

# **HEATHFIELD AND WALDRON PARISH COUNCIL**

To: Chairman and Members of the Council

92 HIGH STREET  
HEATHFIELD  
EAST SUSSEX  
TN21 8JD  
Tel: 01435 865700

7 July 2009

Dear Sir/Madam

Your attendance is requested at the Meeting of the HEATHFIELD & WALDRON PARISH COUNCIL to be held in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield on **TUESDAY 14 JULY 2009** at 7.30 p.m.

Yours faithfully

Diana Francis  
**Clerk to the Council**

## **A G E N D A**

District Councillor Mrs Linda Francis of WDC Standards Committee will give a short presentation

Council will observe a minute's silence as a mark of respect to former Councillor Bernard Hendley who passed away on 12 June 2009

1. Public Question Time (**not more than 15 minutes**)
2. Reports on matters of interest from County and District Councillors – if any (not more than 15 minutes)
3. Apologies for Absence
4. Disclosure of interests in matters on the Agenda

5. To receive and sign Minutes of the Council Meeting held on Tuesday 12 May 2009 (unadopted) (previously circulated) and the Extra-Ordinary Council Meeting of 23 June 2009 (unadopted) (attached herewith)

6. Matters Arising

7. Chairman's Report

Donations to Royal Marines Association in respect of B Hendley

4 and 5 July	-	Twining Association visit to Forges les Eaux
29 June	-	B Hendley's funeral
31 May	-	Churches Together – Commission of new Street Pastors
30 May	-	Heathfield Choral Society

Thank-you letter from former Chairman re gift

8. Clerk's Report

- Correspondence List as at 7 July 2009 (attached herewith)
- Copy letter from Mrs Treen Cross in Hand WI re using the Sustainable Communities Act
- WDC Clerks' Seminar – 7 July 2009

9. Councillors' questions (to raise matters of interest only)

10. To receive and approve Reports of Committees as follows:-

- a. Finance and General Purposes – Minutes of Meeting held 1 June 2009 (unadopted) (previously circulated)
- b. Highways, Planning and Street Lighting - Minutes of Meetings held 11 May and 26 May 2009 (unadopted) (previously circulated), 8 and 22 June (unadopted) (previously circulated) and 6 July (unadopted) (to follow).
- c. Burial Grounds – Minutes of the meeting held on 1 June 2009 (unadopted) (previously circulated).
- d. Recreation Grounds and Properties – Minutes of meeting held on 23 June 2009 (unadopted) (attached herewith).

**Note to Members: The Council is asked to adopt these Minutes by formal Resolution**

11. List of payments made by the Parish Council for the period 1 April to 30 June 2009 (attached herewith)

12. To consider and review effectiveness of internal audit and appoint Auditor

13. Crime & Disorder Act 1998 Section 17 - to consider effects (if any) arising from items on the Agenda

14. Risk Management - to consider effects (if any) arising from decisions taken at the Meeting.
15. To consider Motions  
(None received)

**Note to Members: Motions must be made in writing to the Clerk at least 10 days before the next meeting of the Council**

16. Date Time and Place of Next Meeting – **Tuesday 8 September 2009** at 7.30 pm in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield.