

# **HEATHFIELD AND WALDRON PARISH COUNCIL**

**TO:** Chairman and Members of the  
Recreation Grounds and Properties Committee

92 High Street  
HEATHFIELD  
EAST SUSSEX  
TN21 8JD  
(01435 865700)

21 April 2009

Dear Sir/Madam

Your attendance is requested at a meeting of the RECREATION GROUNDS AND PROPERTIES COMMITTEE to be held in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield on **TUESDAY 28 APRIL 2009 at 7.30 p.m.**

Yours faithfully

Diana Francis  
**Clerk to the Council**

## **A G E N D A**

**An opportunity is given to Members of the public to address the Committee prior to commencement of the Meeting (maximum of 15 minutes)**

1. Apologies for Absence
2. Disclosure of personal interests in any matter on the Agenda, in accordance with paragraph 9 of the Code of Conduct
3. To receive and sign the Minutes of the meeting held on 23 February 2009 (unadopted) (previously circulated)
4. Matters Arising:-
5.
  - a) To consider Budgetary Control Report for Recreation Grounds and Properties Committee as at 31 March 2009 (attached herewith)
  - b) To approve list of emergency maintenance works as at 31 March 2009 (attached herewith)
6. Reports on Recreation Grounds and Properties as follows
  - a) Lucas Hall, Waldron
  - b) Punnetts Town Recreation Ground and Village Hall – verbal update

- c) Tower Recreation Ground
  - Email from D Green regarding use of Tower Recreation Ground (copy attached)
  - To consider opening ceremony for new play area
  
- d) Cade Street Memorial Ground
  - To agree to provide a seat in the Play Area – (seat already in stock)
  
- e) Broad Oak Recreation Ground
  - To progress provision of new play equipment
  
- f) Hardy Roberts Playing Fields
  
- g) Leeves Common Play Area
  
- h) Sheepsetting Lane Recreation Ground
  
- i) Heathfield Community Centre
  - a) To consider provision of signs advising parking for users of the Centre only
  - b) To ratify provision of new kitchen – report attached
  - c) Possible provision of new meeting room – verbal update
  - d) New flooring in the kitchen (quotes attached)
  - e) To consider hiring fees at as 1 April 2010 (current fees attached)
  
- j) Waldron Recreation Ground
  - (a) To review membership of Parish Council Representatives on the Waldron Management Sub Committee – currently: Ray Bassingthwaighte, Lin Plamt, John Chambers, Tim Hough, Tim Rayner and 1 vacancy
  - (b) To consider provision of seat in the Play Area at Waldron – (seat already in stock)
  - (c) Cattam Pavilion drainage – verbal update and quote attached
  - (d) To consider possible extension to car park
  
- k) Jubilee Park
  
- l) Skatepark
  - verbal update on Lease
  - verbal update on Pathfinder grant and questionnaire regarding Youth Shelter

7. Land at Punnetts Town – investigation into possible lease to owners of Cherry Mill Cottage continuing
8. Allotments  
To consider raising the charges for allotments from £8.00 to £10.00 per year as from 1.4.10
9. Seats, Litter Bins and Bus Shelters  
- verbal update regarding High Street Bus Shelter
10. Darch's Wood – verbal update following site visit
11. To ratify extension of General Works Maintenance Contract to April 2010 – report to follow
12. Matters raised by Councillors (previously notified)  
Carnival Float – Mrs Plant
13. Crime & Disorder Act 1988 Section 17 – to consider effects (if any) arising from items on the Agenda
14. Risk Management  
consider effects (if any) of decisions taken at the meeting
15. Date, Time, Place of Next Meeting – **Tuesday 23 June 2009** at 7.30 pm, in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield.