

# **HEATHFIELD AND WALDRON PARISH COUNCIL**

**TO:** Chairman and Members of the  
Recreation Grounds and Properties Committee

92 High Street  
HEATHFIELD  
EAST SUSSEX  
TN21 8JD  
(01435 865700)

17 February 2009

Dear Sir/Madam

Your attendance is requested at a meeting of the RECREATION GROUNDS AND PROPERTIES COMMITTEE to be held in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield on **MONDAY 23 FEBRUARY 2009 at 7.30 p.m.**

Yours faithfully

Diana Francis  
**Clerk to the Council**

## **A G E N D A**

**An opportunity is given to Members of the public to address the Committee prior to commencement of the Meeting (maximum of 15 minutes)**

1. Apologies for Absence
2. Disclosure of personal interests in any matter on the Agenda, in accordance with paragraph 9 of the Code of Conduct
3. To receive and sign the Minutes of the meeting held on 18 November 2008 (unadopted) (previously circulated) and Extra-Ordinary meeting on 4 February 2009 (unadopted) (previously circulated)
4. Matters Arising:-
5.
  - a) To consider Budgetary Control Report for Recreation Grounds and Properties Committee as at 31 January 2009 (attached herewith)
  - b) To approve list of emergency maintenance works as at 31 January 2009 (attached herewith)
6. Reports on Recreation Grounds and Properties as follows
  - a) Lucas Hall, Waldron
  - b) Punnetts Town Recreation Ground and Village Hall – verbal update
  - c) Tower Recreation Ground – verbal update
  - d) Cade Street Memorial Ground

- e) Broad Oak Recreation Ground
- f) Hardy Roberts Playing Fields – meeting of Association 4 March 2009 – to appoint new representative following resignation of Mr Woolley and Mrs Archer
- g) Leeves Common Play Area
  - to consider site/s for new Youth Shelter/s – possible design attached
  - to approve new Working Group with Unity Community Association
  -
- h) Sheepsetting Lane Recreation Ground
- i) Heathfield Community Centre
  - a) Re-decoration of Hall and Ian Price Room (quotes attached)
  - b) Supplying two new planters outside Heathfield Community Centre (see report at item 7)
  - c) Refurbishment of Kitchen at Heathfield Community Centre – report and analysis of quotes to follow
  - d) Possible provision of new meeting room – report attached
  - e) Caretaking fees – verbal report
- j) Waldron Recreation Ground
  - a) - Minutes of Waldron Recreation Ground Management Committee meeting held on 21 January 2009 (unadopted) (attached herewith) – matters outstanding, frequency of cutting grass and hedges, car park lighting
  - New representative required following resignation of Mr Woolley
  - b) Fencing at Waldron Car Park (quote attached)
  - c) Financial position of Cattam Management Committee – verbal report
  - d) Reed Bed for Cattam Pavilion – quotes attached
  - e) Letter from Heathfield Rugby Club re siting and size of storage container – (attached)
  - f) Letter from Mr Carmichael asking for permission to use Cattam Field for Waldron Village Fete on 30 May 2009 (copy attached)
- k) Jubilee Park
  - l) Skatepark - verbal update on Lease
  - Proposed bid for Play Pathfinder grant

7. High Street Planting – report attached

8. WDC – Dog Bin Emptying Service charges from 1 April 2009 at £4.35 per bin emptying
9. Land at Punnetts Town – results of trail holes
10. Allotments – verbal update
11. Seats, Litter Bins and Bus Shelters to consider
  - Replacement of bus shelter at High Street following requests for enclosed shelter
  - Replace seat at Punnetts Town North Street at a cost of £260 + VAT
  - High Street furniture – railings - (quote attached)
  - To approve the purchase of three new guppy bins plus fixings - one to be sited at Leeves Common and two for stock at a cost of approximately £800.00 +VAT
12. Darch's Wood – verbal update following site visit
13. General Works Contract – verbal report
14. Matters raised by Councillors (previously notified)
15. Crime & Disorder Act 1988 Section 17 – to consider effects (if any) arising from items on the Agenda
16. Risk Management-
  - (a) to review risk list (copy attached)
  - (b) consider effects (if any) of decisions taken at the meeting
17. Date, Time, Place of Next Meeting – **Tuesday 28 April 2009** at 7.30 pm, in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield.