

HEATHFIELD AND WALDRON PARISH COUNCIL

TO: Chairman and Members of the
Recreation Grounds and Properties Committee

92 High Street
HEATHFIELD
EAST SUSSEX
TN21 8JD
(01435 865700)

27 October 2009

Dear Sir/Madam

Your attendance is requested at a meeting of the RECREATION GROUNDS AND PROPERTIES COMMITTEE to be held in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield on **MONDAY 2 NOVEMBER 2009 at 7.30 p.m**

Yours faithfully

Diana Francis
Clerk to the Council

A G E N D A

An opportunity is given to Members of the public to address the Committee prior to commencement of the Meeting (maximum of 15 minutes)

1. Apologies for Absence
2. Disclosure of personal interests in any matter on the Agenda, in accordance with paragraph 9 of the Code of Conduct
3. To receive and sign the Minutes of the meeting held on 15 September 2009 (previously circulated)
4. Matters Arising
5. To approve list of emergency and works additional to contract as at 30 September 2009 (attached herewith)
6. To agree budget 2010/2011 financial year including actuals to 30 September 2009 (draft budget report to follow)
7. Reports on Recreation Grounds and Properties as follows
 - a) Lucas Hall, Waldron – verbal report
 - b) Punnetts Town Recreation Ground and Village Hall
 - c) Tower Recreation Ground – age restriction signs – report to follow
 - d) Cade Street Memorial Ground
 - e) Broad Oak Recreation Ground – verbal update
 - f) Hardy Roberts Playing Fields – verbal report on lease

g) Leeves Common Play Area – Request from Unity Community Association for upgraded play area

h) Sheepsetting Lane Recreation Ground

i) Heathfield Community Centre

Letter received from ESCC re part use of Heathfield Community Centre as a Children's Centre (copy attached)

Request from NHS Blood and Transplant for extra heating in the Hall – email attached

j) Waldron Recreation Ground

Verbal report following meeting of Waldron Recreation Ground Management Sub Committee on 28 October 2009

k) Jubilee Park

l) Skatepark - verbal report on Public Meeting held by the Police on Monday 5 October 2009
- verbal update on Lease

8. Licence to Occupy

9. Land at Punnetts Town – possible lease – first registration work continuing

10. Land at Theobalds Green

11. Allotments

12. Seats, Litter Bins and Bus Shelters

Verbal update on Bus Shelter in the High Street

Quotes received from C Davis in respect of repairs to Bus Shelter in Cross in Hand (copy attached) **Note: no significant repairs needed to Burwash Shelter**

13. Darch's Wood

14. Mill Road Public Conveniences

15. Matters raised by Councillors (previously notified)

16. Crime & Disorder Act 1988 Section 17 – to consider effects (if any) arising from items on the Agenda

17. Risk Management

(a) to review risk list (copy attached)

(b) to consider effects (if any) of decisions taken at the meeting

18. Date, Time, Place of Next Meeting – **Tuesday 16 February 2010** at 7.30 pm, in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield.