

HEATHFIELD AND WALDRON PARISH COUNCIL

To: Chairman and Members of the Council

92 HIGH STREET
HEATHFIELD
EAST SUSSEX
TN21 8JD
Tel: 01435 865700

1 September 2009

Dear Sir/Madam

Your attendance is requested at the Meeting of the HEATHFIELD & WALDRON PARISH COUNCIL to be held in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield on **TUESDAY 8 SEPTEMBER 2009** at 7.30 p.m.

Yours faithfully

Diana Francis
Clerk to the Council

A G E N D A

1. Public Question Time (**not more than 15 minutes**)
2. Reports on matters of interest from County and District Councillors – if any (not more than 15 minutes)
3. Apologies for Absence
4. Disclosure of interests in matters on the Agenda
5. To receive and sign Minutes of the Council Meeting held on Tuesday 14 July 2009 (unadopted) (attached herewith))
6. Matters Arising
7. CCTV for Heathfield – verbal update
8. Chairman's Report

18 July 2009 -- Heathfield Carnival (Vice-Chairman)

21 July 2009 - The Queen's Garden Party (with Councillor Mrs Oakes)

29 August 2009 – Rugby Club meeting players from Forges-les-Eaux

31 August 2009 – Le Marché and twinning visit

6 September 2009 – Launch party – 100 years of Guiding

9. Clerk's Report

Correspondence List as at 1 September 2009 (attached herewith)

10. Councillors' questions (to raise matters of interest only)

11. To receive and approve Reports of Committees as follows:-

a. Finance and General Purposes – Next meeting 29 September 2009

b. Highways, Planning and Street Lighting - Minutes of Meetings held 20 July (unadopted) (previously circulated)), 3 and 17 August (unadopted) (previously circulated) and 1 September (unadopted) (to follow). Rural Transport Sub-Committee – Minutes of meeting held on 1 September 2009 (to follow).

c. Burial Grounds – Minutes of meeting held on 7 September 2009 (unadopted) (to follow)

d. Recreation Grounds and Properties – Next meeting 15 September 2009
Waldron Recreation Ground Management Sub-Committee held on 12 August 2009 (minutes to follow)

Note to Members: The Council is asked to adopt these Minutes by formal Resolution

12. Letter from BT regarding adoption of local red telephone kiosks (copy attached)

13. List of payments made by the Parish Council for the period 1 July to 31 August 2009 (to follow)

14. Appointment and Review of Internal Auditor (report to follow)

15. Crime & Disorder Act 1998 Section 17 - to consider effects (if any) arising from items on the Agenda

16. Risk Management - to consider effects (if any) arising from decisions taken at the Meeting.

17. To consider Motions
(None received)

Note to Members: Motions must be made in writing to the Clerk at least 10 days before the next meeting of the Council

18. Date Time and Place of Next Meeting – **Tuesday 10 November 2009** at 7.30 pm in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield.