

HEATHFIELD AND WALDRON PARISH COUNCIL

To: Chairman and Members of the Council

92 HIGH STREET
HEATHFIELD
EAST SUSSEX
TN21 8JD
Tel: 01435 865700

3 November 2009

Dear Sir/Madam

Your attendance is requested at the Meeting of the HEATHFIELD & WALDRON PARISH COUNCIL to be held in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield on **TUESDAY 10 NOVEMBER 2009** at 7.30 p.m.

Yours faithfully

Diana Francis
Clerk to the Council

A G E N D A

1. Public Question Time (**not more than 15 minutes**)
2. Reports on matters of interest from County and District Councillors – if any (not more than 15 minutes)
3. Apologies for Absence
4. To co-opt one member onto the Parish Council following resignation of Councillor R Bassingthwaighe. Nominations received from Mr J H Smith (Punnetts Town), Mr M F Baker and Mr J H Smith (Cross-in-Hand)
5. Disclosure of interests in matters on the Agenda
6. To receive and sign Minutes of the Council Meeting held on Tuesday 8 September 2009 (attached herewith)
7. Matters Arising
8. CCTV for Heathfield (papers attached)

9. Report of Chairman and Vice-Chairman

Vice-Chairman

Sept 12	Chairman's Training Course
Oct 6	Inauguration of New Vicar at Old Heathfield – Reverend David Guest
Nov 8	Remembrance Service at Old Heathfield and laying of wreath at Cade Street

Chairman

Sept 12	Chairman's Training Course
Sept 30	WDC – Recycling Management Course at Uckfield
Oct 3	Reverend Jane Sherwin Retirement Party
Oct 6	WDC – Planning Training Session at Heathfield
Oct 17	Performance of Annie presented by Heathfield Drama Club
Oct 23	WDC – Chairman's Reception
Nov 4	Wealden District Council Planning Conference
Nov 8	Remembrance Service at Waldron – laying of poppy wreath at War Memorial

10. Clerk's Report

Correspondence List as at 3 November 2009 (attached herewith)
SLCC Regional Conference – 11 November 2009

11. Councillors' questions (to raise matters of interest only)

12. To receive and approve Reports of Committees as follows:-

- a. Finance and General Purposes – Minutes of meeting held on 29 September 2009 (unadopted) previously circulated.
- b. Highways, Planning and Street Lighting - Minutes of Meetings held 14 & 28 September, 12 and 26 October 2009 (previously circulated) and 9 November 2009 (unadopted) (to follow). Rural Transport Sub-Committee – Minutes of meeting held on 26 October 2009 (to follow) (unadopted)
- c. Burial Grounds – Next meeting 30 November 2009
- d. Recreation Grounds and Properties – Minutes of meeting held on 2 November (unadopted) (to follow)
Waldron Recreation Ground Management Sub-Committee held on 28 October 2009 (unadopted) (to follow)

Note to Members: The Council is asked to adopt these Minutes by formal Resolution

13. To approve use of Council's Official Seal on Deeds of Grant of Exclusive Right of Burial nos. 421-441 inclusive

14. To approve updated Heathfield & Waldron Parish Council Emergency Plan (copy attached)

15. List of payments made by the Parish Council for the period 1 September to 31 October 2009 (attached)
16. Appointment and Review of Internal Auditor (report attached)
17. Crime & Disorder Act 1998 Section 17 - to consider effects (if any) arising from items on the Agenda
18. Risk Management - to consider effects (if any) arising from decisions taken at the Meeting.
19. To consider Motions
(None received)

Note to Members: Motions must be made in writing to the Clerk at least 10 days before the next meeting of the Council

20. Date Time and Place of Next Meeting – **Tuesday 12 January 2010** at 7.30 pm in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield.