

# **HEATHFIELD AND WALDRON PARISH COUNCIL**

## **BURIAL GROUNDS COMMITTEE** **MONDAY 29 NOVEMBER 2010 AT 7.30 PM** **AT HEATHFIELD COMMUNITY CENTRE**

**PRESENT:** Mrs Archer, Mr Bowdler, Mrs Gander, Mr Hough, Mr Newnham (Chairman), Mrs Plant and Mr Smith.

Mrs Pyle, Administrative Officer was in attendance.

### 10/39 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Mr Baker and Mr Waterhouse.

The Chairman wished to thank the Committee for all their work throughout the year.

### 10/40 **DISCLOSURE OF INTERESTS**

Members disclosed interests as follows:-

Mrs Archer disclosed a personal interest under paragraph 7 (1) of the Code of Conduct as she has a plot reserved in St Bartholomew's Burial Ground.

Mr Newnham disclosed a personal interest under paragraph 7 (1) of the Code of Conduct as he has a plot reserved in St Bartholomew's Burial Ground.

Mr Hough disclosed a personal interest under paragraph 7 (1) of the Code of Conduct in relation to his membership of Waldron Parochial Church Council.

### 10/41 **MINUTES**

**RESOLVED:** That the minutes of the meeting held on 6 September 2010, having been previously circulated be signed by the Chairman as a correct record.

### 10/42 **MATTERS ARISING**

There were none.

### 10/43 **ST BARTHOLOMEWS BURIAL GROUND**

10/43 (i) Report of Inspection held on 20 October 2010

It was reported that a Burial Inspection had taken place on 20 October and dead flowers had been removed from the graves. No loose memorial stones had been identified. The next inspection would take place in February 2011. The Chairman reported that recently grave spoil had been deposited in the hedge adjoining Church Cottage and he asked that memorial masons be made aware that this was not the place to deposit this.

10/43(ii) Review of current burial fees

It was **RESOLVED** that due to the economic climate he proposed that there should be no increase in fees from 2010.

10/43(iii) Letter from Mark Wise regarding Grave digging

The Committee had previously received a letter from Mr Mark Wise the gravedigger. In his letter he asked if he may be allowed to use a mini digger for the preparation of graves at St Bartholomews. This was discussed by the Committee who felt that the present layout of the Burial Ground did not allow sufficient room for a mini-digger, but when plans were drawn up for the new burial ground at Theobalds Green the use of a digger should be considered. It was therefore resolved not to allow this request.

10/43(ii) Request for and engraving on memorial stone in the Ghyll Garden of Remembrance

The Committee had received a copy of a proposed engraving. The rules and regulations of the Ghyll Garden state that any form of engraved decoration has to be approved by the Burial Authority. The engraving was discussed by the Committee and it was resolved that providing it did not exceed 5" in diameter, the memorial should be allowed.

10/43 NAMM Code of Working

It was reported that following the meeting in June, local stonemasons had been contacted regarding NAMM registration. Two of the stonemasons who were not registered would like to continue to prepare headstones and would have them erected by a NAMM registered mason. One other stonemason has since become a registered NAMM member. It was **RESOLVED** that all stonemasons using St Bartholomews are NAMM registered as from 1 January 2011

10/44 **BURIAL GROUNDS GENERAL**

10/44(i) **Old Heathfield**

It was reported that a lot of grass cutting had taken place and all looked well.

10/44 (ii) **Waldron**

It was reported that it looked fine.

10/45 **WAR MEMORIALS**

(i) **Waldron**

The Chairman reported that when laying a wreath on Remembrance Sunday he had been asked if names could be added to the memorial of recent war victims. It was reported that names that were forwarded would need to be checked to see if

they were members of the Parish. Mr Hough reported that the tablet in the church giving the names of persons who had given their lives to fighting wars was full and to obtain another stone a faculty would need to be applied for through the Diocese and this may take some time.

(ii) **Cade Street**

It was reported that all looked fine but it was noted that a notice prohibiting dogs from the area was still missing and it was asked if this could be looked into again. The Chairman asked if the wreaths could be removed in early January 2011 from both memorials.

10/46 **TO APPROVE LIST OF URGENT WORKS SINCE LAST MEETING**

There were none.

10/47 **MATTERS RAISED BY COUNCILLORS**

There were none.

10/48 **CRIME & DISORDER ACT 1998 SECTION 17 – TO CONSIDER EFFECTS (IF ANY) ARISING FROM ITEMS ON THE AGENDA**

There were none.

10/49 **RISK MANAGEMENT – TO CONSIDER EFFECTS (IF ANY) ARISING FROM ITEMS ON THE AGENDA**

New fence to be erected in the Ghyll Garden of Remembrance  
Not to allow the mini digger to be used on the slope

10/50 **DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting would take place on **Monday 1 March 2011** at 7.30 pm, in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield.

The meeting closed at 7.50 pm.

Signed:

Chairman

Dated: