

Mr Smith was also present although he is not a member of this Committee

Mrs Pyle, Administrative Officer was in attendance.

The meeting started at 7.15 pm

10/15 **APOLOGIES FOR ABSENCE**

Apologies had been received from Mrs Holmwood.

10/16 **DISCLOSURES OF INTEREST IN MATTERS ON THE AGENDA**

Mr Hough declared a personal interest as the caretaker worked for him in a personal capacity. All members of the Parish Council declared an interest as trustees of the Waldron Recreation Ground Charity.

10/17 **MINUTES**

It was **RESOLVED** that the minutes of the meeting held on 20 January 2010, be confirmed and signed by the Chairman as a correct record.

10/18 **MATTERS ARISING**

The Chairman asked if the Clerk had become a signatory to the Pavilion Management Account, Mrs Temple replied that she would chase this matter up.

10/19 **PAVILION MANAGEMENT COMMITTEE UPDATE**

Mrs Temple reported that the showers were working well. There was a good selection of crockery available and it was noted that better tables were to be purchased. It was reported that some form of background heating would be installed before the winter to prevent the pipes from freezing and to keep the Pavilion warm for young rugby players during the winter season. Mrs Temple reported that she still had not received delivery of a dustbin and had contacted Wealden and was informed that they had no record of her request so she had to start the process again. The bin would be emptied fortnightly under the commercial basis and invoices would be sent to the Treasurer. Mr Hough

reported that bins for a charity are emptied free and it would be worth pursuing this with Wealden. Mr Millard reported that plastic bags of rubbish had been brought over from the Pavilion recently and had been destroyed by foxes, he said that he had a spare bin and would bring this over to the Pavilion until their bin was received. The Chairman reported to the Committee that the Licence to Occupy was still on-going. Mrs Temple reported that she would provide the Parish Council with a set of latest accounts at present the balance stood at £2,271.31. It was noted that £1,000 of this had been ear-marked for future maintenance. Mrs Temple reported that electricity bills were being paid for monthly and water bills quarterly on direct debit basis.

10/20 **LUCAS MEMORIAL HALL UPDATE**

Mr Millard reported that Mr Coltart had resigned as Chairman after a long and faithful commitment to the Lucas Memorial Hall. He had been responsible for laying the groundwork at the time the Management Committee was established and had continued to play an important role throughout the subsequent years. It was reported that following Mr Coltart's resignation Mr Millard had been elected as Chairman. The Committee were pleased that the car park lighting had been approved but it was noted that wire fencing within the hedge needed to be removed before the lighting was installed. It was noted that the tenants of the Lucas Hall House had left and the Management Committee had been informed that Wealden District Council were responsible for letting. The Management Committee had written to Wealden asking that when re-decoration work was carried out that sound-proofing could be installed. The Chairman reported that the Parish Council had not been consulted by Wealden regarding this letter and informed the meeting that Wealden District Council were not prepared to take the lease over so the Parish Council had taken over responsibility for letting. At a recent Parish Council meeting it had been agreed to let Lucas House out at £900.00 per month through Scott Owen of Heathfield

Mr Millard reported that Mrs Hough was the booking clerk for the Lucas Hall and all was going well.. It was reported that maintenance work had been carried out to a window due to the bottom rail being rotten and the window frame plus the exterior of the emergency door had been repainted. It was noted that a problem had arisen with the boiler but work had been carried out under guarantee.

Mr Tolley circulated the latest accounts to the Sub-Committee and it was forecast that they would break-even in this financial year. Mr Hough congratulated the Management Committee on this. Mr Tolley reported that oil had been delivered in April and the first quarter of caretaking expenses had been paid. It was reported that the bookings of private parties were doing extremely well.

10/21 **CAR PARK LIGHTING**

It was reported that a quote had been accepted for the lighting and hopefully this would be installed in the autumn.

10/22 **LUCAS HALL GARDEN**

It was reported that the hedge had been cut recently. It was noted that a piece of wire runs through the hedge and this would need to be removed before the installation of the security lighting. A quote to do this work needed to be obtained from the Parish Council's contractor.

10/23 **CARETAKING**

It was reported that all was well. Mrs Turner the caretaker had undertaken a deep clean of the hall recently and any marks on the walls had been repainted. The Chairman wished to express her thanks to Mr Millard and his team for their excellent caretaking.

10/24 **TO AGREE OTHER MATTERS FOR CONSIDERATION AT NEXT MEETING**

Car Park Extension at Lucas Hall

10/25 **DATE TIME AND PLACE OF NEXT MEETING.**

It was agreed that the next meeting would be held on Wednesday 13 October 2010 at the Lucas Hall at 7.15 pm.

10/26 **CRIME & DISORDER ACT 1998 SECTION 17**

There were none.

10/27 **RISK MANAGEMENT**

Enlargement of Car Park

The meeting closed at 7.50 pm.

Signed:

Chairman

Dated: