

HEATHFIELD AND WALDRON PARISH COUNCIL

TO: Chairman and Members of the
Finance & General Purposes Committee

92 HIGH STREET
HEATHFIELD
EAST SUSSEX
TN21 8JD
Tel 01435 865700

9 December 2008

Dear Sir/Madam

Your attendance is requested at a meeting of the FINANCE AND GENERAL PURPOSES COMMITTEE to be held in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield on **TUESDAY 16 DECEMBER 2008** at 7.30 p.m.

Yours faithfully

Mrs D M Francis
Clerk to the Council

A G E N D A

1. Apologies for absence
2. Disclosure of personal interests in any matter on the Agenda, in accordance with paragraph 9 of the Code of Conduct.
3. To receive and sign Minutes of the Meeting held on 29 September 2008 (previously circulated)
4. Matters Arising
5. To consider financial reports:-

Budgetary Control and Statement of Reserves as at 30 November 2008
(copies attached)

6. To consider requests for grant applications – copies attached

Relateen East Sussex	£500.00	(copy attached)
Mediation+	£1,000.00	(copy attached)
Tunbridge Wells and District		
Samaritans	£500.00	(copy attached)
Friends of Demelza James	£200.00	(copy attached)
Waldron Parochial Church		
Council	£145.00	(copy attached)

7. To agree FGP budget for 2009/2010 financial year – papers attached.
 - a) copy of application for annual grants
Heathfield Partnership - £8,150 (submission attached)
 - b) Match funding for Heathfield Partnership for Shopper's Guide - £250.00
(submission attached)
 - (c) Proposed budget (papers attached)
8. To consider Budget and Precept requirement for the Parish Council for the financial year ending 31 March 2010 for approval at full Council on 13 January 2009 (papers attached)
9. Update from Heathfield Partnership (copy attached)
10. To consider the quote from Gallops for additional Town Sign (copy attached)
11. Crime & Disorder Act 1998 Section 17 – to consider effects (if any) arising from items on the Agenda.
12. Risk Management:-
 - a. to review risk list (copy attached) and
 - b. to consider effects (if any) arising from items on the Agenda
13. Matters raised by Members previously notified
None received
14. Date, Time and Place of Next Meeting **Tuesday 17 March 2009** at 7.30 p.m., in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield.
15. Exclusion of public and press - to resolve that the public and press be excluded from the meeting during discussion of item 16 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
16. Staffing Matters (reports attached)