

HEATHFIELD AND WALDRON PARISH COUNCIL

TO: Chairman and Members of the
Recreation Grounds and Properties Committee

92 High Street
HEATHFIELD
EAST SUSSEX
TN21 8JD
(01435 865700)

11 November 2008

Dear Sir/Madam

Your attendance is requested at a meeting of the RECREATION GROUNDS AND PROPERTIES COMMITTEE to be held in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield on **TUESDAY 18 NOVEMBER 2008 at 7.30 p.m.**

Yours faithfully

Diana Francis
Clerk to the Council

A G E N D A

An opportunity is given to Members of the public to address the Committee prior to commencement of the Meeting (maximum of 15 minutes)

Mr Lambert-Gorwyn, Chairman of Punnetts Town Village Hall Committee will give an update on the project

1. Apologies for Absence
2. Election of Chairman and Vice-Chairman – nominations to be taken at the meeting
3. Disclosure of personal interests in any matter on the Agenda, in accordance with paragraph 9 of the Code of Conduct
4. To receive and sign the Minutes of the meeting held on 30 September 2008 (unadopted) (attached herewith)
5. Matters Arising:-
6.
 - a) To consider Budgetary Control Report for Recreation Grounds and Properties Committee as at 31 October 2008 (attached herewith)
 - b) To approve list of emergency maintenance works as at 31 October 2008 (attached herewith)
7. Reports on Recreation Grounds and Properties as follows
 - a) Lucas Hall, Waldron

- b) Punnetts Town Recreation Ground and Village Hall – verbal update
 - c) Tower Recreation Ground – verbal update
 - d) Cade Street Memorial Ground
 - e) Broad Oak Recreation Ground
 - f) Hardy Roberts Playing Fields
 - g) Leeves Common Play Area – Public meeting to be held at Heathfield Community Centre on Monday 24 November 2008
 - h) Sheepsetting Lane Recreation Ground – request by Horam and Broad Oak Football Club to use football pitch (copy letter attached)
 - i) Heathfield Community Centre
 - a) Conditions of Hire of Heathfield Community Centre – amendments to include reference to Performance Rights (copy attached)
 - b) Minutes of Heathfield Centre Sub-Committee meeting held on 3 November (unadopted) (attached herewith). Verbal report on matters arising from the meeting
 - j) Waldron Recreation Ground
 - Extension to car park
 - Estimate for noticeboard for use by Pavilion users – £650.00 + VAT
 - Reed Bed for Cattam Pavilion – estimated cost £3,500 (permissions required – Environmental Agency and planning)
 - k) Jubilee Park
 - l) Skatepark
8. Land at Punnetts Town – verbal update
 9. Allotments – verbal update
 10. Darch’s Wood – tree overhanging electrical line
 11. Bus shelters, seat and litter bins
 - Re-siting of Bus Shelter outside ESSO Garage at Cross in Hand (copy email attached)
 - High Street furniture - railings
 12. To agree budget for 2009/2010 financial year (draft budget options to follow)
 13. Matters raised by Councillors (previously notified)

14. Crime & Disorder Act 1988 Section 17 – to consider effects (if any) arising from items on the Agenda
15. Risk Management-
to consider effects (if any) of decisions taken at the meeting
16. Date, Time, Place of Next Meeting – **Monday 23 February 2008** at 7.30 pm, in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield.