

HEATHFIELD AND WALDRON PARISH COUNCIL

To: Chairman and Members of the Council

92 HIGH STREET
HEATHFIELD
EAST SUSSEX
TN21 8JD
Tel: 01435 865700

3 March 2009

**PLEASE COULD ALL COUNCILLORS ARRIVE AT 7.00 PM SO THAT
PHOTOGRAPHS CAN BE TAKEN FOR THE COUNCIL'S WEBSITE**

Dear Sir/Madam

Your attendance is requested at the Meeting of the HEATHFIELD & WALDRON PARISH COUNCIL to be held in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield on **TUESDAY 10 MARCH 2009** at 7.30 p.m.

Yours faithfully

Diana Francis
Clerk to the Council

A G E N D A

1. Public Question Time (**not more than 15 minutes**)
2. Reports on matters of interest from County and District Councillors – if any (not more than 15 minutes)
3. Apologies for Absence
4. Disclosure of interests in matters on the Agenda
5. To receive and sign Minutes of the Council Meeting held on Tuesday 13 January 2009 (attached herewith)
6. Matters Arising
7. Chairman's Report

28 January 2009
5 February 2009

SALC Training Day
Joint Parish Council and Heathfield Partnership
- Visit of High Sheriff of Sussex

8. Clerk's Report

Correspondence List as at 3 March 2009 (attached herewith)

9. Heathfield Carnival – to agree participation by the Parish Council by way of a float
10. To approve appointment of Graham Parish as internal auditor for 2009/2010 financial year.
11. WDC – Copy letter re Local Government (Miscellaneous Provisions) Act 1982 – Street Trading Controls (copy attached)
12. Email received from Miss Hannington re coppicing of Cuckoo Trail (copy attached)
13. Councillors' questions (to raise matters of interest only)
14. To receive and approve Reports of Committees as follows:-
 - a. Finance and General Purposes – Next meeting to be held on 17 March 2009
 - b. Highways, Planning and Street Lighting - Minutes of meetings held 19 January, 9, 16 February (previously circulated) and 2 March 2009 (unadopted) (to follow).

Minutes of Rural Transport Meeting held on 16 February 2009 (unadopted) (attached herewith)
 - c. Burial Grounds – Meeting held on 9 March 2009 – minutes to follow
 - d. Recreation Grounds and Properties – Minutes of Extra-Ordinary meeting held on 4 February 2009 (previously circulated) meeting held on 23 February 2009 (unadopted) (to follow)

Waldron Recreation Ground Management Sub-Committee – Minutes of meeting held on 21 January 2009 (unadopted) (previously circulated)

Note to Members: The Council is asked to adopt these Minutes by formal Resolution

15. To approve use of Council's Official Seal on transfer of land to ESCC relating to the A267 Junction
16. Crime & Disorder Act 1998 Section 17 - to consider effects (if any) arising from items on the Agenda
17. Risk Management: -
 - (a) to review risk policy (Committee risk lists attached)
 - (b) to consider effects (if any) arising from decisions taken at the Meeting.

18. To consider Motions
(None received)

**Note to Members: Motions must be made in writing to the Clerk at least 10 days
before the next meeting of the Council**

19. Date Time and Place of Next Meeting – **Annual General Meeting - Tuesday 12 May 2009** at 7.30 pm in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield. **Please note the Annual Parish Assembly will take place on Tuesday 7th April 2009 in the Hall.**
20. **Exclusion of Public and Press** – to resolve that the public and press be excluded from the meeting during discussion of item 21 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
21. Land for burial ground verbal update